



INVERNESS FIDDLERS SOCIETY DATA PRIVACY NOTICE

Preservation of your privacy is important to Inverness Fiddlers Society (IFS). IFS operates under the General Data Protection Regulation 2018 which regulates the collection of your personal information. Under the terms of the General Data Protection Regulation 2018 IFS considers that it has a Legitimate Interest in collecting personal information. This privacy policy describes how we collect, use and protect your personal information.

What is IFS?

IFS is a charity, regulated by the Scottish Charity Regulator, registered charity No. SCO22098. The charity's aims are to promote the playing and enjoyment of Scottish Traditional Music.

What information may we hold about you?

We may hold personal data including names, addresses, telephone numbers, email addresses and /or Bank Details or Card Details.

Why do we need your personal information?

The information we hold and process will be used for our management and administrative use only. We will keep and use it to enable us to run the charity and manage our relationship with you effectively, lawfully and appropriately, This includes using information to enable us to pursue the legitimate interests of the IFS in communication with you and the administration of the charity.

What we do with your personal information?

The IFS and its Committee Members process all the personal information we collect for the purposes of the charity. It is held electronically, in password protected computers and/or in confidentially held paper form. We will never pass on your personal data to anyone other than existing IFS Committee Members, IFS Members for the purposes of IFS activities on a 'need to know basis' and, if necessary, IFS's Bank.

How long do we keep your personal information?

IFS has agreed to keep your data until you cancel your membership with us.

Security

We will take reasonable precautions to prevent the loss, misuse or alteration of information you give us.

Communications in connection with the charity will, where possible, be sent by e-mail. For ease of use and compatibility, communications will not be sent in an encrypted form. Whilst we endeavour to keep our systems and communications protected against viruses and other harmful effects we cannot bear responsibility for all communications being virus-free

What are your rights?

If at any point you wish to access your personal information or believe the information we process on you is incorrect you can request to see this information and have it corrected or deleted.

If you wish to raise a complaint on how we have handled your personal information, you can contact us to have the matter investigated. Please contact the IFS Secretary at the address shown below.

If you are not satisfied with our response or believe we are processing your personal information not in accordance with the law you can complain to the Information Commissioner's Office at www.ico.org.uk.

October 2020

INVERNESS FIDDLERS' SOCIETY
Scottish Charity No. SCO15759
Secretary: Alistair Chisholm, 30 Hill Street, Inverness IV2 3AS
Tel: 07818-498136 Email: alistair@fastmail.com