

# BRANDON & BRETTFORD PARISH COUNCIL

16 Avondale Road, Brandon, CV8 3HS  
[brandonandbretfordclerk@gmail.com](mailto:brandonandbretfordclerk@gmail.com)

Phone No. 07720 882972  
[www.parish-council.com/brandonandbretford/](http://www.parish-council.com/brandonandbretford/)

## To All Members of the Council

You are hereby summoned to attend a meeting of *Brandon and Bretford Parish Council* to be held at Brandon Club on Monday 9<sup>th</sup> May 2022 at 6.30 pm.

Jane Hancox, Clerk to the Council  
2<sup>nd</sup> May 2022

## A G E N D A

### Annual Parish Meeting

No.	Item
1	Election of Chair & Vice Chair
2	Record of members present
3	Apologies
4	Declarations of Interest
5	Frequency of proposed dates for council meetings 2022/23
6	Allocation of Committee for: <ul style="list-style-type: none"><li>- Earl Craven Divisional Panel</li><li>- Joint Burial Committee</li><li>- Leisure &amp; Community Centre</li><li>- Youth Services Management Committee</li><li>- Newsletter</li><li>- Friends of Brandon Wood</li><li>- Footpaths Officer</li><li>- Salisbury Trust</li><li>- Wolston &amp; Brandon Village Hall</li><li>- Bretford Village Hall</li></ul>
7	Chair's Report

### To be followed by Parish Council meeting:

No.	Item	Associated Paper	Lead
1	<b>Questions from the Public</b> Time allowed for any members of the public to address the Council with questions		Chair
2	<b>Approve the minutes of the last meeting</b> <i>To review and if appropriate, approve the minutes of the meeting of the 11<sup>th</sup> April 2022</i>	Paper 1 – Minutes 11/04/2022	Chair
3	<b>Actions from the last meeting</b>		Chair
4	<b>Clerk and Councillors Update</b> <i>Matters Arising since the last Council meeting</i>		Clerk/All Councillors
5	<b>Correspondence</b> <i>To note items of correspondence received and sent since the last Council meeting.</i>		Chair
6	<b>Finance</b> <i>To approve cheques written, monies received and the bank reconciliation</i>	Paper 2 – Finance Report 05/2022	Clerk
7	<b>Planning</b> <i>To discuss and if appropriate comment on any planning applications received since the last Council meeting including:</i>	Councillors are to review planning applications prior to the Council meeting. All planning applications and consultations can be viewed at <a href="http://www.planningportal.rugby.gov.uk">www.planningportal.rugby.gov.uk</a> <a href="http://www.rugby.gov.uk/">http://www.rugby.gov.uk/</a>	Chair
8	<b>Bretford Village Hall Update</b>		IR
9	<b>Future Agenda Items</b> <i>Councillors are requested to use this opportunity to raise items for future agendas</i>		Chair
10	<b>To confirm the date of the next meeting:</b> Monday 4 <sup>th</sup> July 2022 at 6.30pm		Chair