

**GENERAL RISK ASSESSMENT FORM**  
**QUADKIDS & SUPER8/SUPER6 COMPETITIONS 2013**

No.	Activities / Hazards	Associated Risk	Persons At Risk	Severity/ Likelihood 1-4 x 1-3		Risk Rating	List Existing Controls	Is Risk Controlled
1	General equipment use	Improper use causing a strike or blow.	All	4	1	4	Leaders to enforce strict guidelines on use of all equipment as per UKA Code of Practice guidelines. Special care should be taken with the use of javelins and shot.	Y
2	Slippery surfaces	Causing a fall, slip or collision.	All	2	2	4	Competitions may be postponed, suspended or cancelled during inclement weather. Leaders to review floor/ground/track surfaces in all accessible areas prior to and during competitions.	Y
3	Inappropriate behaviour or technique during activity.	Causing collision with equipment, fixtures and fittings or other participants.	All	3	1	3	Where and when appropriate, Leaders to demonstrate and enforce appropriate technique and behaviour in line with UKA Code of Practice before proceeding with the activity or during the activity.	Y
4	Fixed equipment	Inappropriately installed or set up, causing various injuries.	All	3	1	3	Leaders to inspect activity area prior to and during each event session and ensure that the equipment is inspected in line with UKA Code of Practice.	Y
5	Manual handling	Moving large items of athletics equipment.	Leader	2	1	2	Leaders to ensure that participants/athletes do not move any large items of equipment. Leaders must seek the advice of the facility manager before attempting to move any large items of equipment. Leaders to ensure that lifting is undertaken in line with the facilities manual handling guidelines.	Y
6	Running, jogging and warming up.	Tripping, colliding or falling over various hazards.	Participants/athletes	2	2	4	Leaders to inspect activity areas prior to session for any potential hazards. Leaders to remove all hazards where appropriate and inform participants of hazards that cannot be removed. Leaders to assess the severity of hazards and to move or cancel activity where a non-removable hazard exists. Leaders to brief all participants/athletes on the facilities safety guidelines.	Y

7	Participant falling ill, unconscious or collapsing.	Exhaustion from activity or prior medical condition.	Participants/athletes	4	1	4	Leaders to ensure that activities take account of all abilities and exposure to adverse weather conditions. It is the responsibility of the Team Manager or Teacher to inform Leaders of any relevant medical condition likely to affect a participant/athlete.	Y
8.	Participants moving between activity areas during, before and between sessions.	Various injuries (Including strike or blow from equipment and collision with other participants).	Participants/athletes	3	2	6	Leaders to ensure that participants/athletes are supervised or appropriately briefed and managed at all times (including during and after the activity has finished). Leaders to co-ordinate safe crossing of other activity areas.. Under no circumstances should Leaders or participants/athletes walk/run across the infield – throwing areas.	Y
9.	Leader falling ill, unconscious or collapsing.	Various.	Leader	4	1	4	Where possible all events will be managed by a minimum of 3 Leaders. Leaders to be briefed and given appropriate contact information by the event organiser.	Y
10	Leader abusing athletes or athletes abusing the coach.		All	2	1	2	Leaders to follow code of practice and Child Protection procedures. Where possible at least one event Leader to be CRB checked/or to have a Disclosure and Barring Service Police Records Check prior to commencing duties. See below*.	Y
11	Eating and Drinking	Participant/athlete choking.	All	3	1	3	Leaders to not permit eating and drinking during the activity itself. There will be breaks in the programme or between throws/jumps/runs for participants/athletes to take on food and drink.	Y
12	Fire	Burns & smoke inhalation.	All	4	1	4	Leaders to ensure that they are familiar with the facility fire evacuation procedure.	Y

NB Where the terms “Leader” or “Leaders” are used, this also includes where appropriate any QuadKids personnel, UKA Qualified Coaches, UKA Qualified Officials, Teachers, Volunteers or Young Sports Leaders who are supervising or leading/helping with a QuadKids, Super8 or Super6 competition activity or event. It is the responsibility of the Leaders to constantly monitor the activity for any safety issues and to take appropriate action to ensure that participants’/athletes’ and/or their own safety is not put at risk. If in doubt they should consult the Competition and /or Event Manager.

High jump, shot, long jump and javelin events in Super8 or Super6 competitions **must** be lead by an adult eg QuadKids personnel, suitably experienced teacher, UK Athletics qualified Official, UK Athletics qualified Coach. **Under no circumstances should these events be lead by a Young Sports Leader.**

Anyone acting in a supervisory capacity is expected to set a good example to the participants. This is particularly important where QuadKids Primary School events are being lead by Young Sports Leaders and includes walking back with Vortex Howlers and not throwing them back to the start line ie throwing them towards the athletes.

*\*The reality of running QuadKids, Super8 or Super6 competitions, in common with other athletics competitions, is that they require lots of people to manage the events ie shot, 100m etc. This means that Young Sports Leaders and other volunteers/Leaders are likely to be asked to assist in running the events. Where possible, each event eg shot will include a Leader who either holds a valid CRB check or who holds the new Disclosure and Barring Service Police Records Check. In practice this may not be always be possible but the risk is considered to be low on the grounds that the events will take place in the open, in full view of the participants/athletes and Leaders ie there will be no situations where a single athlete/participant is alone with a single Leader and out of sight of others.*