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**S.Y.Killingley Memorial Trust**

Registered Charity No. 1111891

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*supporting part-time students  
in the arts and humanities in the North-East of England*  
www.syktrust.org.uk

***Application form***

**Please complete this form by hand if possible, but typing is acceptable. Please use black ink, leaving at least a half-inch margin, so that it can be photocopied. Please include any information that you think would help us decide whether to give you a grant. If there is not enough space on this form, you may add one other sheet, written on *one side only*, and attach it with a paper clip (please do not staple).**

‘You’ in this form refers to the applicant; ‘we’ refers to the trustees and selectors. We will treat the information which you provide as confidential.

***1. About yourself and your circumstances***

Surname or family name:

Other names:

(please underline the one you are usually known by)

Address:

Postcode:

Phone (Home):

(Work):

e-mail address (if any):

Date of birth:

Gender: M / F

***Education:*** Please tick the box that corresponds most closely to your highest educational qualification:

GCSE/O Level with fewer than five at grades A-C	
GCSE/O Level with five or more at grades A-C	
A Level in one subject	
A Level in two or more subjects	
First degree	
Higher degree	
Other (please state)	

***Employment status:*** Please tick the box or boxes that correspond most closely to your employment or other source of income:

Employed full-time or self-employed full-time	
Employed part-time (less than 16 hours a week)	
Retired	
Student	
Unwaged in receipt of benefit	
Unwaged not in receipt of benefit	
Other (please state)	

***Any disability that affects your capacity to study or your ability to attend a course:***

***Anything else you think we should know about yourself and your circumstances:***

## **2. About what you want to do**

### *The course you plan to take*

(This may be with an institution such as WEA, a further education college, or a university, or with a private teacher.)

Institution/teacher: \_\_\_\_\_

Place: \_\_\_\_\_

Subject: \_\_\_\_\_ Qualification to be gained (if any): \_\_\_\_\_

How long would the course take? 1 term ☐ 2 terms ☐ 3 terms ☐ Other period (*please state*) \_\_\_\_\_

When would it start? \_\_\_\_\_ How many hours of class time a week? \_\_\_\_\_

How many hours a week do you expect to spend in private study? \_\_\_\_\_

What fees would you have to pay per term? \_\_\_\_\_

What weekly expenses would you have to meet (e.g. transport; child minding)?

What one-off expenses would you have to meet (e.g. books, equipment, materials)?

Why do you want to take this course?

Why do you consider you are suited to this course?

What do you think this course will do for you as an individual and as a member of the community around you?

## **3. Letter of support**

Your application should be accompanied by a letter of support from someone who can vouch for the information you have given, and your suitability for the proposed course. If it is a degree or diploma course, the letter should be from someone who knows your academic work, such as a teacher on the course, or someone who has taught you previously. The letter must be signed by hand, and if written in an official capacity it must have an official letterhead. Please give his or her details below:

Name:

Position in relation to the applicant (e.g. *employer, teacher, neighbour*):

Address:

Postcode:

Phone (Home):

(Work):

e-mail address (if any):

Please send your completed form, with the letter of support, to:

S. Y. Killingley Memorial Trust,  
9, Rectory Drive,  
Newcastle upon Tyne NE3 1XT

If you fold the form and letter, you can save postage by using an envelope measuring not more than 24 cm × 16.5 cm (9½ in. × 6½ in.). If you send them unfolded, please remember to pay the extra postage.