

# CROPTON PARISH COUNCIL

Minutes of the Council Meeting held on 26 November 2018

Present: Tony Warnock-Smith (Chair), Annie Monkman, Moira Taylor, Melanie Bailey

Apologies: Richard Maher

## 1 WELCOME

TWS welcomed everyone to the meeting.

## 2 MINUTES

The minutes of the meeting of 24 September 2018 were approved.

## 3 MATTERS ARISING

Ryedale DC had confirmed that wire bin adjacent to the well was part of the waste collection scheme for Cropton and was regularly emptied by them. Agreed that it should be replaced by a better quality, general purpose bin and TWS was asked to ascertain the availability and cost of such and to circulate the information to members before the next meeting.

TWS

## 4 PLANNING MATTERS

i. The following interim decision was ratified:

18/D1047/HOUSE Orchard House (no objections).

ii. An email from R Aconley concerning the planning application for Prospect Farm (18/00115/FUL) was considered. Although there was nothing in that email which would affect the PC's no objections decision, AM and MB agreed to review the application documents on file with the planning authority to ensure that nothing had changed since the PC's decision.

AM/MB

iii. MB reported on the meeting with Ryedale DC on the new online consultation system now put in place. AM reported on her discussion with V Worrall on the proposal (endorsed by Ryedale DC) to establish a Parish Council email address which would be the formal address to which both Ryedale DC and the NYMNPA would send consultation communications. All members would have access to that address. Agreed that some system which prompted members to view the inbox would be helpful and that a protocol or procedure for collecting members' views on planning consultations and authorising the PC's formal decision and response by the due date would be required. AM to look further into the establishment of the PC address and the prompt and decisions protocols. AM also to discuss further with V Worrall the capability of the PC's website to archive historic consultation plans and documents to assist in case of future review of decisions or whether a hard drive retained for the purpose would be a simpler and more effective facility.

AM

## 5 GOVERNANCE

AM reported on her discussion with V Worrall on the website improvement project. AM had now been given change access to the site and with MB was to review the financial statements, minutes and agendas uploaded to date to ascertain that they were complete and accurate and true copies of the originals. AM to discuss with RM whatever action was required to ensure that the site was fully up to date and kept as such.

AM/RM

## 6 FINANCE

i. Accounting statements updated to the date of the meeting had been submitted by RM. Agreed after discussion that a different format would be more helpful showing all income and expenditure items in the year to the meeting date. AM agreed to develop a spreadsheet for the purpose and to work with RM to set it up. Agreed also that to

AM

assist financial planning for the next following financial year an income and expenditure budget should be prepared which would be approved and authorise the purchase of the services budgeted (eg. grass cutting services). The draft budget to be prepared for review at the next meeting. RM

ii. Agreed to authorise the payment of GBP150 to M Aconley for the grass cutting and strimming services authorised at the last meeting. Noted that the payment was GBP50 greater than expected due to additional work in holly cutting around the memorial seat.

iii. It was noted that the Precept Form for 2019/20 had been received from Ryedale DC with a return date of 7 January 2019. Agreed, after discussion, that the amount sought by way of precept should be the same GBP800 as in the previous year. TWS to check with Ryedale DC the extent to which the PC would be charged with any expenses related to the election of councillors in May 2019 and, if so, what the likely estimated cost would be. Such costs then to be considered and, if appropriate, added to the precept claim. TWS

#### 7 ANY OTHER BUSINESS

i. The next Ryedale DC Parish Liaison meeting was to be held on 12 December and TWS was asked to obtain and circulate the agenda. TWS

ii. The Ryedale DC consultation on Polling Districts and Places was noted as was its conclusion that no changes affecting Cropton PC were proposed.

iii. Agreed to write to the North Yorkshire CC Highways to raise the problem of the blind junction next to the chestnut tree green and request that consideration be given to the installation of a mirror or other device to improve visibility. RM

#### 8 NEXT MEETING

28 January 2019.