

Cyngor Cymuned Cwmllynfell Community Council

Minutes of the Meetings at Cwmllynfell Hall on Thursday 16th February 2017 at 6.30pm

Present Councillors

Councillor R P Morgan (Chair) presided

J C Rees, D B Thomas, D C Phillips, G J Davies, M Evans, D Lloyd, R Evans,
H A Lewis, E L Morgan

In Attendance

Cllr K Lloyd

105. Apologies for Absence

K Rochard

106. Declarations of Interest

There were no declarations of interest at this point.

107. Minutes of the Council Meeting held on 19th January 2017

Resolved: Agreed and signed as a true and accurate record.

108. Matters Arising

Minute 26(a) - Automated External Defibrillators

The training that took place on Wednesday 15th February had 9 people booked on and the Friday 16th February session there are 24 people booked on.

Resolved to request Cariad to deliver an annual training session to the community.

Minute 42 c) Rhiwfawr Park – Drainage

Following on from the site meeting, Redwood Environmental has produced a design and quote for the required work. The proposed work is to install a perforated pipe around the perimeter of the field; installing a herringbone style soakaway system throughout the field and 3 manholes to allow for future maintenance. The quote for the work to be carried out is £15,237.10 plus VAT.

The design and quote from Paul's Plant Hire proposes a perforated pipe to run across the rear of the field; install new land drain along the wall; undertake soil aeration. The quote for the three phases of the work total £10,133.47.

Plans have been produced by both companies

Environment Wales has also submitted a quote for £11,665. The design is for French drains to be installed in a similar pattern to Redwood Environmental.

Resolved:

1. Seek technical advice regarding the different proposals.
2. Consider all design proposals and quotations at the next meeting.

Minute 56.1.1 Dilapidated Headstone – Row 3 Block 1 Graves 11 & 12

D J Greenwood, John Anthony & Co Monumental Masons have been instructed to carry out the work.

Resolved for the situation to be noted.

Minute 56.1.2 Safety of Memorial Headstones

Meeting held on 9th February with Mrs C Phillips

Mrs C Phillips has begun to map out the cemetery. Membership form for the Institute of Cemetery and Crematorium Management has been completed.

Resolved for the situation to be noted

Minute 57.3 Other Urgent Financial Matters – Christmas Lights

The Council has several options to consider for Christmas lights for 2017.

- a) Repair – Feedback from NPTCBC is that whilst they are unable to carry out any repairs to the Christmas lights it is believed by one of the electricians that the lights could possibly be repaired
- b) Purchase New
- c) Hire

For options b) and c) the company Saimol has been contacted for a copy of their catalogue. This is a company on the NPTCBC approved list and been commissioned by other Councils.

Resolved for the situation to be noted.

Minute 64 Rhiwfawr Community Association

Rhiwfawr Community Association held the AGM on 3rd February and now have two persons prepared to become Holding Trustees for the Hall.

Carys Miles from NPTCVS has had a response from the Charity Commission and as the trust deed isn't the governing document there is nothing they can do. What they have suggested is that if both parties are receptive/ wanting to solve the situation it may be a matter of putting a new agreement in place-whether it is a lease or trust. Carys has also spoken to a solicitor specialising in property law and they have suggested the same.

The Association is waiting on one more quote to come in order to comply with the NPTCBC East Pit grant scheme.

Resolved to enter into a Trust Deed in agreement with Rhiwfawr Community Association.

Minute 65 Rhiwfawr Play Park

Designs and quotes were received by Sutcliffe Play and Wicksteed. Unfortunately, HAGS – SMP were unable to provide any information within the deadline due to the member of staff being off ill. HAGS – SMP have still been requested to come up with a quote because the NPTCBC East Pit grant scheme requires three quotes.

The follow up consultation with school pupils of YGG Cwmllynfell took place on 2nd February at which led to the Sutcliffe Play Option 2 being the preferred option. The design costs £21,678. The grant application has been completed to WREN for £19,347.61 for the WREN grant, with the Headteacher of YGG as the referee, and NPTCBC East Pit Community Contribution Fund for the 10.75% match funding requirement of £2,330.39.

Resolved for the situation to be noted.

Minute 80.1 South Wales Police August Statistics / 90.2 September Statistics / 90.4 Llynfell Park

R P Morgan made contact and it has been suggested that the rise in figures was just a 'blip' and to keep a watching brief.

Resolved for the situation to be noted.

Minute 88.3 Pay As You Earn (PAYE)

The BACS paperwork was mislaid by HSBC and in following up the problem, the bank have advised that BACS is not the most appropriate financial instrument; instead it has been advised for electronic online payments to HMRC due to the low number of payments. The relevant paperwork for this has been completed.

Resolved for the situation to be noted.

Minute 90.1 Future Storage of Paperwork

Once keys have been received then the removal of paperwork to Rhiwfawr Community Hall will begin.

Resolved for the situation to be noted.

Minute 96.1 Correspondence - CBC / Community Council Liaison Forum meeting scheduled for 6th February 2017.

Unfortunately R P Morgan was unable to attend.

Resolved for the situation to be noted.

Minute 97.4 Budget Setting for 2017/18

NPTCBC were informed of the agreed precept for 2017/18 on Friday 20th January 2017.

Resolved for the situation to be noted.

Minute 99.1 Pension Report

The NEST pension scheme has been enrolled to and the contribution rate is 1% employer and 1% employee. This is the basic contribution rate and will follow the phased contribution rates for future years i.e. from 6th April 2018 employer contribution 2% and employee contribution 3%; from 6th April 2019 employer contribution 3% and employee contribution 5%.

The payments are made by Direct Debit and must be received by the 10th each month that follows the end of the earnings period.

Resolved as per Minute 99.1 the additional 1% will be paid on an annual basis as an additional contribution.

109. Minutes of the Extraordinary Meeting held on 1st February 2017

Resolved as a true and accurate record

110. Matters Arising

Minute 103 Planning Matters

Application No. P2017/0036

Name / Address: Artisan Stone Supplies Ltd, Gwrhyd Quarry, Gwrhyd Road, Pontardawe, Swansea SA9 2SB

Site Location: Gwrhyd Specialist Quarry, Gwrhyd Uchaf Farm, Gwrhyd Road, Pontardawe, Swansea SA9 2SB

The objection to the planning application was submitted on line on 2nd February 2017.

Resolved for the situation to be noted.

Minute 104 Cemetery Charges

The charges now include the fee for two sets of ashes to be interned at the same time.

Resolved for the situation to be noted.

111. Correspondence – Refer to Clerk’s report.

- 111.1.** Item 7.2 Within the report relating to the street lighting in Harris Road. Cllr Kris Lloyd has contacted Western Power and NPTCBC. If the issue regarding the street lighting is replacement bulbs, then NPTCBC will undertake this work within the next 7 days. If there is a further issue then contact will be made with Western Power.
- 111.2.** Cllr Kris Lloyd has offered to deliver the completed nomination forms if required.

In addition:

- 111.3.** Email received from NPTCBC Elections Officer regarding the siting of the poll booth for Rhiwfawr. As the Hall is closed an external poll booth needs to be erected. It cannot be placed in the Rhiwfawr Community Hall car park because the lorries used to deliver the booths would not be able to access the car park due to the narrow approach road. Permission is being requested to site the booth on the car park adjacent to the old Ysgol Gynradd Rhiwfawr. The booth is expected to be delivered 28th April and collected 5th May.

Resolved permission be provided with the condition that signs are put up and residents are notified in advance.

112. Financial Matters

112.1 Payment of Accounts

1854	One Voice Wales	Membership	£158.00
1855	One Voice Wales	Training	£35.00
1856	Wales Audit Office	Annual Audit	£171.30
1857	S Richards	January Wages, Mileage and Expenses	£517.06
1858 Electronic	HMRC	Income Tax	£119.62
1859	NPTCBC	Christmas lights	£2090.50
1860	ICCM	Membership	£90.00
1861 DD	NEST	January pension payment	£10.76
1862	NPTCBC	Common Land Map	£1.20

Note the NEST payment is £5.98 Employer contribution and £4.78 Employee contribution which is deducted from the salary.

112.2 Grant Applications

It was proposed that due to the increase in operational costs and that there is currently the East Pit Community Benefit Fund in place that the small grants scheme is suspended for one year. This excludes the payments made to the community halls.

Resolved to suspend all small grant applications for one year.

Note Cwmlllynfell RFC had submitted a letter, no grant application form completed or stating how much and what it is to be spent on.

Ystradowen Community Centre had also submitted a letter, again no form completed or stating how much and what it is to be spent on.

Resolved based on the agreement to suspend all small grant applications for one year that this is to take effect immediately.

112.3 Grounds Maintenance Contract

Invitation to quote for the grounds maintenance work was sent out 2nd February with a deadline of 9th March 2017.

Resolved:

1. Establish if cutting back of brambles from the boardwalk in Rhiwfawr is included.
2. Consider all tenders at the March meeting.

112.4 Other Urgent Financial Matters

113. Planning Matters

113.1. Application No. P2016/1069. Aeron Jones, Neaudd Cwmllynfell, Heol Gwilym, Cwmllynfell, Abertawe SA9 2GH

Single storey extension to provide internet café and kitchen.

Resolved for the situation to be noted.

113.2 Application No. NPT0023. Th change the register of Common Land – CL25A Entry 53 (as modified by Entry 189)

No representations were made in the respects of Form 20.

Resolved for the situation to be noted.

113.3 Application No. P2017/0003. Philip Cumpstone, 15 Ochr y Waun, Cwmllynfell, Swansea SA9 2GY.

Detached garage.

Resolved for the situation to be noted.

114. Reports

114.1. Gynol Road and Harris Road

The meeting took place on 9th February and it was agreed that the landownership matter is the first aspect that needs to be considered before any work is undertaken, as advised by NPTCBC.

Harris Road - it is believed to be British Coal / Celtic Energy because it was resurfaced in the mid 80's. It is not ruled out that Common Land may also be a feature.

Gynol Road - it is believed that Common Land may be part of the road. The road was resurfaced more than 17 years ago by the Community Council.

If any of the work is to be carried out on Common Land then it maybe necessary to get permission from the National Assembly under the Law of Property Act 1925, as was the case with Ochr y Waun. It was agreed that the Community Council would contact NPTCBC to try and get a definitive map / information regarding the Common Land boundaries. This has been completed a map can be produced at a minimal cost.

As both roads are not just used by the residents and receive traffic from other users, it was considered worthwhile approaching NPTCBC on grounds of public safety. It was agreed for Cllr Kris Lloyd to contact NPTCBC to establish if the roads could be resurfaced by NPTCBC.

Cllr Kris Lloyd reported that NPTCBC have no responsibility for either of the roads as both are unadopted and that there is no assistance to be provided. Contact was also made with Wayne Evans of Celtic Energy and neither road falls under the remit of Celtic Energy and the resurfacing was probably a good will gesture. Celtic Energy is unable to repeat this goodwill gesture.

Regarding the powers that the Community Council has to carry out the work under the Highways Act 1980 this needs to be established. Contact has been made with One Voice Wales and SLCC. Both organisations have been asked if this is a matter for consideration under Section 137 monies (Local Government Act 1972). One Voice have replied stating that in the first instance a position needs to be obtained from NPTCBC, then if required, the Community Council can access legal advice through the One Voice solicitor as this is not a straight forward matter.

Resolved now that the position of NPTCBC is known, contact is to be made to One Voice Wales for legal advice.

114.2 Freedom of Information Declaration

The relevant documentation that was adopted in 2002 is now available on the website.

Resolved for the situation to be noted.

114.3 Other reports:

114.3.1 Cllr K Lloyd

- 'No Horses' signs are in place on the cycle track.
- Flooding outside the perimeter of RFC ground near the cattle grid on Bryn Road. Celtic Energy organised a digger and all the culverts were cleared. This should help the drainage on the rugby ground as well. A request has been submitted for grass seeding to take place in Spring.
- Cycle track – further clearance of brambles has exposed a lot of litter and this will be cleared in the next week or two.

- The urinal on Gwilym Road is to be demolished. It is to be determined if disabled parking spaces will be put there.
- A request has been submitted for the mobile library service to be established for both Cwmllynfell and Rhiwfawr due to the closure of the library.
- Gwrhyd Quarry update. A meeting has taken place between NPTCBC Highways and Planning depts, the Carmarthenshire CBC Minerals Officer and Michael Walton. All the highway concerns were discussed, they will inspect the whole route the lorries travel, discuss any improvements which would be needed and to be paid for by Michael Walton if consent agreed. The decisions are pending.
- Pelican Crossing, Gwilym Road. On 6th February a car drove at high speed through a red light, almost knocking down a 10 year old girl. Police were informed and they examined the CCTV at the Hall but could not make out the number plate. They will conduct a speed monitoring exercise.

A full inspection of all aspects of the crossing has been carried out by NPTCBC (timings, visibility etc) on 14th February. The report concludes that it is satisfactory and compliant. In the process of establishing if mobile cameras on traffic lights are still possible.

114.3.2 Near 61 Rhiw Road there are trees there that require cutting back as they are hindering visibility. This is a NPTCBC matter for Cllr Kris Lloyd to take up.

115. Information Items – see Clerk’s report. In addition.

115.1. Voluntary Voice Newsletter from NPTCVS

Resolved for the situation to be noted.

Meeting finished at 19:55