

CROPTON PARISH COUNCIL

Minutes of the Council Meeting held on 26 May 2020 by ZOOM.

Present: Tony Warnock-Smith (Chair), Moira Taylor, Melanie Bailey, Richard Maher.

1 MINUTES

The minutes of the meeting of 28 April 2020 were approved.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 ELECTION of CHAIR

Tony Warnock-Smith was elected as Chair of the Parish Council for the year 2020/21.

4 MATTERS ARISING

- i. MB reported that the PC website was fully updated in respect of minutes and summons.
- ii. Resolved that consideration of a new or revised warning notice of restricted vehicular access to Back Lane be deferred until Keldy Cabins were in operation again.
- iii. TWS agreed to contact the PC's insurers on the broken water hydrant. TWS
- iv. RM agreed to raise with NYCC Highways the location of the 40mph sign near the garage, the complaints about the condition of High Lane, the HGV parking and turning in Cropton Lane and the complaint about unsuitable use of the lane from the garage to the village. RM

5 PLANNING APPLICATIONS

- i. The following planning application consultation decision was ratified:
20/00034/HOUSE (High Coppice Farm) No Objection

6 PLANNING DECISIONS

None

7 COUNCILLORS MATTERS

None.

8 FINANCE

- i. The payment not exceeding £350 for the renewal of the indemnity insurance was approved.
- ii. The preferred option for the full renovation of the Back Lane steps and handrail at the cost of £300 was approved.
- iii. Financial statements for 2020/21 updated to the date of the meeting were noted.
- iv. The proposed budget for 2020/21 was approved.
- v. The appointment of Andrew Collinson as internal auditor for the year end financial review was approved.
- vi. TWS agreed to review the potential for reclaiming VAT on non-commercial expenditure. TWS

9 NEW CORRESPONDENCE

- i. Agreed that the proposed planting of new woodlands organised by the NYMNPA be circulated for all to review and determine the precise proposed sites within the PC's area.
- ii. The NYMNPA scheduled monuments project was considered and MT agreed to report on the state of the ancient stone cross within the

churchyard.

10 YEAR END

- i. The system of financial control for 2019/20 was considered.
- ii. Resolved that the effectiveness of the system of financial control was satisfactory.
- iii. The system of internal audit in place for the Financial Year 2019/20 was reviewed.
- iv. Resolved that the internal audit arrangements for 2019/20 were satisfactory.
- v. Resolved to approve the Annual Internal Audit Report for 2019/20.
- vi. Resolved to approve the Certificate of Exemption for 2019/20.
- vii. Resolved to approve the Annual Governance and Accountability Return 2019/20 and to authorise its signature by the Chair and Clerk and its submission to the external auditors by the due date of 31 July 2020.
- viii. Resolved to approve the Accounting Statements for 2019/20 as audited.
- ix. Resolved to approve the Notice of Public Rights.

TWS

11 NEXT MEETING

The next meeting would be on Tuesday 28 July 2020 at 5.00 by ZOOM.

12 MEETINGS SCHEDULE

The dates of meetings planned for 2020/21 were agreed as

- 29 September
- 24 November
- 26 January 2021
- 23 March.