

	<p align="center">MINUTES OF A MEETING OF ST TUDY PARISH COUNCIL HELD IN THE METHODIST CHAPEL SCHOOL ROOM AT 7PM on 30th August 2023</p> <p>Present at Meeting: Cllr. R. Wright (Chair), Cllr. J. Lane (Vice-Chair), Cllr. Z. Newland-Hodges, Cllr. T. Sandry, Cllr. G. Murrell, Cllr H. Mardon, Cllr. R. Wood, Cllr. M. Straugheir, Cllr. N. Wolsey, Cllr. J. Borlase, County Cllr. D. Fairman, Catherine Snelling (Clerk).</p> <p>The meeting was opened by the Chair at 7.00pm.</p>	
Agenda item	Discussion & decision made	Action
1. Declarations of Interest	Cllr. Lane declared an interest in the Bonfire Committee.	
2. Apologies	There were no apologies .	
3. Public session	<p>There was one member of the public present, who had three issues to raise.</p> <p>3.1 Virtual Footpath Julie Clark raised concerns about the size and suitability of the footpath than runs along the side of Virginia House on Wadebridge Road. The Chair replied that a representative of Cornwall Council Highways had suggested that a virtual footpath was the only suitable solution, predominately because of the road width at this point. The scheme has been agreed and is scheduled for the next budget year (2024/25). C.Cllr. Fairman was asked to confirm this is still the case.</p> <p>3.2 Land adjacent to Green Hedges, Hengar Lane Julie Clark expressed concern that the static caravan located on the land adjacent to Green Hedges on Hengar Lane is being used on weekends on a regular basis, and that this is an attempt to claim use of the land for planning purposes. The Chair offered to speak to the Planning department and establish if the correct permissions had been obtained.</p> <p>3.3 Hillview Julie Clark expressed frustration that the owners of Hillview had obtained planning permission for a large two storey house and that recently they had stripped the top growth off the top of the Cornish hedge. The Chair replied that the views of the Parish Council have been made very clear to the Planning team and that ultimately the views of a second conservation officer have influenced the final delegated decision. The Cornish hedge is protected, but cutting the top would not be restricted.</p> <p>3.4 School transport C.Cllr. Fairman confirmed that the parent who has raised concerns about the adequacy of the public bus service to provide appropriate time transport has received a detailed response. Cornwall Council consider this transport to be adequate. C. Cllr Fairman agreed to forward the repose to the Clerk who will circulate the original concerns and this response to councillors.</p> <p>3.5 Borough View Cllr. Lane raised concern about this long running roadworks in Bodmin, which continue to cause long delays, which will also impact school journeys. C. Cllr. Fairman agreed to discuss the issue with the C. Cllr for Bodmin.</p> <p>3.6 Phosphate Legislation C. Cllr. Fairman advised that changes in legislation, now we have left the EU, will give the go ahead for many building schemes previously delayed by the phosphate restrictions.</p> <p>3.7 Cycle Route C. Cllr. Fairman is working to identify a cycle route to link all local villages, which he hopes Sustrans (UK cycling charity) will adopt onto the cycle network.</p>	<p>C. Cllr. Fairman</p> <p>Chair</p> <p>C. Cllr. Fairman Clerk</p> <p>C. Cllr. Fairman</p>
4. Planning	4.1 Nutrient neutrality and multi-stage consents	

	<p>Cllr. Wood explained that this guidance will allow Housing developments to proceed with an appropriate assessment.</p> <p>4.2 PA23/05013 – Quilleys Barn, Hengar Lane</p> <p>The Parish Council noted the clear guidance from the Planners and the clarification of the site status. This change of use has been approved.</p> <p>4.3 Introduction to Planning training</p> <p>The Chair asked Councillors to contact he Clerk if they wish to book either of the courses.</p>	All Councillors																																				
5. Previous Minutes	The minutes of 26 th July 2023 were agreed as an accurate record and signed by the Vice-Chair.																																					
6. Matters arising	<p>6.1 Parish Council e-mail addresses</p> <p>There continue to be issues with the deletion of files from the server. Councillors were encouraged to contact Kirsty Pryer at Calico for further assistance. The Clerk will contact Kirsty to see if the central settings could resolve the issue.</p> <p>6.2 Toilet Risk Assessment</p> <p>Cllr. Lane agreed to check the fuse box for evidence of the electrical fixed wiring check. Councillor voted to approve funding for the check if necessary. Proposed by Cllr. Wright, 2nd Cllr. Straugheir – supported unanimously.</p> <p>6.3 Parish Council Facebook page</p> <p>Cllr. Lane reported that he is continuing to work on setting up a Parish Council Facebook account.</p> <p>6.4 Remembrance Sunday</p> <p>The Chair thanked Cllr. Straugheir for overseeing the application for the road closure. Planning of the actual event will start at the end of September when representatives from various village groups are available.</p> <p>6.5 Damaged chain-link fencing</p> <p>Councillors noted the response from Cornwall Housing and will monitor the area until the work is completed.</p>	<p>Clerk</p> <p>Cllr. Lane</p>																																				
7. Financial Matters	<p>7.1 Bank</p> <table><tr><td>Deposit account:</td><td>23.8.23:</td><td>£10,040.76</td></tr><tr><td>Current Account:</td><td>23.8.23:</td><td>£3,151.28</td></tr></table> <p>7.2 Payments out: (since the last meeting – 26.7.23)</p> <table><tr><td>Meeting Room Hire (26th July)</td><td>£20.00</td></tr><tr><td>Toilet Cleaning (July)</td><td>£130.00</td></tr><tr><td>Clerk (Salary – July)</td><td>£769.50</td></tr><tr><td>Employers NI contribution</td><td>£1.59</td></tr></table> <p>7.3 Receipts</p> <table><tr><td>VAT refund (2022/23)</td><td>£932.61</td></tr></table> <p>7.4 Payments to be approved:</p> <p>The following payments were approved for payment, proposed by Cllr. Lane, seconded by Cllr. Wright - unanimous support</p> <table><tr><td>Meeting Room Hire (30th August)</td><td>£15.00</td></tr><tr><td>Toilet Cleaning (August)</td><td>£130.00</td></tr><tr><td>Clerk (Salary – August)</td><td>£769.50</td></tr><tr><td>HMRC (Employers NI contribution)</td><td>£1.59</td></tr><tr><td>Microsoft Subscription</td><td>£59.99</td></tr><tr><td>Cleaning materials</td><td>£45.94</td></tr><tr><td>Shredder</td><td>£35.98</td></tr><tr><td>Postage</td><td>£6.00</td></tr><tr><td>Cemetery grass cutting</td><td>£206.25</td></tr><tr><td>Web domain renewal, e-mail & SSL certificate</td><td>£52.80</td></tr></table>	Deposit account:	23.8.23:	£10,040.76	Current Account:	23.8.23:	£3,151.28	Meeting Room Hire (26 th July)	£20.00	Toilet Cleaning (July)	£130.00	Clerk (Salary – July)	£769.50	Employers NI contribution	£1.59	VAT refund (2022/23)	£932.61	Meeting Room Hire (30 th August)	£15.00	Toilet Cleaning (August)	£130.00	Clerk (Salary – August)	£769.50	HMRC (Employers NI contribution)	£1.59	Microsoft Subscription	£59.99	Cleaning materials	£45.94	Shredder	£35.98	Postage	£6.00	Cemetery grass cutting	£206.25	Web domain renewal, e-mail & SSL certificate	£52.80	
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	<p>Pennon Water £36.67</p> <p>LMP grass cutting £420.00</p> <p>Padlock £6.50</p> <p>7.5 AGAR tracking The Council noted the income and expenditure to date, for 2023/24.</p> <p>7.6 HMRC variable direct debit The Council approved this direct debit for payment of NI contributions. Proposed by Cllr. Wright, 2nd Wood – unanimous support</p> <p>7.7 Approval to transfer precept to deposit account The Council approved the transfer of £8,000 into the deposit account, until it is required. Proposed by Cllr. Wright, 2nd Lane – unanimous support</p>	
8. Councillors Reports	<p>This section has been streamlined and councillors are required to notify the Clerk in advance of the meeting if they wish to raise anything relating to their area of responsibility.</p> <p>8.1 CC. LMP/Footpaths Councillors reviewed the photographic evidence gathered by a parishioner, of the majority of the footpaths and Stiles in the Parish and discussed the two additional footpath access complaints. Cllrs. Newland-Hodges and Cllr. Sandry were asked to try and identify the landowners who need to make repairs. The Parish Council footpath cutting schedule is underway and is continuing to identify footpath boundary issues. Once this information is confirmed, the plan is to approach landowners to discuss how access can be maintained, using the guidance provided by Cornwall Council.</p> <p>8.2 Toilets Cllr. Lane reported that a replacement padlock has been purchased</p> <p>8.3 Roads Cllr. Straugheir reported that the work on Chapel Road has started but not yet finished.</p> <p>8.5 Parish Magazine The Chair thanked Cllr. Newland-Hodges for writing the entry for the parish magazine.</p> <p>8.11 Cemetery Cllr. Wolsey confirmed that he is waiting to hear from the Contractor for a meeting and start date, which will be weather dependant.</p>	Cllr. Newland-Hodges Cllr. Sandry
9. Correspondence & LMP	<p>9.1 D-Day 80th Anniversary Celebrations – 6th June 2024 The Council noted the document, and the Chair asked the Clerk to forward the e-mail to Pam Free on behalf of the History Society.</p> <p>9.2 Footpath & Stile complaints Covered under 8.1</p> <p>9.3 Request for donation towards Bonfire Insurance The Chair proposed a similar donation as last year – half the cost of the insurance up to £200, 2nd Cllr. Wolsey – unanimous support</p> <p>9.4 CALC Executive Board vacancies The Council noted the vacancies</p> <p>9.5 Local Area Energy Plan The Council noted the event.</p> <p>9.6 Cornwall Council Standards Committee vacancy The Council noted the vacancies</p> <p>9.7 Let's talk water stakeholder webinar by South West Water The Council noted the event.</p>	Clerk

10. Parish Matters & AOB	<p>10.1 St Tudy Inn sewage issues Cllr. Newland-Hodges raised the concerns of a parishioner over the problems with the sewage at the St Tudy Inn. Despite extensive works on the septic tank the issue has not been resolved. The parishioner is concerned that the sewage capacity would not be sufficient if an application for further development on the site was submitted. The Chair confirmed this would be raised by the Council if an application was forthcoming and Cllr. Wood added that on-going problems would be a matter for Environmental Health.</p> <p>10.2 Wildanet – installation of full fibre network in St Tudy Parish A representative from Wildanet will be attending the next Council meeting. Councillors were asked to consider preparing any questions they may have.</p>	<p>All Councillors</p>
11.Next Meeting	<p>Wednesday 27th September 2023 at 7pm.</p>	
12. To close the meeting	<p>The Chair closed the meeting at 9.12pm.</p>	