BRANDON AND BRETFORD PARISH COUNCIL

Minutes of the meeting held at Brandon Club on Monday 8th May 2017

Attendance
Cllrs: P Wilson, Pete Wilson, H Timms, I Rennie, G Wale
3 members of the Public

Lizz Clarke (Clerk)

777-1 Election of Chair
Cllr Timms proposed Cllr Andrew Kirby. This was seconded by Cllr Iain Rennie, all agreed.
Cllr Kirby accepted the position and signed the Declaration of Acceptance of Office

777-2 Record of Members Present
Cllrs: P Wilson, Pete Wilson, H Timms, I Rennie, G Wale,
Lizz Clarke (Clerk)
3 members of the Public

777-3 Apologies
No Apologies received

777-4 Declarations of Interest
No declarations were made

777-5 Election of Vice Chair Person
Cllr Kirby proposed Cllr Phil Wilson, this was seconded by Cllr Heather Timms. All agreed. Cllr Phil Wilson Accepted the position

777-6 Frequency of Proposed dates for Council Meetings
It was agreed to keep to the first Monday of every 2nd Month, extraordinary meetings to be held as and when necessary. Therefore Next meeting to be on the 3rd July

777-7 Allocation of Committee for:-
Community Forum – Cllr H Timms & Cllr A Kirby – Open to all
Burial Committee – Cllr G Wale, Cllr Pete Wilson, Cllr A Kirby
Leisure & Community Centre – Cllr Phil Wilson
Community Youth Service – Cllr H Timms
Newsletter – Cllr H Timms,
Friends of Brandon Wood – Cllr A Kirby
Area Committee WALC – Open to all
Footpaths Officer – Cllr G Wale, Cllr Pete Wilson
Salisbury Trust – Cllr G Wale & Cllr A Kirby

777-8 Approval of Accounts
a) The Annual Governance Statement was agreed and completed, and signed by Cllr Kirby
b) The Annual accounts were reviewed and questions answered. These were agreed by the Council and signed by Cllr Kirby

777-9 Chairman’s Report
Cllr Kirby thanked the Council for their support over the last twelve months and also to the clerk. Four main projects in the last year to comprise of:
Street lighting –with Eon and Western Power finally completing the work, with all the required poles being placed and six wooden poles removed and majority of wires now removed from the street. The poles left are holding BT wires and are now their responsibility.

Chairman’s Signature & Date........................................................................................................................................

Not confirmed unless signed
Avondale Road – three cherry trees have now been planted to improve the aesthetic look of the road, which was purchased and planted by the PC, possibility of looking to put electricity wires underground but will perhaps be a project for future years.

Bretford Village Hall has been refurbished with the help of grants and loans from the PC. Neighbourhood Plan is in process but still much work to do. Next part is spending money on the Highways Survey to look at possible ways to improve the highway to implement in the future.

Cllr Iain Rennie added that Bretford Village Hall had written letters of thanks to the PC & also Cllr Timms WCC for their help in grants and loans which has allowed the completing of the improvement works to the Village Hall and a vote of thanks was given to the PC.

This Concluded the Annual Meeting of the Parish Council
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778-1 Questions from the Public
Concerns were raised over the speed of traffic on Main Street and the egress from Kirby Close, and is there any viable way of slowing down the traffic to make it safer on Main Street. Cllr Kirby explained that this was being addressed by the Neighbourhood Plan and the Highways Consultant.

778-2 Approve Minutes from the last meeting
The minutes of the last meeting were approved and signed

778-3 Matters Arising from the minutes
NHP Workshops – Cllr Rennie explained that the workshop he saw was for town planners. The Clerk informed the PC that WALC had a NHP Workshop on the 20th May, closing date on the 11th May if anyone wished to attend to let the clerk know.

Field Fencing – Awaiting a suitable date for parties involved

Bollards – These are to be purchased and then Ben Hill informed to arrange the works to be carried out in Bretford.

778-4 Correspondence
1. M Spencer - Village Hall Audit Report
2. Zurich Insurance – Yes we have Officials Indemnity Insurance
3. Rural Services Network Newsletters
4. Warwick District Council – Notice of Bishops Tachbrook Neighbourhood Area
5. CSW Broadband newsletter
6. WCVA – Grant Availability
7. Planning Permission R17/0101 – the Knack, Rugby Rd, Erection of replacement dormer bungalow and detached garage.
8. WALC – Housing related Support newsletter, NALC Events, Local Post offices (now able to bank most cheques
9. County Highways (Via Cllr Timms) re painting of dropped kerbs
10. WCC – Compost Caddy Liners off 150 for £7.95 inc P&P
12. R17/0485 Lawyers Bungalow – demolition of existing extensions replacement with single Storey Side extension & porch – Sent on 04/04/17
13. R16/1724 – Pool House - Erection of three dwellings and associated access and parking Sent 05/04/17 Response sent Back as per Cllr Kirby Letter and agreement from quorum
14. Ben Hill re bollards in Bretford – 18 to be replaced and will raise the works order once purchased
15. R17/0559 Avoncroft, Demolition of existing rear extension and erection of Single Storey Rear extension – Sent on 10/04/17
16. Neighbourhood Planning Workshop – Saturday 20th May Lapworth Village Hall 10-1pm – deadline Thursday 11th May
17. Councillor & Clerk Induction – Part 1 Saturday 10th June Ettington Community Centre (General) 10-1pm Closes 1st June
18. Councillor & Clerk Induction Part 2 - Saturday 8th July Corley Village Hall (Finances) – Closes 29th June

778-5 Neighbourhood Plan
Next meeting is Wednesday 10th 7pm at Brandon Club. Due to the meeting held on the 27/04/17 it was agreed to proceed with the quotation and highways report as submitted by PTB Ltd. The grant to cover this has been applied for and awaiting response.

778-6 Accounts

<table>
<thead>
<tr>
<th>Accounts</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>30/03/2017 Clerks Wages March</td>
<td>1372 £200.00</td>
</tr>
<tr>
<td>16/04/2017 Eon Electricity</td>
<td>1373 £863.24</td>
</tr>
<tr>
<td>16/04/2017 Eon Maintenance</td>
<td>1374 £320.22</td>
</tr>
<tr>
<td>18/04/2017 David Roper (Mole Catcher)</td>
<td>1375 £839.00</td>
</tr>
<tr>
<td>30/04/2017 Clerk Wages April</td>
<td>1376 £200.00</td>
</tr>
<tr>
<td>24/04/2017 M Rayns Reimburse Teletraffic Speed Camera Service</td>
<td>1377 £81.00</td>
</tr>
<tr>
<td>24/04/2017 Eon Rugby Road Replacement</td>
<td>1378 £2,660.40</td>
</tr>
<tr>
<td>25/04/2017 Spanglefish (Web payment)</td>
<td>1379 £29.95</td>
</tr>
<tr>
<td>25/04/2017 E Clarke - office expenses</td>
<td>1380 £41.04</td>
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<tr>
<td>28/04/2017 Greenways - Avondale Trees</td>
<td>1381 £112.50</td>
</tr>
<tr>
<td>29/04/2017 MS Audit Consultancy</td>
<td>1382 £300.00</td>
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<tr>
<td>08/05/2017 Lakeside Landscapes</td>
<td>1383 £1,152.00</td>
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**Income**

| 10/04/2017 Precept | £9,137.50 |
| 11/04/2017 Bank Interest | £0.22 |

**Bank Reconciliation as of 08/05/17**

| Balance Brought Forward | £6,228.86 |
| + Income | £9,137.72 |
| -Expenditure | £6,599.35 |
| **£8,767.23** | **£8,767.23** |

| Savers Bank Rec | £5,008.15 |
| Bank Reconciliation as of 27/04/17 | £10,502.43 |
| -Cqs | £6,743.35 |
| **£8,767.23** | **£8,767.23** |

Chairman’s Signature & Date...........................................................................................................................................

Not confirmed unless signed
Cllr Rennie gave the Council the first repayment cheque from the Village Hall of £500 which will be banked to the Savers Account. These are the lowest funds the council have had in the last seven years due to the work finally being carried out on the street lighting which has used the reserves put aside for the purpose.

778-7 Planning
The items of planning had been discussed in the Correspondence Lists as there was no current planning received.

778-8 Land Registry
A letter from Andrew Boddy Solicitors was read out to the Council regarding registration of Gossett lane by the PC. It was agreed not to take any further due to costs involved but to ask the History group if they can research the ownership of Gossett Lane. It was also agreed to contact David Gower RBC Tree Officer to look at putting a Tree Preservation Order on the rest of the trees along Gossett lane and also contact the Environmental Agency due to complaints of the smell from the Gossett Lane where the ditch has been blocked.

778-9 Power Of Competence
The Council have retained the Power of Competence

778-10 AOB – for discussion at future meetings
Cllr Kirby told the PC he had been approached by Wolston Fishing Club for donations/grants for the Club. Cllr Timms will give them info on Grants available from WCC

There being no further business the meeting was declared closed at 7.50pm.

Next meeting to be held at Brandon Club

Proposed Next Meeting Dates
Monday 3rd July
Monday 4th September
Monday 6th November