

Cyngor Cymuned Cwmllynfell Community Council
Minutes of the Meeting at Cwmllynfell Hall on
Thursday 19th April 2018 at 6.30pm

Present Councillors

E L Morgan (Chair)
H A Lewis
D A Thomas
G Davies
D H Jones
J G Jones
J Rees

In attendance

S Daniel (Clerk)

122. Apologies for Absence

Martin Evans
Paul Morgan

123. Declarations of Interest

42c (16/17) D A Thomas

124. Minutes of the Meeting held on the 15th March 2018

RESOLVED: The minutes were approved as a true and accurate record of the meeting

125. Matters Arising

Minute 101 Member Vacancy

To be considered for co-option the person needs to register their interest with the Clerk. This was discussed at the last meeting but I have not received any expressions of interest. If anyone knows of a suitable person that would be interest in becoming a Member, please ask them to register their interest with me.

Cllr Clive Phillips advised that this would be his last meeting on the Council as he had made the decision to resign from the Council.

The Clerk advised that the posts be re-advertised to appoint two new members at the next meeting of the Council.

RESOLVED:

1. The situation was noted
2. Clerk to re-advertise the vacant post and further post to replace Cllr C Phillips.

Rhiwfawr Sports Field - Minute 42c) (16/17)

Cllr DA Thomas left the meeting

The clerk advised that she had received an email from Craig Crawford at Redwood Environmental explaining that he was taking ownership of the scheduling of this job.

He stated that he had been informed that the land drainage has been installed as per the original specification and they have left the site purposely to make sure the system is working correctly and to give the land a chance to start to dry up. A video survey report has been undertaken, highlighting the install, which the clerk is awaiting to be sent to her. The Clerk advised that she replied the same day asking for this to be sent to her and seeking further clarification of the situation and requesting a site visit but had not received a response to date.

After discussing the matter, the Council agreed that a schedule needed to be put forward as to how they are going to finish the project with timelines agreed. The Council noted that the gate and fencing needed repairing and that there was still work to be carried out on the drainage of the land.

RESOLVED:

1. Clerk to Contact OVW
2. Clerk to contact Redwood Environmental to request a site meeting urgently to discuss schedule of works

Minute 27.1 Rhiwfawr Play Park

Cllr DA Thomas returned to the meeting

Swansea Valley Tarmac were appointed to carry out the works at the last meeting. Work was carried out on the 11th April. Adjustments were needed to the gate due to the re tarmacking which was also undertaken on the same day. Awaiting invoice.

Minute 28.4 Llynfell Park Fencing

Email sent to Wayne Curtis at NPTCBC on the 23rd March explaining the situation and to clarify the position regarding ownership of the fence. A site visit was suggested by previous clerk. The clerk advised she was still awaiting a response from NPTCBC.

RESOLVED: Cllr Huw Jones agreed to chase up a response.

Minute 38.3 Barclays Bank Account

The Clerk covered this item under the new Clerk report

Minute 57.1 Cemetery

The clerk explained she had received a letter regarding the registration of land that was submitted by the previous clerk for the land at Rhiwfawr. She explained that

they were unable to complete the application until the following issues had been resolved:

1. supply a statement as to the present market value of the land, free of any mortgage charge.
2. Need to confirm the address of the applicant for entry in the register.

RESOLVED:

1. Clerk to obtain quotes to get land valued through local estate agents
2. Confirm address of Cwmllynfell CC

Minute 102 Neuadd Cwmllynfell Hall

Email received on 29 March stating that the Committee had accepted the Community Councils offer of £6k Annual funding for five years commencing April 2019, subject to approval of their business plan. The hall were in the process of preparing this and will be submitted to the Clerk in due course.

Minute 119.2 Llynfell Park cleaning

This has been undertaken by NPTCBC and the area is now clean.

Minute 119.3 Security Camera at Llynfell Park

The Council were informed at the last meeting that the security camera facing the Skate Park at Llynfell Park was not working properly. The Clerk informed Council that she had contacted Plexus Fire and Safety to ascertain what the problem is and to provide a quote for the repair of the camera. The Clerk will update the Council once a response is received.

126. Correspondence – Refer to the Clerk’s Report

RESOLVED: to note the correspondence

127. Financial Matters

a. Internal Audit

Internal auditor has been contacted and will undertake the audit following the meeting.

b. Payment of Accounts

1950	S Daniel	Salary, Mileage and Expenses	601.98
1951	NEST	Pension	10.87
1952	HMRC	Income Tax	120.82
1953	O2	Mobile Phone	19.08
1954	Cwmllynfell Hall	Community Hall Grant	2.667.00
1955	ICCM	Membership	90.00

1956	Centregreat	Christmas Lights	2065.20
1957	Neath Port Talbot	Trade Waste Removal	401.18

Resolved: To accept the payment of accounts

c. End of Year Accounts

Receipts	Budget	Actual	Difference
Precept	£34,000.00	£34,000.00	£0.00
Interest	£50.00	£12.60	£37.40
Cemetery	£4,000.00	£2,062.00	£1,938.00
Community Halls	£5.00	£5.00	£0.00
VAT Refund		£6,461.75	-£6,461.75
Other		£125.00	-£125.00
Total Receipts	£38,055.00	£42,666.35	-£4,611.35
Payments			
General Administration	£3,232.00	£3,116.03	£115.97
Payroll and Expenses	£8,529.84	£8,073.88	£455.96
Cemetery	£3,185.00	£3,204.76	-£19.76
Parks & Open Spaces	£5,658.00	£984.34	£4,673.66
Community Halls	£9,500.00	£9,500.00	£0.00
Grants	£0.00	£0.00	£0.00
Section 137	£4,768.00	£6,390.00	-£1,622.00
Highways	£50.00	£0.00	£50.00
VAT Paid	£7,009.40	£7,009.40	£0.00
Unrestricted Reserves	£0.00	£2,483.96	-£2,483.96
Total Payments	£41,932.24	£40,762.37	£1,169.87

Balance Sheet			
Balance Brought Forward		£89,976.48	
Add Total Receipts		£42,666.35	
Minus Total Payments		£55,057.37	
Balance Carried Forward		£77,585.46	

Designated Funds			
Election Costs			£600.00
Cemetery			£6,000.00
Section 137			£1,603.90
Grounds Maintenance			£42.00
Rhiwfawr Sports Field			£2,000.00
		Total	£10,245.90
Restricted Funds			
East Pit Grant Scheme	£30,439.08	£14,295.00	£16,144.08

Remaining Unrestricted Funds			£51,195.48

Bank Reconciliation Statement Date 31 March 2018			
Barclays Community Account		£77,585.46	
Unpresented cheques		£0.00	
Unpresented payments			
Total of Bank Accounts		£77,585.46	

RESOLVED: Members noted the end of year accounts and agreed they were an accurate reflection of activity agreed for the financial year

d. East Pit

Correspondence was received from Cwmllynfell Hall referring to the conditional offer of £10,000 grant funding. The hall will provide proof of all conditions in the offer to the clerk as soon as they are received.

RESOLVED: To extend the deadline of the offer for a further three months to allow relevant conditions to be undertaken.

128. Planning Matters:

128.1 Application Number: P2018/0228

Applicants Name /Address:

MR MARTIN CADDELL, 51 GWILYM ROAD, CWMLLYNFELL, SA9 2GN
Site Location:49 GWILYM ROAD, CWMLLYNFELL, SWANSEA, SA9 2GN

Proposed Development:

Part two storey part single storey rear extension

Application Number: P2018/0275

Applicants Name /Address:

MR & MRS EVANS, CRUDYRAWEL, 14 RAILWAY TERRACE, CWMLLYNFELL, SWANSEA, SA9 2GP

Site Location:

CRUDYRAWEL, 14 RAILWAY TERRACE, CWMLLYNFELL, SWANSEA, SA9 2GP

Proposed Development:

RESOLVED: To note the current situation

129. Reports

a. New Clerk Report

The Clerk gave members an update of the handover between the outgoing clerk and herself and advised of outstanding issues that needed to be actioned

She explained that she had completed a bank mandate form to remove the outgoing clerk and add herself on which needed to be signed by the two signatories after the meeting and then be handed to the bank.

The clerk advised of the high costs involved associated with changing over the address of the PO Box address (£636 upfront costs to redirect old mail and set up a new PO Box) The clerk informed members that she was happy to receive mail at her home address to mitigate these costs and change the address with all suppliers and update the web pages accordingly.

RESOLVED: Clerk to update website with new address and inform suppliers of new details.

b. Cae du Road

Members discussed the condition of the Cae Du Road and noted that there had been several complaints regarding its condition. It was also noted that there had been some repairs carried out on the entrance to the road by NPTCBC but further work was still needed.

RESOLVED: Clerk to confirm ownership of the road and obtain three quotes for the repair.

19.11 Ilr John Rees arrived

c. Cllr D H Jones

- The Pot holes in Pentre Fawr been filled
- Mike James had undertaken cleaning at Llynfell park
- Entrance to Caedu Road been repaired.
- Derwyn Thomas is the new police Sergeant and will shortly be doing community visits. There was an open day planned at Pontardawe police station in May where he would be available to meet the public. Cllr DH Jones to clarify if main police station for Cwmllynfell and Rhiwfawr is Pontardawe and will invite them to a future meeting.
- There has been a landslip at East pit open cast during the recent bad weather which has now meant approximately an extra 6 months work. The works were due to be completed September/October time but it is now projected to be February/ March time. The next liaison meeting will have site visit.
- Hoping to confirm a new bus service to come from Rhiwfawr to Swansea, Monday to Saturday, three times a day hopefully from May and asked Councillors to encourage residents to use the service in order to ensure it is kept.

d. Other Reports

Cllr Gareth Davies announced that the May meeting may be his last meeting for a while as he was going travelling. He would confirm the following meeting.

Former long-standing Community Councillor Byron Thomas had recently passed away. Cllr John Rees had visited his wife on behalf of the Community Council to pay their respects. Members discussed and agreed to a donation to Marie Curie Cancer Care on behalf of the Community Council.

A Member asked about the management plan for the Rushlands. The Clerk agreed to contact Wrenvale regarding the management plan.

Members discussed and agreed to send a thank you card and flowers to the outgoing clerk as a thank you for all her work at the Community Council.

Members asked the Clerk to follow up on minute 119.1 regarding the Christmas lights and electrification of the posts

Cllr John Rees announced that he would retire as a Community Councillor after the next meeting.

RESOLVED:

1. To note the reports from Members
2. Clerk to action and follow up on points as agreed with members

e. Information Items – Refer to the Clerk's Report

RESOLVED: To note the information received