

CROPTON PARISH COUNCIL

Minutes of the Council Meeting held on 28 January 2019

Present: Tony Warnock-Smith (Chair), Annie Monkman, Moira Taylor, Melanie Bailey, Richard Maher (Clerk).

1 WELCOME

TWS welcomed everyone to the meeting.

2 MINUTES

The minutes of the meeting of 26 November 2018 were approved.

3 MATTERS ARISING

RESOLVED to purchase a replacement bin for the well area. Agreed that a suitable bin would be selected and details circulated prior to purchase.

TWS

4 PLANNING MATTERS

i. Various planning objections and concerns relating to application 18/00115/FUL (Prospect Farm) were considered including neighbour objections and concerns over traffic in the back lane at the northern end. RESOLVED that the decision already made to raise no objection was unaffected by the continuing neighbour objections or by any potential for unwanted traffic access.

ii. AM reported that work had continued on the introduction of electronic consultations by planning authorities in respect of planning applications affecting Cropton. There would be established a dedicated single email address for these purposes ("Cropton Parish Council.com") and AM agreed to circulate to members the log in details. RM was asked to notify both Ryedale DC and the NYMNPA of the contact address to be effective immediately. It remained a priority to develop a protocol for prompting awareness of new consultation communications to the single address, developing decisions and responding to the authorities in due time.

RM

iii. Resolved to authorise the purchase of a hard drive to a maximum of £70 for the purpose of archiving historical planning consultation documentation relating to decisions made.

RM

AM

5 GOVERNANCE

i. AM reported on the progress on the website improvement project. Resolved to approve AM as website administrator taking over from V Worrall. AM planned to ensure that documents on the website had standardised file names and would attempt to recover any missing documents by circulating among members details of any she was seeking and to re-establish them on the site.

AM

ii. RESOLVED that the formal paper minutes of the Parish Council would henceforth be retained in a loose leaf minute file for ease of access.

iii. It was noted that 2019 was a year for parish council elections with election day set for 2 May and that the various notices and other documentary requirements would need to be addressed in the coming weeks.

6 FINANCE

- i. AM circulated the proposed format for periodic up-dated financial statements. RESOLVED to adopt the format with immediate effect and RM undertook to use it for reporting purposes going forward RM
- ii. A draft budget format for the ended 5 April 2020 was considered. RESOLVED to adopt the format circulated and RM to prepare the budget for 2020 to include the income and expenditure items discussed and to circulate it before the next meeting for consideration and, if agreed, approval at that meeting. RM
- iii. RESOLVED to ratify the Precept request for 2019/20.
- iv. RESOLVED to approve payment for the maintenance of the village defibrillator in the sum of £38. It was noted that Mr. Brian Wright who had been instrumental in the installation and maintenance of the defibrillator since then was to step down. RESOLVED formally to record the gratitude of the Parish Council for all Mr Wright's voluntary work in that time. TWS to seek another volunteer to take over that work.
- v. RESOLVED to authorise payment for the hire charge for the previous six months for use by the Parish Council of the village hall for its meetings in the sum of £60. TWS

7 ANY OTHER BUSINESS

- i. Three separate expressions of concern had been received about HGVs parking on Cropton Lane with deliveries to and from the Great Yorkshire Brewery. They postulated that they represented potential traffic hazards and sometimes obstructed access to the adjacent lane. RESOLVED to raise the issue with the highways authority (NYCC) after they had been discussed with the Brewery management. TWS
- ii. It was also RESOLVED to agree with the New Inn the siting of No Parking notices on the chestnut green during times of beer festivals or similar events.
- iii. RESOLVED to raise with the highways authority concerns about the junction with Cropton Lane at the chestnut green as discussed at the last meeting.

8 NEXT MEETING

The next meeting would be on 8 April 2019 and the annual meeting would be on 20 May 2019.