BRANDON AND BRETFORD PARISH COUNCIL

Minutes of the Annual meeting held at Brandon Club on Monday 16th May 2016

769-1 **Election of Chairperson**
Cllr Pete Wilson proposed Cllr Andrew Kirby, seconded by Cllr H Timms. Cllr Kirby agreed to take on the position and signed the Declaration of Interest Form.

769-2 **Members Present**
Cllr G Wale, Cllr Phil Wilson, Cllr A Kirby, Cllr Pete Wilson, Cllr H Timms, Cllr J Cook, Lizz Clarke, 5 members of the Public.

769-3 **Apologies**
None

769-4 **Declarations of Interest**
None Received

769-5 **Election of Vice Chairperson**
Cllr J Cook proposed Cllr Phil Wilson, seconded by Cllr H Timms. Cllr Phil Wilson agreed to remain as vice chair.

769-6 **Frequency of Meeting Dates**
It was felt that the current frequency was adequate keeping 1st Monday every other Month holding extraordinary meetings if required.

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>04.07.16</td>
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<tr>
<td>05.09.16</td>
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<tr>
<td>07.11.16</td>
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<tr>
<td>09.01.17 (2nd Monday)</td>
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<tr>
<td>06.03.17</td>
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<td>08.05.17 (2nd Monday)</td>
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769-7 **Committee Allocation**
Community Forum – Cllr H Timms & Cllr A Kirby – Open to all
Burial Committee – Cllr G Wale, Cllr Pete Wilson, Cllr A Kirby
Leisure & Community Centre – Cllr Phil Wilson
Community Youth Service – Cllr H Timms
Newsletter – Cllr H Timms,
Friends of Brandon Wood – Cllr A Kirby
Area Committee WALC – Open to all
Footpaths Officer – Cllr G Wale, Cllr Pete Wilson
Salisbury Trust – Cllr G Wale & Cllr A Kirby

769-8 **Approval of Draft Accounts**
The accounts were reviewed and agreed and the accounts book signed by the Chair Cllr A Kirby, the External Audit form also signed.
The Risk assessment was viewed and agreed with the amendment to the Parish notice boards taking into account the new board and the repaired board by the speedway.
A donation register was created for the council to approve via to donations sent. These were agreed and recorded below:

Chairman’s Signature & Date........................................................................................................................................

Not confirmed unless signed
769-9 Retiring Chairman’s report
The retiring Chair Cllr G Wale gave thanks to the committees for their continued work over the previous year and to the clerks that he has worked with Jenny Casey & Lizz Clarke. Over the years the village rights of way paths have been well used and improved, and with the purchase of Brandon Field this has become a community asset for all to use. The village appearance has improved with the planting of trees which have matures and the upkeep of the area and maintenance of the village. Street lights have eventually been erected after many years and work is still being carried out. Issues that have arisen have been dealt with to ensure the village maintains its rural aesthetic look.

Thanks were given to Cllr Graham Wale for his hard work over the term of Chairman over the last twelve years. Cllr A Kirby was welcomed as the New Chair.

Ordinary Meeting Minutes
770-01 Questions from the Public
A question was raised over the support of the 20 is plenty initiative. With work carried out by the group it would not entail the PC to increase their workload. Discussions took place with an explanation of the Neighbourhood plan and that if the policy is written and agreed by the borough Council then there would be funding available for the project. It was not advisable to push for the 20mph beforehand which may jeopardise the policy in the long run. In principle the Parish Council supported the 20mph initiative, but it needs to go through the NHP with evidence.
It was also suggested and agreed that Michael Rayns joined the NHP team focusing on the highways section.

Members of the public left the meeting

770-02 NHP
With the Neighbourhood Plan application being approved by RBC, a newsletter needs to be sent to the villages of Brandon and Bretford. The provisional newsletter was viewed and alterations suggested. Cllr Timms to revise and send to the Councillors to check before printing.

770-03 Minutes of the Last Meeting
The minutes of the last meeting were signed as a true and correct record

770-04 Matters Arising
Gossett Lane – The email from Tom Ansell of Brethertons solicitors was read out, identifying that we were not able to register the bridleway/Gossett Lane. It was suggested that the clerk contact Land registry independently to get their views.

Chairman’s Signature & Date.................................................................................................................................

Not confirmed unless signed
Land to be ringfenced, map to be sent to Cllr Pete Wilson and Cllr A Kirby
Cycle club to be contacted after non response to the emails.
Trees on Avondale Road to be planted in Autumn after a meeting with Clint Parker from Highways highlighting what can be planted and where. It was agreed the cost for County Highways to complete was too much at £900 and can be done cheaper by the PC. Box planters 1msq are also to be priced up prior to the next meeting with 3 quotes to be obtained between Cllr G Wale & Cllr A Kirby. If planters are erected then a system of watering will need to be done, either by residents or groundsmen.

770-05 Correspondences
1. Rural Services Network – April to May
2. Clint Parker – Trees at Avondale Road
3. Tom Evans – Brinklow Quarry
4. Housing Needs Survey Response
5. WALT Training Events
7. Mr C Robinson-thankyou for light cover
8. WALT Updates and legal topics
9. WALT Auto enrolments for Pensions
10. Dave Glover re Eucalyptus trees at Brandon – Forwarded to Cllrs 07/04
11. Street light Replacement – Rugby Road, Brandon (Crn Avondale Rd) – forwarded 08/04
12. CSW Broadband update – Forwarded 11/04
13. Chris Carter – Letter re 20mph in Main Street – Forwarded 14/04
14. Eon – Light replacement Brandon Rd, Bretford – Forwarded 27/04
15. Ben Rees – Selling 67 St Margarets Avenue, Wolston on Section 106 Affordable housing 100k
16. WALT Membership 1% increase
17. WALT Legal Topic Pensions
18. Tom Ansell – Brethertons re Gossett Lane Bridleway
19. Galliford Try proposal Base Station at Oakwood Cottage Brandon
20. Martin Baskerville – re pruning of shrubbery behind Hallams Close, Query of when work will be completed

Street Light replacements, one in Bretford on Brandon Road, and one in Brandon, Rugby Rd agreed to proceed with these replacements which were concrete columns. The ones in Bretford to remain as the hockey stick style, ones in Brandon to be the ornamental style.

Proposed base Station – wait until planning application comes through for any comments to be made.

Shrubbery to be pruned behind Hallams close in the Autumn.

770-06 Accounts
Expenditure

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<th>Date</th>
<th>Description</th>
<th>Code</th>
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<tbody>
<tr>
<td>07/03/2016</td>
<td>Ashlawn Grden Services Dog Bin</td>
<td>1306</td>
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<td>28/03/2016</td>
<td>Eon 1/4 Maint</td>
<td>1307</td>
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<td>24/03/2016</td>
<td>Spanglefish Website Subs</td>
<td>1309</td>
<td>£29.95</td>
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<tr>
<td>28/03/2016</td>
<td>Clerk Wages March</td>
<td>1310</td>
<td>£160.00</td>
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Income

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<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>09/03/2016</td>
<td>Bank Interest</td>
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Bank Reconciliation as of 01/06/15

Balance Brought Forward £29,571.51
+ Income £23,460.55
- Expenditure £36,151.15

£16,880.91

Savers Bank Rec £10,003.34
Bank Reconciliation as of 07/03/16 £6,883.57
-£6 Missed off ES Wright Chq £6.00

£16,880.91

Cheques were signed and will be reported in the next minutes, the above finances are to the end of the financial year 31.03.16

770-07 Planning
The proposed base station at Oakwood Cottage Brandon lane was discussed and agreed to wait until planning application arrived from RBC.

770-08 – Land Registry
This was discussed in correspondences and the Clerk to enquire with Land registry direct.

770-09 The Power of Competence
The clerk explained the benefits of adopting the power of competence, it was agreed to adopt the power of competence. The council qualifies as the Clerk holds a Cilca qualification and all members of the PC have been elected on to the Parish Council. This will need to be re adopted after every Parish Council Election to ensure the PC qualifies to use the GPC.

770-10 Any Other Business
Cllr J Cook informed the council that he will be leaving the village and therefore the Parish Council. Other members to be approached to fill the vacancy as and when it arises.

Speedway – there are no factual updates that can be discussed at this time.

Bench on Village Green needs attention and some of the plants need pruning back. Cllr A Kirby agreed to do this.

The trees at The Pines needs pruning back, it was thought this had been done. Cllr Kirby to check and if not ask for the trees to be pruned.

Cllr Wale informed the Council that he will be out of action for the next six weeks. The Verges will be cut by A Wight and the other village maintenance will be carried out by Ashlawn Garden Services.

Date of next meeting:
Monday 4th July 2016 6.30pm Brandon Club

Meeting was closed at 8:25pm

Chairman’s Signature & Date………………………………………………………………………………

Not confirmed unless signed