

# Compton Bishop Parish Council

Minutes of the **Compton Bishop Parish Council Meeting** that was held in the Cross Memorial Hall Cross on Wednesday 8<sup>th</sup> November commencing 7.30 pm

There were two members of the public present : Mr J Glimstead, Mrs C Woolley  
(apology received from County Councillor R Filmer)

**PRESENT:** Cllr T Mason (Chairman), Cllr A Lane, Cllr E Parker, Cllr Pritchard (Cllr K Glimstead not present)

1. **To receive any apologies for absence** – Cllr A Gooby, Cllr D McCarthy
2. **Casual Vacancy** : The Chairman welcomed Cllr Alex Lane on joining the team of Councillors.
3. **Approval of Minutes** - The minutes of the meeting held on 11<sup>th</sup> October 2017 were approved unanimously.
4. **Declarations of Interest** - There were none
5. **Matters arising** – There were none
6. **Staffing Committee Report**
  - a. **Clerk Vacancy** : The Chairman reported that the committee had reviewed the expectations for the role of Clerk. Richard Parker, who has voluntary temporary clerk since July, has been employed as Locum Clerk.
7. **Clerk's Report** :
  - a. Transparency Fund – the £590 funding has been approved and will be received from SALC shortly. The Clerk was instructed to determine what restrictions there were on the equipment to be purchased.
8. **Finance Matters**
  - a. The finance report was received by Councillors and approved.
  - b. The following payment was approved :
    - i. Hire of Hall for CBPC meetings May - Oct 2017 : £90
  - c. Draft 2018/19 Budget. The Clerk presented a draft of the 2017 outturn and 2018/19 budget items. Councillors were requested to submit budget items prior to the December meeting. Cllr Pritchard was requested to mark a map of areas where mechanical hedge/grass cutting was required for budget purposes.
  - d. Internet Banking. The Chairman informed Council that a formal letter from The Chairman and minutes of the meeting authorising the account to be set up would be required. The proposal to set up Internet Banking, with the Chairman responsible, the clerk to raise the payment and two members to authorise payments was approved unanimously.
  - e. Defibrillator funding. Funds will be raised by parishioners with the Chairman and the Clerk as custodians of the fund which will be maintained in the Councils' Project account. The target is for three defibrillators in the locations of Webbington, Compton Bishop and Cross.
9. **Planning Matters**
  - a. Planning Applications - 21/17/00008 – Land at Yeo Bridge Farm has been approved by SDC contrary to this Council's response.
  - b. Holiday Lodge, Barton Road, Webbington (application 21/14/00001) – A report by the Planning advisor was considered by Council. In view of the discrepancies between the approved plans and the current build it was proposed, and unanimously approved, that a letter be sent to Sedgemoor District Council Planning Department along with the concerns and the outstanding complaint.
  - c. Cllr Parker reported on the Sedgemoor District Council Annual Planning Seminar. It was very well attended. SDC endorsed the use of projectors for councils to view planning applications. It was agreed that a projector could be beneficial for Council when viewing planning applications. An introductory session would be arranged by The Clerk. The Government's drive for considerably more housing was of concern to The Council. The proposed large developments in Axbridge, Cheddar, Banwell and Churchill would have a major impact on the infrastructure and conditions in our area. SDC will be conducting their own consultancy regarding Highways/Infrastructure and The Clerk was instructed to register CBPC's interest and request to be informed.
  - d. Sedgemoor Local Plan. The Planning Inspectorate hearings will take place from December 12<sup>th</sup> and January 26<sup>th</sup>, Cllrs Mason, Parker and The Clerk to be registered to attend.

Chairman's  
Signature



Date :  
13<sup>th</sup> December 2017



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- e. Correspondence was received from SDC Planning Dept. concerning Application 2/16/00030 Land to the south of Houlgate Way, Axbridge. There are amendments to reduce the number of dwellings from 80 to 53, to reduce the site area and revision of layout. The Clerk was instructed to write to SDC Planning re-stating our previous objection.

## 10. Highways and Environment Matters.

- a. **Footpath PROW AX15/1** – Somerset Rights of Way have notified Council that a draft of their Section 53 investigation report would be available by the end of January 2018. It was noted that the green finger pcst on the east side of the stile was missing. The Clerk was instructed to contact the Police on the possible theft of this item and the insurance company notified.
- b. **Cross Lane**- A draft report has been received for comments to be made by the end of November. It was stated in the report that no response had been received from this Council. The Clerk was instructed to write to SCC to inform them that the project team, i.e. the 'Coffin Lane Campaign Group' was formed by and reports to this council. There are a minimum of two councillors present at each meeting. The council was party to the response from this group.  
It was noted that a request had been received from Mr Scott to inspect The Council Minutes for the period 1979-1997. The Clerk had located minutes for 1994 -1997 and made them available on the Parish website. The 1978-1984 are hand written in a minute book which will be scanned to be made available. The cost of this work cannot be recovered.  
The locations of historic Council minutes, from 1894, were researched and were at the Somerset Heritage Centre, in Council minute books and available on the Parish website.
- c. **Village marker stone** – Cllr Parker described the installation costs which could be up to £350. An initial cost of £90 would be required for legal notices and administration but could incur an overall cost of £350. It was unanimously approved to reserve the £350 and pay the initial £90 out of this sum.
- d. **Webbington road safety** – Contact has been made with Highways regarding signs on Webbington Road. Awaiting a response.
- e. **Issues at the east of Old Coach Road**
  - i. Cllr Parker reported on her meeting with Police. The requirements for a dedicated team and 30 metre clear road and equipment and the possibility of using equipment from other councils was discussed.
  - ii. Obstruction of paths in Cross – Liam Gill had advised that he would investigate the obstructions on the highway and letters would be sent to those households.
  - iii. Weight restriction on roads – The clerk advised council that applications can be made on-line.
  - iv. Flowers – Three ladies have taken responsibility of maintaining the flower containers and have planted the winter selection. SDC has indicated that they may be able to provide wild flower seed.
  - v. Footpath issues – the hedge on AX15/16 is in need of maintenance as the path is restricted.

## 11. Community volunteer Group

- a. Cllr Pritchard reported that she has 15 men and 8 lady volunteers. 5 men will be working on the wildlife site from 24<sup>th</sup> November. TM will be sponsoring Hi-Viz tabards for all volunteers and MP will develop risk assessments for the work being carried out. Sedgemoor Cleansing Service officer is looking to provide wild flower seeds for the parish.
- b. AL has volunteered to host a Christmas 'get-together'

## 12. Correspondence and other Communication

- a. There will be a Cluster Group meeting in Mark on 30<sup>th</sup> November
- b. Salt bags are available for collection on 25<sup>th</sup> November (9.00 – 13.00). Cllr Lane volunteered to collect from Dunball Depot.

## 13. Date of Next Meeting – Next Meeting – 13<sup>th</sup> December 2017

The Meeting Closed at 8.50pm

Chairman's  
Signature



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