

**CYNGOR CYMUNED CWMLLYNFELL COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD AT CWMLLYNFELL HALL  
ON THURSDAY 21<sup>st</sup> JANUARY 2016 AT 6.30 P.M.**

**PRESENT:** Councillor J C Rees (Chairman) presided  
**COUNCILLORS:** M Evans, R Evans, D Lloyd, R P Morgan, D C Phillips and  
D B Thomas

**127. CONDOLENCES – THE LATE MR DOUGLAS LLOYD**

The Chairman referred with deep regret to the fact that Councillor David Lloyd's brother had passed away.

All present stood in silent tribute as a token of respect.

**128. APOLOGIES**

Apologies for their absence were received from Councillors R M Davies, T H J Kendrick and Councillor K Lloyd, Neath Port Talbot County Borough Council.

**129. DECLARATIONS OF INTEREST**

No declarations of interest were made at this juncture

**130. MINUTES**

**Resolved** that the Minutes of the Meeting of the Council held on the 17<sup>th</sup> December 2015 be confirmed and signed as a correct record.

**131. MATTERS ARISING**

**(a) Minute 111(c) iii – Community First Responders**

A communication dated 17<sup>th</sup> January 2016 was received from Mr J Dean Llewellyn, Director of the All Wales Ambulance Service Ltd in which he indicated that he would be delighted to attend the meeting of the Council on the 18<sup>th</sup> February to discuss the possibility of extending the Ystradgynlais First Responder Scheme to cover areas up to and including the community of Cwmllynfell and also the installation of Automated External Defibrillator in the community.

**Resolved** that the necessary arrangements be made for Mr Llewellyn to attend the meeting on the 18<sup>th</sup> February.

**(b) Minute 111(b) - East Pit – Draft Community Benefit Scheme**

Copies of correspondence that had taken place between the Project Development and Funding Manager, Neath Port Talbot County Borough Council and County and County Borough Councillors representing the communities affected, were received. The Development and Funding Manager had proposed that a meeting be held to discuss the alignment of the Additional Community Contribution (£275,000 to be managed by NPTCBC) with the Community Benefit Scheme (£200,000 to be managed locally). He had also made suggestions on the representatives to attend the meeting including County and County Borough Councillors, a representative of Celtic Energy, representatives of the three

community councils, including the Clerks and possibly representatives of the Site Liaison Committee.

The Clerk of the Council suggested to the Council that the terms of the Section 106 agreement that had given rise to the Community Benefit Scheme and Additional Benefit Contribution was too vague in its definition as it had failed to specify exactly how the scheme should operate. It was also unacceptable that the Head of Planning, Neath Port Talbot County Borough Council in a communication dated 14<sup>th</sup> January 2016 to Councillor Arwyn Woolcock (representative for Lower Brynaman and Tai'rgwaith) had claimed that "the Planning Authority had no responsibility/remit associated with the implementation of the community benefit scheme".

**Resolved** that the Chairman, Vice-Chairman and Councillor D C Phillips be authorised to attend the proposed meeting on behalf of the Council.

**(c) Minute 111(c) – Rhiwfawr Community Association**

A communication dated 19<sup>th</sup> January 2016 was received from the Chairman of the Rhiwfawr Community Association in which he enquired whether the Clerk could attend their next meeting on the 25<sup>th</sup> January 2016. The Clerk had responded indicating that the request would be conveyed to the Council but also emphasising that it was the Council's wish for representatives of the Association to attend a meeting of the Council so that all members of the Council could have the opportunity to learn of the proposals that the Association had for Rhiwfawr Hall.

**Resolved** that the Council's invitation for representatives of the Association to attend the meeting of the Council on the 18<sup>th</sup> February be reaffirmed.

**(d) Minute 111(d) – Youth Representation**

It was reported that no applications had been received from youths interested in participating in the Council's scheme for youth representation. The invitations that had been circulated had coincided somewhat with the Christmas holidays so it was suggested that the closing date be extended until at least mid February.

A communication was also received the Young Trustee Co-ordinator of the Children's Trust Unit in which she enquired with regard to the Council's progress in developing youth engagement and offering to meet with the Council.

**Resolved** that:

1. the closing date for the receipt of applications in relation to Youth Representation be extended as suggested;
2. the Young Trustee Co-ordinator be advised of the situation.

**(e) Minute 120 - Draft Local Government (Wales) Bill – Engagement Event – Liberty Stadium, Swansea – 2<sup>nd</sup> February 2016**

An invitation was received from the Welsh Government for the Council to be represented at the event.

**Resolved** that the Chairman, Councillor J C Rees, Vice-Chairman Councillor R P Morgan and Councillor D C Phillips be authorised to attend the event.

**(f) Minute 124(a)i - Financial Matters –  
Application for Financial Assistance Cwmllynfell Hall**

A communication dated 11<sup>th</sup> January 2016 was received from the Secretary of Cwmllynfell Hall in which it was indicated that their accounts for the period ending 30<sup>th</sup> September 2015 were being prepared and would be submitted as soon as possible together with their application for financial assistance for 2016-17. It was also indicated that the hall had been notified by Neath Port Talbot County Borough Council that the funding for the year would be reduced by £7,000

**Resolved** that the information be noted and enquiries made of Cwmllynfell Hall as to whether their agreement with the County Borough Council as trustees has been varied to take account of the reduction in financial support.

**132. THE QUEEN'S 90<sup>th</sup> BIRTHDAY BEACONS – 21<sup>st</sup> April 2016**

Information was received from One Voice Wales in connection with the arrangements for the lighting of beacons to mark the Queen's 90<sup>th</sup> Birthday.

**Resolved** that the information be noted.

**133. WELSH GOVERNMENT AND FIRST WORLD WAR CENTENARY PARTNERSHIP DAY**

**Resolved** that the invitation for the Council to be represented at an event in Aberystwyth on the 28<sup>th</sup> January in connection with the above be noted.

**134. LOCAL GOVERNMENT ACT 1972 - SECTION 137 -  
EXPENDITURE LIMIT FOR 2016-17**

A letter dated 18<sup>TH</sup> January 2016 was received from the Welsh Government in which a notification was given that for the financial year 2016 -17 the discretionary expenditure limit for the purposes of section 137 would be increased to £7.42 per local government elector.

**Resolved** that the matter be noted.

**135. AMAN GROUP OF LOCAL COUNCILS**

**Resolved** that it be noted that the next meeting of the Aman Group of Local Councils will be held at Glanamman on the 28<sup>th</sup> January 2015.

**136. FINANCIAL MATTERS**

**(a) Cemetery Charges 2016-17**

**Resolved** that:

1. the following cemetery charges be retained with effect from the 1<sup>st</sup> April 2016:

Description	Charges with effect from 1 <sup>st</sup> April 2016		
	Standard Graves	Resident of Community	Non Resident of Community
1. Purchase of New Grave including first interment.	280.00	560.00	
2. Re-opening of Grave or First interment after earlier purchase of grave space (as per 6 below).	110.00	220.00	
3. Burial of ashes in standard grave already purchased.	60.00	120.00	
4. Scattering of Ashes on existing purchased standard grave.	32.00	64.00	
5. Installing Monument.	60.00	120.00	
6. Purchase of new grave space.	170.00	340.00	
	Ashes Graves	Resident of Community	Non Resident of Community
7. Purchase of new Ashes Grave including first interment	200.00	400.00	
8. Reopening of Ashes Grave or First interment after earlier purchase of grave (as per 10 below)	50.00	100.00	
9. Installing Monument on Ashes Grave	60.00	120.00	
10. Purchase of new Ashes Grave	150.00	300.00	

2. a fee be set in due course for the installation of memorial kerb stones.

### **(b) Investment Strategy – 2016-17**

**Resolved** that the following categories of investments be undertaken in 2016/17:

1. deposits be made in a Deposit Bond (or similar) to a maximum of £45,000, the duration on each occasion to be reviewed according to market conditions;
2. deposits be made in a Business Money Manager Account (or similar) of all sums in excess of the working balance in the Council's Community Account (normally £4,000 - £10,000) with the maximum figure reviewed at each renewal of the Deposit Bond and as necessary to take account of the cash flow requirements.

### **(c) Budget 2016/17**

The Clerk submitted his report on the review of the budget for the current financial year and the draft budget for 2016/17. Expenditure for 2016/17 was estimated at £33,332.51 and miscellaneous income including bank interest was estimated at £2,055.00 leaving net expenditure of £31,277.51 to be met from balances and the precept. The anticipated reserve at the 31<sup>st</sup> March 2016 which would be carried forward into 2016/17 was estimated at £64,326.77. No provision had been made for capital expenditure during the coming year. A notification had been received from the Neath Port Talbot County Borough

Council that the Council Tax Base for the community for 2016/17 would be 367.62. The estimated expenditure for 2016/17 was summarised as follows:

**Revenue Expenditure Summary 2016/17**

	£
Cemetery	3,813.00
Parks and Open Spaces	5,315.00
General Administration	2,028.00
Payroll and Expenses	4,041.28
Grants Halls	13,000.00
Grants other	2,055.00
Highways Paths, seats etc	50.00
Contingency	<u>3,030.23</u>
Total Expenditure	<u>33,332.51</u>

**Resolved that:**

1. the Budget for 2016/17 showing total expenditure of £33,332.51 be approved;
2. a precept of £29,000 be made upon the Neath Port Talbot County Borough Council for the financial year 2016/17, which together with estimated miscellaneous income of £2,055.00 and a transfer £2,277.51 from balances would meet the anticipated expenditure.

**(d) Application for Financial Assistance – Eglwys Brynlllynfell**

Note: Councillor D C Phillips declared his personal interest in this application and withdrew from the meeting whilst it was being considered.

An application for financial assistance towards the cost of roof repairs was received from Eglwys Brynlllynfell. The applicants had completed the Council's application form but had not submitted a copy of their accounts.

**Resolved that:**

1. consideration of the application be deferred and the applicants be requested to submit their accounts;
2. the applicants be also advised to consider submitting an application for a grant under the Welsh Church Acts which is administered by Neath Port Talbot County Borough Council.

**(e) Payment of Accounts**

**Resolved that the following accounts be paid:**

No			£
1769	Ramblers' Association	Subscription	60.00
1770	Society of Local Council Clerks	Subscription	88.00
1771	Payroll	Additional Hours 2015 net	246.86
1772	HMRC	Income Tax	61.72
1773	Payroll	Net salary December	219.95
1774	HMRC	Income Tax	54.74
1775	E P Lloyd Jones	Travelling 2015	113.59 }
		Postages 2015	99.85 }
		Stationery (Printer Ink) 2015	47.96 }
		Telephone 2015	132.00 }
			393.40

