

BRANDON AND BRETTFORD PARISH COUNCIL

Minutes of the meeting held at Brandon Club on Monday 5th March 2018

Attendance

Cllrs:- Pete Wilson, I Rennie, A Kirby, G Wale, H Timms
3 members of the Public
Lizz Clarke (Clerk)

785-1 Apologies

Cllrs:- Phil Wilson

785-2 Declarations of Interest

None

785-3 Questions from the Public

None were asked

785-4 Approve Minutes from the last meeting

Minutes from the 8th January were amended to show Cllr H Timms was present, and the 19th February were then signed as a true and correct record

785-5 Clerks & Councillors Update

Lottery grant has been applied for to renovate and install defibrillators in the phone boxes in Brandon and Bretford. Result should be known mid-March.

Grit Bins – to buy a large grit bin will cost in the region of £250 – with salt in the bin by the speedway it was deemed unsafe to move full of grit. It was suggested that the spare bin was moved to bottom of Hallams close, and a new bin purchased for the village green and claimed back from the driver of the vehicle that crashed into it.

RBC to be contacted re replacement waste bins. Discussions in the meeting felt that there was a lack of waste bins in the village. Enquiry to be made.

Cllr Kirby informed the council that he had some complaints regarding the fence on the field, as there were breaks in the fence allowing dogs being exercised to escape on to the road. Cllr Kirby to look at repair.

Corresponding re NHP between groups where required.

Circulation of Agenda & Minutes including on notice boards for Extraordinary Meeting and main meeting

Cllr Rennie enters the room

785-6 Neighbourhood Plan

The SEA (Strategic Environmental Assessment) has been assessed by Natural England and Historic England, both have stated that a full SEA does not need to be completed, third response from Environment Agency still needs to respond. It was believed that we can now proceed by advertising the NHP, and start the six week consultation.

Michael Jones had updated part of the NHDP and sent to Phil Wilson to update the main file, changes made to define certain points and to define links referring to woods and SSSI Areas. Flyers are to be produced (Cllr Timms agreed to sort this) Flyers to advertise, start and end of consultation period, where comments can be made, and process of making comments. Copies of the plan to be placed in Brandon Club, Wolston Library, Royal Oak, Brandon Hall, Queens head and available on line on the PC's web page.

When finalised by Phil Wilson, then it must be sent to statutory consultees, Environmental Agency, Natural England, English Heritage, Warwickshire County Council, Rugby Borough Council, Neighbouring Parishes i.e. Binley Woods, Wolston, Brinklow & Ryton, any local community

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organisations, Warwickshire Wildlife Trust, friends of Brandon Wood, Coventry City Council. Some email addresses to be supplied by Michael Jones & Beryl Smith.
All comments to be submitted to the designated email bandbnhp@gmail.com.

Once the consultation period has ended and comments taken into consideration (if any) then the plan is to be sent to RBC. We would look to submit two weeks after our consultation period ends therefore middle May.

There are a couple of documents still to be write, Michael Jones to sort. I.e. Consultations Statement and Basic Conditions Statement.

A3 & A4 posters to be made to place around the village on various notice boards to make more impact to the NHP.

Three members of the public leave the room.

785-7 Correspondences

1. Rural Services Network newsletters
2. WRCC Newsletters
3. ICO Data Registration conformation
4. Lottery Grant application received
5. Light Fault at Riding Stables – Reported to Parish light repairs
6. CSW Broadband update
7. PC Charlene Cawte – Advertising “Holiday Box” for use if going away – contains information and deterrents for crime prevention whilst on holiday
8. Gordon Loach- Selling affordable home in Wolston (has to inform local Parish Councils of intention to sell)
9. WALC – training sessions (forwarded as received) info re new audit process and paperwork.
10. Info re defibrillators
11. Correspondences with Land registry regarding enquiry
12. Phone call from Mr Golby re grit bin not refilled -Ben Hill informed.

Cllr Rennie asked for more info re the Holiday Box. Clerk to send.

785-8 Accounts

Accounts for Jan/Feb/Mar 2018

Expenditure

08/01/2018	Eon Electricity	1428	£	962.60
08/01/2018	Grant Thornton Auditor	1429	£	240.00
30/01/2018	Clerks Wages Jan	1430	£	200.00
30/01/2018	Cancelled	1431	£	-
12/02/2018	ME Spencer	1432	£	120.00
28/02/2018	Clerks Wages February	1433	£	200.00
20/02/2018	D Roper Mole Man	1434	£	280.00

Income

11/01/2018	Interest	£	0.26
11/02/2018	Interest	£	0.28
23/02/2018	Loan Repayment BVH	£	500.00

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Balance Brought Forward	£	6,228.86
+ Income	£	37,303.09
-Expenditure	£	34,540.73
	£	<u>8,991.22</u>
Savers Bank Rec	£	6,510.58
Bank Reconcillation as of 05/01/18	£	2,680.64
-Cqs	£	200.00
	£	<u>8,991.22</u>

NHP

Income	£	6,675.00
Expenditure	£	<u>6,675.80</u>
	-£	0.80

Loan Repayment

Loan Amount	£	3,000.00
Repaid		
08.05.17/05.08.17/01.12.17/21.02.18	£	<u>2,000.00</u>
Amount Outstanding	£	1,000.00

Brandon & Bretford Parish Council
Budget for 2017/18

	17/18	Spent	%	Proposed 18/19
<u>Grass Cutting</u>				
Grass Cutting Brandon/Bretford Fields	£ 2,250.00	£ 2,480.00	110%	2500
Open Space Maintenance Work+Playground Insp+ Village Maint	£ 1,000.00	£ 1,745.14	175%	1500
Grass Cutting 16 Cuts (PC)	£ 6,000.00	£ 4,480.00	75%	5500
Planting, Hedge Cutting, Shrubs	£ 250.00	£ 133.75	54%	250
Pest Control (Moles)	£ 150.00	£ 1,919.00	1279% *	1000
<u>Lighting/ Maintenance of Street Lights</u>				
Street Light Maintenance	£ 1,250.00	£ 879.05	70%	1250
Electricity Costs (Eon)	£ 2,750.00	£ 3,384.00	123%	3250
Provisions for Replacement Column	£ 1,600.00	£ 2,217.00	139%	1600
Contingency for repairs to existing light columns	£ 550.00		0%	550
<u>Administration</u>				
Accountant (internal) Bretford Village Hall	£ 150.00	£ 120.00	80%	150
Accountant (Internal) Parish Council Accounts	£ 300.00	£ 250.00	83%	300

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Burial Precept	£ 1,200.00	£ 1,150.00	96%	1200
Clerks Salary	£ 2,500.00	£ 2,270.00	91%	2500
External Audit Fees (PC)	£ 275.00	£ 200.00	73%	275
Room Hire	£ 150.00		0%	150
Stationary/Office	£ 100.00	£ 735.99	736% **	100
Subscriptions (WALC) (CPRE)	£ 225.00	£ 218.64	97%	225
Training	£ 100.00	£ 30.00	30%	100
Poppy Wreath	£ 30.00	£ 20.00	67%	30
Friends of Brandon Wood	£ 25.00	£ 25.00	100%	25
Warwickshire & Northamptonshire Air Ambulance	£ 100.00	£ 100.00	100%	100
Other	£ 50.00		0%	50
<u>Insurance (Zurich)</u>				
Insurance	1263	£ 1,181.60	94%	1250
<u>Miscellaneous</u>				
Empty 5 Dog Bins Fortnightly	275		0%	275
Neighbourhood Plan	2500	£ 6,675.80	267%	2000
General Contingency Fund	250		0%	250
	£ 25,293.00	£ 30,214.97	119%	£ 26,380.00

Income

Precept	18275	£ 18,275.00	100%	£ 18,275.00
VAT Rebate		£ 3,248.44		£ 4,325.76
Grass Cutting Grant	3827	£ 3,827.00	100%	0
NHP Grant	6675	£ 6,675.00	100%	
WDC Flood Grant	0	£ 2,250.00		
WDC Cllr Grant (Defib)	0	£ 1,000.00		
		<u>£ 34,275.44</u>		<u>£ 22,600.76</u>

**Solicitors Fees

* Intensive Mole treatment instigated

785-9 Planning

No comments were put forwards for application R17/0764

785-10 Any other business for Discussion at later meetings

To look at TPO (Tree Preservation Orders) on the trees within the Parish.

There being no further business the meeting was declared closed at 8.05pm.**Next meeting to be held at Brandon Club****Proposed Next Meeting Dates****Monday 14th May (AGM)****Monday 2nd July**

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