

Minutes of Compton Bishop Parish Council Meeting
held on March 11th 2014 at Cross Memorial Hall

Public Participation: *There were three members of the public present, Mr K Glimstead, Mrs D McCarthy and Mrs Ann-marie Wood (observing as Clerk Designate).*

Present: Parish Councillors S Passmore (Chairman), Mrs A. Campbell, Mrs C. Woolley, R. Woolley, M. Rolfe, R.Parker (minute note-taker)

1. **Apologies for absence:** Cllr Ken Mace (attending SALC course), Parish Clerk (on other business).
2. **Approval of minutes:** The minutes of the meeting held on February 12th 2014 were approved by those present at that meeting and signed as a true record by the Vice Chairman.
3. **Declarations of Interest:** There were none.

The Chairman asked Mr K Glimstead if he would like item 9.1 to be brought forward and Mrs McCarthy if she would like item 10.2 to be brought forward, both accepted. It was resolved to take agenda items 9.1 and 10.2 at this point. The Chairman asked Mr K Glimstead if he would like to comment on the planning application. He declined the invitation.

- 9.1 **Planning Application 21/14/00001/STP** Cllr Rolfe explained that there were two applications for development of land at Webbington. Application 21/13/00014 for five holiday lodges will be decided shortly. 21/14/001 is a new application for one holiday lodge. SDC has agreed that the closing date for comments for Application 21/13/00014 will be extended until 11th April because of the possible conflict of two open and similar applications for the same plot of land.

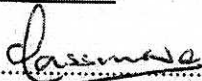
The Chairman asked if Mrs McCarthy would like to speak on item 10.2. She accepted the invitation. The Chairman closed the meeting at 2010.

- 10.2 **Highways Matters:** Traffic calming measures and speed limits on Webbington Road. Mrs McCarthy questioned why the 30 mph limit did not extend to the houses opposite Rackley and informed the council of her petition circulated amongst residents for a 30 mph limit. Mrs McCarthy also outlined her communications with Richard Newby (SCC Highways). Cllr R Woolley explained that speed checking will be pursued with SCC including the installation of a SID at the start of the 30 mph limit. Road safety had been raised at the Cheddar Valley Cluster Group meeting on 23 January as the key matter of concern for Compton Bishop PC.

The meeting was re-opened at 2019.

4. **To note any changes to the Resolution List:** The Resolutions List had been circulated before the meeting. There were no outstanding actions.
5. **Clerk's Report:** Cllr Parker (on behalf of the Clerk) reported on the continuing high number of emails - 143 received in the last month which excludes emails from councillors. Some reduction is expected after 'unsubscribing' from a number of mailing lists of little importance to the PC.
6. **To consider matters arising from previous minutes:** There were none.
7. **Finance Matters:**
 - 7.1. The Chairman had previously circulated the bank reconciliations to 25 February 2014. These were noted and were RESOLVED to be approved by Council.
 - 7.2. It was RESOLVED to pay three items: Cross Memorial Hall £113.00 for Hall hire for Council Meetings from 2nd Oct 2013 until 31st March 2014; Cllr R Parker £25.00 for home office use; and £25.00 for printing and stationery, both while undertaking the duties of Clerk from 24th December 2013 to 9th March 2014.
 - 7.3. Legislative changes for Parish Councils, including cheque authority, openness and audit accountability are imminent and the relevant documents will be circulated to F&GP AG to recommend necessary changes to Council procedures.
8. **Reports or recommendations from Finance and General Purposes Advisory Group:**
 - 8.1. Standing Orders revision in line with the new legislation and other documents will begin in April.
 - 8.2. It was RESOLVED to approve the revised Clerk's Contract and Job Description, but noted that Workplace Pension requirements and any salary increase due from 1 April may require minor amendments to be made.
 - 8.3. The appointment of Mrs Ann-marie Wood as Parish Clerk from 1 April 2014 was confirmed and the contract signed.
 - 8.4. Freedom of Information Policy - It was RESOLVED to review the status of all Council policies listed in this document.
 - 8.5. Communications and public relations - no report.
 - 8.6. Change of notice for PC meetings - new regulations are to be published and details would be reported when available.
 - 8.7. The Parish Council is the Custodian Trustee of Cross Memorial Hall. The location of relevant legal documents is being investigated, and secure storage might have to be available. Cllr Parker would liaise with the Hall committee.
9. **Planning Matters**
 - 9.1. - See above -.
 - 9.2. Cllr Rolfe questioned the lack of information on how condition 12 of planning approval for application 21/13/00013, Cross Lane, will be validated. The 120m visual splay is essential for road safety on this busy road. It was RESOLVED to write to SDC Planners for a statement.

10. **Highway Matters:**

SIGNED:  CHAIRMAN

DATE: 9 April 14

