

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 4th December 2018 IN THE
VILLAGE HALL AT 7.30 PM**

PRESENT: Paul Wilson, Lee Savidge, Martin Byrne and Ade Doore.

APOLOGIES: Peter Barnard, Andy Poppitt, Di Selby and Dan Sames (OCC)

ALSO PRESENT: David Hughes (CDC)

2 residents.

73. Declarations of Interest

None.

74. Minutes of the Last Meeting

The minutes of the meeting held on 6th November 2018 were agreed as drawn.

75. Councillor's Update

With regard to OCC's plan to cancel the school bus service from the village to Ambrosden School, Councillor Sames had informed the parish council that a second survey of the walking route was carried out on Friday November 9th by an OCC assessor. This second survey considered the full length of the walking route from the entrance to Village Close to the school gate. The OCC assessor concluded that the full walking route is safe and informed the appropriate committee(s) at OCC of his decision. The assessment decision was made giving consideration to the guidelines contained in documents issued by Road Safety GB and OCC with regard to the safety status of school walking routes. If OCC uphold the decision to cancel the bus service Cllr Sames will advise the parish council of what, if any, other transport options are available.

Councillor Sames reported that the white lines on the Ploughley Road had been repainted, and, in view of his work commitments, other issues would be followed up in the New Year.

76. Report from the Village Hall Committee

See attached as Appendix "B".

77. Planning Applications

[Single storey rear extension and new window to front and side elevations](#) 

1 Willow Brook Lower Arccott Bicester OX25 1AD

Ref. No: 18/01950/F

No objection

[Certificate of Lawfulness of Proposed Development for blocking up of existing windows to the first floor, along the north and east elevation, 10 No in total](#) 

HM Prison Bullingdon Patrick Haugh Road Upper Arccott Bicester OX25 1PZ

Ref. No: 18/01934/CLUP

No objection

[Discharge of Conditions 3 \(means of access\), 4 \(parking and manoeuvring areas\), 5 \(landscaping scheme\) and 6 \(landscaping details\) of 17/02569/F](#)

Woodpiece Road Upper Arccott
Ref. No: 18/00434/DISC
No objection

Single storey rear extension

12 The Village Close Upper Arccott Bicester OX25 1QU

Ref. No: 18/01718/F

No objection, but the Parish Council would request a condition preventing the parking of construction etc vehicles in Orchard Close.

Change of Use of land to include B2 and B8 usage; retrospective siting of 7 No storage containers and proposed siting of 5 No storage containers

S And S Motors Rear Of 63 Ploughley Road Arccott Bicester OX25 1NY

Ref. No: 18/01958/F

No objection – but the Parish Council would request that appropriate safety standards are applied and adhered to with regard to the storage of any dangerous / explosive items / substances.

78. Planning Decisions

None.

79. Finance.

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows :-

Payee	reason	Cheque number	amount
DM Fences	Playing field fence	101684	£2430
F Milloy	cleaning	101685	£140.00
Mrs A Davies	Cl salary + expenses	101686	£160.85
HMRC	Cl tax	101687	£38.00
F Milloy	cleaning	101688	£140.00

After considering its projected spending until the end of 2018/19 and its budget for the year 2019/2020 the Parish Council agreed to set a precept of £16000 for the financial year 2019/2020.

80. Councillor's Report

Cllr Hughes reported that he would arrange for the Chairman to be updated with the current position with regard to the Woodpiece Road parking development.

He also agreed to chase for information on the monies for "off site sports provision".

CDC are expecting details of the proposed Oxford to Cambridge Expressway route in about 12 months' time.

81. Parish Council matters.

a. Work to the playing field.

As above.

b. Home to school transport – 5 Acres School

The Parish Council has submitted a report to OCC giving reasons for its strong objection to the planned cancellation and stressed that it had particular concerns about the speed and amount of traffic travelling through the village at the times when parents and children would need to walk to and from school. The Parish Council also expressed its concern about the quality of the pavements and also the safety of the route in inclement weather. The Parish Council believe that, if OCC proceed with its plan, which would result in children from Arncott having to walk to school, it will be necessary to install a light controlled crossing at the entrance / exit point to the village at Lower Arncott to enable walkers to cross the road safely. The Parish Council is also of the opinion that road centre islands should be constructed at the road crossing points along the walking route. OCC have reassessed route and the decision to cancel currently still stands. The Chairman has emailed Cllr Dan Sames to enquire whether the school bus taking secondary school children to Bicester could pick up the primary school children from Arncott and drop them in Ambrosden on the way through. He has also questioned why a 52 seater coach is used for Five Acres pupils from Arncott and could a smaller coach be used instead at lesser cost ? Could OCC help with the lower cost of running a smaller coach, with parents also making a contribution ? Can OCC clarify whether there are any travel schemes available ? Cllr Sames will respond to advise on options (if any).

c. Woodpiece Road parking update

As above.

d. Grass area next to the Village Hall

The Parish Council is considering putting in a hard surface for additional parking. The area needs to be measured and a decision taken to order the materials.

e. Playing field fence

The installation of the fence was completed on Monday 19th November. The bollard cost & delivery was £1110 exc VAT. Installation costs were £1440 exc VAT. Total £2550 exc VAT (VAT is recoverable).

f. Road repairs and Missing Manhole Cover

The manhole cover in Buchanan Court has been replaced with a pedestrian grade cover, pending a permanent replacement.

g. Youth Facilities/Playground update

Ongoing.

h. Playing field seats/Art project

The work to replace the seats was completed on Monday 19th November. The cost for removing old seats and laying new seat bases was £435 exc VAT, and the cost of removing two other concrete bases which were not required (as they were in the agreed position for the art project was £150 exc VAT. The cost of two new seats was £592.64 exc VAT and the total cost was £1177.64 exc VAT (Vat is recoverable).

Art project –

The artist -Will Glanfield - has emailed the Parish Council with two design concepts. The Parish Council agreed that its preferred option was design no 1. It was also agreed that the artist should be advised accordingly.

i. Extension of fete onto the Village Green

The Parish Council confirmed it had no objection to this proposal, should it be necessary.

j. Carpark and Playground signs.

These have arrived and will shortly be installed.

k. Vehicle Activated speed sign

The Chairman will discuss options with Ambrosden.

l. Oxford to Cambridge Expressway

The Chairman noted that the Highways England web site currently says that Corridor B2 has been rejected due to environmental impacts around Horspath, Wheatley and Otmoor Nature reserve.

m. PA system for the Village Hall

Ongoing.

n. Tree and hedgerow maintenance

A quotation for £1685 exc VAT was accepted and agreed at the November meeting of the Parish Council. Work to trees on village green and pollarding of willow trees around pond was done on Wednesday 14th November, with remaining work scheduled for 10th Dec, 3rd, 4th and 15th January 2019.

o. Community Payback scheme.

The Clerk has registered the Parish project with the organisers. The most recent correspondence indicates that the proposal “has been forwarded to the relevant local probation provider, who will contact the” Clerk in due course.

p. Resilience

The Council will produce a guide to firing up the generator, and hold a run through of the process on 8th December.

82. Correspondence

None.

83. Public Participation

A resident attended to discuss options for remedial work with regard to the boundary posts between the Village Green and Green Lane. He indicated that his preference would be to replace the wooden posts with similar posts. The Chairman explained that the Parish Council would look at progressing this work in the early part of the 2019/2020 financial year.

84. Any Other Business

The Parish Council agreed to cancel its meeting in January.

85. Date of Next Meeting

5th February 2019 at 7.30pm in the Village Hall.

Aarcott Parish Council			Monthly Financial Report	
			Parish Council Meeting	04 December 2018
Payments processed since last meeting				£5,266.36
	06-Nov-18	P Wilson	101676	£711.17
	06-Nov-18	Drewett signs	101677	£378.84
	06-Nov-18	concrete products	101678	£1,332.00
	06-Nov-18	RBL	101679	£21.50
	06-Nov-18	Mr F Milloy	101680	£140.00
	06-Nov-18	Mrs A Davies	101681	£161.05
	06-Nov-18	HMRC	101682	£37.80
	06-Nov-18	Trcey Reed	101683	£54.00
	21-Nov-18	DM Fences	101684	£2,430.00
Receipts processed since previous report				£0.00
Bank Reconciliation			Statement dated	29 November 2018
		Cambridge BS Account		£75,266.73
		Savings account		£9.64
		Current account		£54,232.71
Items not yet cleared:				
	Receipts	None		
	Payments	cancelled		£0.00
			Net Total	<u>£129,509.08</u>