

# Cyngor Cymuned Cwmllynfell Community Council

## Minutes of the Meetings at Rhiwfawr Hall on Thursday 15<sup>th</sup> March 2018 at 6.30pm

### Present Councillors

Councillor E L Morgan (Chair)

H A Lewis, R M Evans, D A Thomas, G Davies, D H Jones, J G Jones, J C Rees

### In Attendance

Keelan Rochard

### 111. Welcome to Sarah Daniel

### 112. Apologies for Absence

D C Phillips, R P Morgan

### 113. Declarations of Interest

42c) (16/17) D A Thomas

### 114. Minutes of the Meeting held on the 15<sup>th</sup> February 2018

18:31 D H Jones arrived.

Amendment Minute 102 Neaudd Cwmllynfell Hall

There is still a need for an annual application in order to monitor progress if the proposal is agreed upon.

**Resolved** agreed and signed as a true and accurate record subject to the above amendment.

18:33 K Rochard arrived.

### 115. Matters Arising

#### Minute 101 Vacancy

The deadline for expressions of interest in the vacancy expired 9<sup>th</sup> March 2018 and none were received. A new notice has been displayed with the vacancy being advertised for co-option with a decision at the April meeting.

To be considered for co-option the person needs to register their interest with the Clerk.

**Resolved** for the situation to be noted.

#### Minute 102 Neaudd Cwmllynfell Hall

The Hall committee were written to with the increased grant allocation which has been accepted in an email dated 18<sup>th</sup> February.

The letter also proposed that subject to a satisfactory business plan which is received before the next grant application, a 5-year application could be submitted and the Council would commit £6,000 per annum. The Hall have responded that a discussion would need to be held with Martin and the full hall committee at the monthly meeting on Thursday 22<sup>nd</sup> February. No official response has been received.

**Resolved** for the situation to be noted.

*Cllr DA Thomas left the meeting for the consideration of the following item*

### **Minute 42c) (16/17) Rhiwfawr Sports Field**

Rob Hatton of Redwood Environmental has been phoned and emailed again requesting evidence that the drainage system is working and to have a site visit so that the re-seeding can be discussed. No response has been received.

**Resolved** to contact Redwood Environmental again with a 14 day deadline after which legal advice will be obtained in order for progress to be made with the field.

*Cllr DA Thomas returned to the meeting*

### **Minute 114.1 (16/17) Gynol Road**

The improvement work was carried out on Monday 5<sup>th</sup> March.

**Resolved** for the situation to be noted.

### **Minute 27.1 Rhiwfawr Play Park**

Two quotes have been received in addition to the Sutcliffe Play.

**Resolved** to appoint Swansea Valley Tarmac.

### **Minute 28.4 Llynfell Park Fencing**

The letter has not been sent to NPTCBC as the contact name is still required. D H Jones stated that the point of contact is Wayne Curtis.

Quotes still need to be obtained for the installation of a safe gateway onto the adjoining NPTCBC land.

**Resolved** to:

- a) Write to Wayne Curtis, NPTCBC.
- b) Obtain three competitive quotes for the installation of a gateway into the fencing.

### **Minutes 38.3 Barclays Bank Account**

R M Evans is now set up for online banking authorisation. As part of the handover to the new Clerk the existing Clerk will be removed from the account and the address changed also.

**Resolved** for the situation to be noted.

### **Minute 40.2 RoSPA Inspection Report for Llynfell Park**

Email received from Wayne Hock 18<sup>th</sup> February that he had finally been able to get the correct parts for the cable runway after four attempts. Each time he has had to strip trolley down to check the fit. The work is now completed. The invoice is for the part only.

**Resolved** for the situation to be noted.

### **Minute 57.1 Cemetery**

The voluntary registration application form for the Rhiwfawr land has been sent along with the original deeds and the fee. An email was received from the Land Registry 28<sup>th</sup> February requesting a statement to the present market value of the land. A response was sent stating that the 4.121 acres value is based on the current value of prime arable land at £8,956/acre as per Savilles website. It was explained the current uses of the land and although is not prime arable land it provides a good basis. The value of the land would be £36,907.68 which is below the Fee Order paid of £30.00. A letter has since been received stating that there is a backlog in processing applications.

**Resolved** for the situation to be noted.

### **Minute 99.3 Grounds Maintenance 18/19**

A 3-year quotes have now been received from three companies for decision.

**Resolved** to appoint Wrenvale Landscapes for financial years 2018/19, 2019/20 and 2020/21.

Resolution: It is proposed under the Public Bodies (Admission to Meeting) Act 1960 to exclude the public and press from Agenda Item 9a of this meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **Minute 109 Recruitment of Clerk**

**Resolved** to accept the report.

### **Minute 109.5**

#### **a) Traffic calming measures between Cwmllynfell and Cefnbrynbrain**

D H Jones reported that there is currently no private sector interest in the developing the holiday park that would include the installation of a large

roundabout, therefore the proposed traffic calming measures are still to go ahead.

**Resolved** for the situation to be noted.

## **b) Benches**

D H Jones reported that Mike James of NPTCBC states there are no benches available.

**Resolved** for the situation to be noted.

## **116. Correspondence – Refer to Clerk’s Report.**

All correspondence accepted.

**Resolved** for the situation to be noted.

## **117. Financial Matters**

### **107.1 Payment of Accounts**

1944	NEST	Pension	£11.21
1945	NEST	Additional Pension	£74.78
1946	HMRC	Income Tax	£124.63
1947	S Richards	Salary, mileage and expenses	£751.41
1948	Accurate Inspection Ltd	Cable runaway trolley	£70.80
1949	John Williams & Co (Crwbin Quarries) Ltd	Gynol Road	£6732.00

**Resolved** to accept all payment of accounts.

### **107.2 Internal Audit**

The end of the financial year is 31<sup>st</sup> March and the accounts require finalisation, after which the internal audit is required.

**Resolved** to contact Peter Watkin, Internal Auditor to undertake the 2017-18 internal audit.

### **107.3 Accounts up to 28<sup>th</sup> February 2018**

The accounts have been reconciled with the bank statement up to 28<sup>th</sup> February.

**Resolved** to accept the accounts as a true and accurate record.

### **107.4 Stamp Log**

The log records all stamps used within the financial year. The remaining balance to be handed over is four large second class and seven second class. This is likely to be reduced further when paying the invoices.

**Resolved** to accept the stamp log as an accurate record of postage.

### **107.5 Mobile Phone**

The Council have been notified that the tariff is to increase by 4%. The current tariff is £15.90 plus VAT. The estimated increase is to be approx. 60p per month.

The monthly mobile phone direct debit is currently set up to be taken from the current Clerks personal bank account who is then reimbursed on a monthly basis. At the time of the direct debit being established it could not be taken directly from the Council bank account because there was no debit card to enable a financial check to be carried out. Discussions will take place with the new Clerk regarding having this transferred. Should there be any outstanding charges incurred by the current Clerk these will be forwarded to the new Clerk for reimbursement.

**Resolved** for the situation to be noted.

### **118. Planning Matters**

**118.1.** Application Number:P2018/0024  
Applicants Name /Address: MRS DIANE ENGLAND, 1 CWMGARW ROAD, BRYNAMMAN, AMMANFORD, SA9 2GN  
Site Location: 44 GWILYM ROAD, CWMLLYNFELL SWANSEA, SA9 2GN  
Proposed Development: Erection of two storey detached dwelling

**Resolved** for the situation to be noted.

### **119. Reports**

**119.1.** Christmas Lights 2018

A meeting took place with Centre Great to discuss options for 2018. Awaiting the report and quote from Centre Great.

**Resolved** for the situation to be noted.

**119.2. Cllr D H Jones**

a) Attended a meeting with H A Lewis, R M Evans and Cwmllynfell Hall committee members to discuss the Remembrance service for 2018. There are plans to have a memorial stone with a 4' slate engraved with all the soldier's names who died in the two World Wars. The stone and the slate are being donated however the engraving is estimated to cost £2,500 - £3,000. The memorial stone will be placed outside the hall. The day itself will be a bigger event and possibly with afternoon tea.

- b) The graffiti has been removed except for Penybryn because this is on private land.
- c) The condition of Caedu Road has been raised, in particular at the crossroads. This road is unadopted.

**Resolved** to consider the road against the 2018/19 budget and Section 137 threshold.

- d) The PSCO is back being visible in the Ward.
- e) Llynfell Park has had a couple of children slip due to the building up of mud.

**Resolved** D H Jones to try and get NPTCBC to undertake the cleaning.

- f) There had been a problem with collecting the refuse in Rhiwfawr due to the snow however this Thursday the roads will be gritted.

**Resolved** for all other matters to be noted.

### **119.3 Other Reports**

G Jones concerned regarding the speed of vehicles between the two villages.

J C Rees has checked the garage following one of the adjoining garage owners having a flood. The garage is unaffected. The key is with D C Phillips.

**Resolved** for the situation to be noted.

J C Rees expressed concern that in the previous meeting accusations were made by one Councillor against all the other Councillors. The accusations were in relation to Rhiwfawr Sport Field and Gwrhyd quarry and were unfounded. This Councillor had not right to make such disparaging remarks.

Martin from Cwmllynfell Hall has mentioned that the security camera looking at the skatepark is broken.

**Resolved** to establish what work is required to fix the camera.

### **120. Information Items – see Clerk's Report.**

The meeting was closed at 20:03