

BRANDON & BRETTFORD PARISH COUNCIL

16 Avondale Road, Brandon, CV8 3HS
brandonandbretfordclerk@gmail.com

Phone No. 07720 882972
www.parish-council.com/brandonandbretford/

To All Members of the Council

You are hereby summoned to attend a meeting of *Brandon and Bretford Parish Council* to be held at Brandon Club on *Monday 11th April 2022* at 6.30 pm.

Jane Hancox, Clerk to the Council
6th April 2022

A G E N D A

No.	Item	Associated Paper	Lead
1	Apologies and acceptance of reasons for absence <i>To receive and accept apologies from councillors not able to attend the meeting</i>		Clerk
2	Declarations of Interest <i>Councillors to declare any personal or pecuniary interests relating to items to be discussed on the agenda</i>		Chair
3	Questions from the Public Time allowed for any members of the public to address the Council with questions		Chair
4	Approve the minutes of the last meeting <i>To review and if appropriate, approve the minutes of the meeting of the 21st February 2022</i>	Paper 1 – Minutes 21 st February 2022	Chair
5	Actions from the last meeting		Chair
6	Clerk and Councillors Update <i>Matters arising since the last meeting</i>		Clerk/All Councillors
7	Correspondence <i>To note items of correspondence received and sent since the last Council meeting</i>		Chair
8	Finance <i>To approve cheques written, monies received and the bank reconciliation</i>	Paper 2 – Finance Report April 2022	Clerk
9	Planning <i>To discuss and if appropriate comment on any planning applications received since the last Council meeting including:</i>	Councillors are to review planning applications prior to the Council meeting. All planning applications and consultations can be viewed at www.planningportal.rugby.gov.uk http://www.rugby.gov.uk/	Chair
10	Annual Policy Review	Paper 3 – Code of Conduct (new) Paper 4 – Financial Procedures Paper 5 – Standing Orders Paper 6 – Internal Controls Policy Paper 7 – Statement of Internal Financial Controls Paper 8 – Safeguarding Policy Paper 9 – Equalities Policy Paper 10 – Health & Safety Policy Paper 11 – Communications Policy Paper 12 – Complaints Policy & Procedures Paper 13 – Discrimination & Disability Policy Paper 14 – Freedom of Information Act 2000	
11	Update RBC Rural Development Grant <ul style="list-style-type: none">- Fencing Brandon Field and Bretford Playing Field- Wilding/Queen's Green Canopy Project		Chair/Clerk
12	Bretford Village Hall Update <ul style="list-style-type: none">- Agreement with Puddleducks Playgroup		IR
13	4B's Funding Transfer Request		PW
14	Future agenda items		Chair
15	To confirm the date of the next meeting: <u>Already confirmed</u> Annual Parish Meeting – Monday 9 th May 2022		Information
16	2021-22 NJC Pay Award Clerk to leave the meeting for this item	Paper 15 – 2021-22 NJC Pay Award	Chair