

APPENDIX 1



Trustees' Annual Report for the period

| Period start date | | Period end date | | | | | |
|-------------------|-------|-----------------|------|-------|------|----------|------|
| Day | Month | Year | Day | Month | Year | | |
| From | 1 | Jan | 2020 | To | 31 | December | 2020 |

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

| |
|------------------------------------|
| Highland Velodrome Trust |
| HiVelo |
| SC045707 |
| 6 Drum-Lewes |
| 105 Balmacaan Road |
| Drumnadrochit |
| Inverness Postcode IV63 6UY |

Names of the charity trustees on date of approval of Trustees' Annual Report

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|------------------------|--|--|
| 1 | John Malcolm MacMillan | Chair | | Trust Club Members |
| 2 | Alan Michael Greaves | Secretary | | Trust Club Members |
| 3 | Clifford Davison | Treasurer | | Trust Club Members |
| 4 | David Russell Stuart | Media | | Trust Club Members |
| 5 | Julian Martin Foot | Publicity & Marketing | | Trust Club Members |
| 6 | Alasdair MacIannan | SC/Charity Liaison | | Trust Club Members |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| None | |
| | |
| | |

Structure, governance and management

Type of governing document

Approved Written Constitution

Trustee recruitment and appointment

Trustees are appointed by nomination and vote of the Cycling Club Members of the Trust at the Annual General Meeting held in February each year. The Board has the power to co-opt extra Trustees if needed. Three of the six existing Trustees will come off during 2020. Their re-election and/or the appointment of replacement/additional Trustees will be as determined by the Club Membership. Trustees serve a two-year term, and rotate on a staggered basis.

Objectives and activities

Charitable purposes

To foster the creation and operation of a safe cycling development 'hub' centred on a velodrome provided for the benefit of all inhabitants of the Highlands of Scotland and such other persons who are studying, working or visiting in that area.

Summary of the main activities in relation to these objects

- (a) The advancement of public participation in all forms of cycle riding and related sports activities.
- (b) The provision of recreational facilities and the organisation of recreational activities with the object of improving the conditions of life for the persons whom the facilities or activities are primarily intended.
- (c) The advancement of health through cycle riding and related sports activities.
- (d) The advancement of education through cycle riding and related sports activities.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Charitable status was attained on 16 June 2015 and the Trust has operated as a SCIO since that date. It has registered both a logo and short title for 'trademark' protection. HiVelo is also accredited with HMRC for Treasury 'gift aid' recovery purposes.

Our independent accounts show that the SCIO finished 2020 with a balance of £12,999 further to recording a small operational surplus of £1649. A successful Ivor Ride in March confirmed our revised sportive format/business model. However, the sudden advent of the coronavirus pandemic brought all further event planning work to an abrupt halt. The loss of that programme has severely reduced projected income.

The Trustees continued to work with partners towards the erection of a new multi-sport Arena which featured an indoor 200m velodrome. These new facilities were proposed on the Inverness Campus of UHI. However, ongoing delays and cost escalation necessitated a major project review by the Board in November 2020. It was decided to revert to the Trust's original vision for a simple low-cost cycling hub serving the northern half of Scotland. These revised proposals aim principally to address the two key road cycling deficiencies across this region – dedicated safe, all-weather exercise, training and competition facilities in the shape of an indoor track and outdoor closed road circuit, plus ancillary coaching and support services. The new centre will be owned and operated by a charitable social enterprise (CCBS) to be incorporated during 2021. HiVelo is sponsoring this new entity and will make all its project documentation and resources available in order to ensure a smooth transition of responsibilities. Discussions are underway regarding potential funding support via the new £8m. Scottish Cycling & **sportscotland** Facilities Fund. It is anticipated that the revised scheme could be developed through to completion by mid-2023 as a crowning legacy of the UCI World Championships scheduled to be held in Glasgow.

Financial review

Brief statement of the charity's policy on reserves

HiVelo has negligible overheads and few recurring financial commitments. The principal expenditures are intermittent cycle event costs and velodrome feasibility studies. The Trustees work to ensure that the bank account remains comfortably in credit, with sufficient working capital available to seed its forthcoming promotional and fundraising activities. During 2018, the Board adopted a policy regulating non-interest paying loans from Directors to the Trust in anticipation of significant expenditure commitments linked to the proposed Highland Arena (as detailed in the Annual Accounts).

Details of any deficit

None recorded.

Donated facilities and services (if any)

The cancellation of all competitive cycling events by our governing body Scottish Cycling has resulted in suspension of our charitable support for young riders during 2020. There were no awards made under the quarterly Star bursary scheme or payments from the Ivor Fund as a result.

HiVelo has received a number of modest financial and 'in-kind' donations from Trust members.

APPENDIX 1

Other optional information

The Trust maintains two 'reserved' funds. The Ivor Fund of £7180 (end December 2020) is held contiguously within HiVelo's non personal Trust Current Account, to be spent on track-related matters in consultation with Elaine Reid and Ivor's closest friends. A separate deposit account is used to hold velodrome 'foundation' monies raised by crowdfunding, community share subscriptions and donations (£2166, end December 2020) – this account is interest bearing and subject to 95-day notice arrangements with the bank.

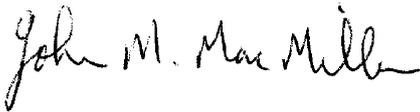
Further to decision at the 2018 AGM, Dan Greaves trading as Affric Accountants, Glasgow has prepared the 2020 statements. The Board recommended this appointment following a formal declaration of interest by the Secretary to the effect that Dan was a nephew (record minuted as of 5 October 2015). The Secretary has no pecuniary interest in any business operated by Mr Dan Greaves or mutual financial arrangement of any other kind.

The 2020 Accounts contain two minor adjustments from previous years. A start up transfer of £100 from unrestricted funds into the deposit account (2018) was not shown at that time, but is corrected in this year's accounts (page 1). Unrestricted donations (and therefore total balances) were understated by £20 in the 2019 Accounts. This is considered to be a non-material correction to the 2020 figures.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-----------------------|---|--|
| Signature(s) |  | |
| Full name(s) | John Malcolm MacMillan | |
| Position (e.g. Chair) | Chair | |
| Date | 5 March 2021 | |