

Cyngor Cymuned Cwmllynfell Community Council

Minutes of the Meetings at Cwmllynfell Hall on Thursday 18th January 2018 at 6.30pm

Present Councillors

Councillor E L Morgan (Chair)

D C Phillips, J C Rees, H A Lewis, R M Evans, D A Thomas, G Davies, D H Jones, J G Jones,

90. Apologies for Absence

R P Morgan, M Evans

This is M Evans fifth consecutive absence. It was resolved to write an advisory letter to M Evans notifying him of this as a sixth consecutive absence would lead to dismissal.

91. Declarations of Interest

D A Thomas declared interest for Matters Arising 42c) (16/17).

92. Minutes of the East Pit Community Benefit Grant Committee meeting held 14th December 2017.

Resolved agreed and signed as a true and accurate record.

93. Matters Arising

Information has been placed on the websites to advertise that there are no quarterly deadlines for grant applications. Instead if a grant application is received prior to the agenda being issued the week before the Council meeting then it can be placed on the agenda and discussed.

Resolved for the situation to be noted.

94. Minutes of the Meeting held on the 21st December 2017

Resolved agreed and signed as a true and accurate record.

95. Matters Arising

18:58 D A Thomas left the meeting

Minute 42c) (16/17) Rhiwfawr Sports Field

Rob Hatton was emailed 21st December and 11th January to get an update on the field work and for the Council to receive evidence that the drainage is working. An email was received 18th January stating that he has been off work due to ill health and will provided this information.

It was raised that when discussing the field with Rob to query the twin 100mm pipe – is it twin thickness or two pipes as only a single pipe was laid. Also to query if there are joints at the central pipes. There is a lot of water now coming off the field into the Rushlands however water is still holding on the field. It is acknowledged that when the site has grass this will help to disperse water.

It needs to be noted that the original issues with the drainage in the field resulted when the Millennium pathway was installed 17 years ago running the length of the field. The compacted ground is very deep and has led to it acting as a dam for all the water to collect behind it. In addition to this the pathway is higher than the field and this again does not help with run off.

On the 11th January a site meeting was held with Wendy Larcombe NPTCBC Habitat Surveyor to discuss the Rushlands. Firstly, the soil that has been banked from the playfield and secondly management of the habitat site.

It was considered that there should not be an issue with the soil from the field being placed there except to ensure the removal of rubbish items. The water being placed into the Rushlands will hopefully help to fill the pond lower down as it struggles to have sufficient water. The soil may look unsightly at the moment but will be recolonised by plants from the site. If there had been a diesel spillage on the soil, then because it was a localised incident it will have dissipated with the amount of rain and there is no evidence of harm. It would only have been an issue if there was a continuous flow of it.

Regarding management of the Rushlands, the area would benefit from tree thinning, removal of leaf matter from the ponds and removal of the brambles from the internal patch as the grassland has been overwhelmed. Wendy is going to suggest a programme of works that could be spread over a few years to avoid too much impact on the wildlife. Wendy is also going to review what species were present in order for the area to be designated as a SNCI (Site of Nature Conservation Interest).

Resolved to

- a) Get a site visit with Redwood Environmental as soon as possible.
- b) To await the proposed programme of work from Wendy before proceeding.

19:07 D A Thomas returned to the meeting

Minute 57.3 (16/17) Other Urgent Financial Matters – Christmas Lights

The Christmas lights were taken down and placed in the garage 11th January. There had been issues with the lights for the Rhiwfawr tree with the transformer short circuiting and all the globes were removed. Centre Great have been a very good contractor to work with.

The Christmas tree has not yet been removed from Rhiwfawr.

Resolved to

- a) Contact Centre Great to discuss a quote for the electrification of all the dummy poles and for a lighting arrangement to either the three trees in the centre of Cwmllynfell or a Christmas tree. To discuss a staggered programme of work.
- b) If a Christmas tree is to be bought for Cwmllynfell D H Jones has offered to pay for it.
- c) D H Jones is to follow up with the contractor to get the tree removed from Rhiwfawr.

Minute 114.1 (16/17) Gynol Road

The two other companies have been chased in order that the Council gets a third quote however none has been forthcoming. The Council can demonstrate that effort has been made to get competitive quotes however need to make progress for the work to be completed by the end of the financial year.

Resolved to

- a) Accept the quote from John Williams, Crwbin Quarries.
- b) Notify residents when the work is to be undertaken.

Minute 27.1 Rhiwfawr Play Park

No other quotes have been obtained yet for the pathway. Advice on the reduction of the specification for the pathway needs to be obtained.

Resolved to contact Wayne Curtis, NPTCBC for advice.

Minute 28.4 Llynfell Park Fencing

J C Rees has seen that more panels of from the wooden fencing have been removed. This is a danger because of the high drop to the river below. It needs to be established who is responsible for this fence in order to get it fixed.

Regarding the installation of a gateway / doorway that would lead directly from the multi-use play area onto NPTCBC grounds, D H Jones to liaise with NPTCBC staff.

Resolved

- a) D H Jones to establish if the wooden fence is the responsibility of NPTCBC and if it is to arrange for it to be fixed. If it is not, and is the responsibility of the Council, then authority is granted for the Clerk to contact a carpenter as a matter of urgency to get the fence fixed.
- b) D H Jones to discuss access to the NPTCBC grounds from the multi-use play area.

Minutes 38.3 Barclays Bank Account

D C Phillips and the Clerk have met so that online payments can be authorised by two persons now. R M Evans is awaiting the PIN sentry items. The NEST direct debit has been set up and is operational. The December precept payment was

made to the correct bank account therefore the HSBC account can now be closed. A cheque will be drawn to remove the majority of the funds to avoid charges.

The debit card application form was submitted but there was an error on the form. In light of the Clerk changing it is advised to wait until the new Clerk is in post to apply.

Resolved to defer the application for the debit card until the new Clerk has passed the probationary period.

Minute 40.2 RoSPA Inspection Report for Llynfell Park

Wayne Hock has been chased again to establish if the repair work has been completed.

Resolved to provide a seven day ultimatum for a reply and contact RoSPA to establish if he is still registered.

Minute 57.1 Cemetery

All of the title deeds have been scanned and are now stored electronically. In doing so the Rhiwfawr Car Park and 9 Heol Daniel both have title numbers and are on Land Registry documentation. It can be assumed that the land is registered with the Land Registry. The title deed for the Rhiwfawr land is the original conveyance therefore this will not be registered with the Land Registry. Charges to obtain a value to the Rhiwfawr land have been quoted by Mallard at £300 and Rowland Jones £450

Resolved to establish if there if a formal valuation is required with the voluntary registration. If not to proceed with the first level registration.

96. Correspondence – Refer to Clerk's Report.

Additional correspondence received to that listed in the Clerk's Report:

96.1 NEST: Change to Contribution Rates. No action required.

96.2 Third Sector Consultation Workshop – NPT PSB draft Local Well-being Plan

96.3 SSE Business Energy

96.4 HMRC: Paying you PAYE Electronically

96.5 Western Power Distribution: Temporary Unmetered Connections for Festive Lighting Christmas 2017/18

96.6 Cwmllynfell Hall: Application for Funding 2018/19

Resolved to support the application to the value of £5,000.

96.7 Letter from Cwmllynfell Hall regarding point 79.2 in the Council minutes.

Resolved to send a letter in response.

96.8 NPTCBC Grants Advisory Service Review

Resolved to complete survey.

96.9 NPTCVS: Relaunch of NPT Health, Social Care and Wellbeing Forum

96.10 Cwmllynfell RFC: Letter of thanks for the donation of strimmers.

All correspondence accepted.

Resolved for the situation to be noted.

97. Financial Matters

97.1 Payment of Accounts

1934	NEST	Pension	£11.21
1935	HMRC	Income Tax	£124.63
1936	S Richards	Salary, mileage and expenses	£622.35
1937	Newquest Media Group	Advert	£198.00

A cheque will be drawn from the HSBC account for £3,950 and paid into the Barclays account after which the remaining amount will be transferred and the HSBC account closed.

Resolved to accept all payment of accounts.

97.2 Quarterly Budget

The quarterly budget was agreed as true and accurate.

VAT return has been submitted for £4802.88.

Contact has been made with the Secretary, Joan Prosser of the chapel regarding the grounds maintenance ceasing at the end of the financial year.

Resolved for the situation to be noted.

98. Planning Matters

98.1 Mrs Diane England. Application Number P2018/0024. Site Location: 44 Gwilym Road, Cwmllynfell, Swansea SA9 2GN. Proposed Development: Erection of two storey detached dwelling.

Resolved for the situation to be noted.

98.2 Application to change the register of Common Land – CL25A Entry 2 (as modified by Entry 171 and CL25B Entry 185. Application Number NPT0027

Resolved for the situation to be noted.

99. Reports

99.1 Cllr D H Jones

- a) The calming measures in Rhiwfawr have been completed.
- b) The no through sign at the end of Penybryn has been installed.
- c) There is an issue with speeding vehicles at Heol Coed y Cae. Information has been passed onto the police.
- d) In the financial planning for NPTCBC 2018/19, the following have been suggested:

- a. Resurfacing of Gwilym Road.
 - b. Survey of Penrhiwfawr Road.
 - c. Dropped kerb on the corner in Railway Terrace.
 - d. A one way traffic calming measure from Cefnbrynbrain into Cwmllynfell.
 - e. Suggested a footpath up to Rhiwfawr, however this would be on Common Land and maybe difficult and long process. May also affect the bus service.
- e) Met with the Cwmllynfell Practice Managers. Discussed the affects on the number of Did Not Attend appointments on the service. The Ystalyfera surgery has been improved and so are looking at a transport system to link patients to the Ystalyfera surgery. Last year there was a job advert placed for the Doctor, only one applied and left very quickly afterwards. Locums are currently delivering the service but the opening hours have had to be reduced because they can't fill the position. The Cwmllynfell surgery is rented until July 2019.

Resolved for the situation to be noted.

Resolution: It is proposed under the Public Bodies (Admission to Meeting) Act 1960 to exclude the public and press from Agenda Item 9a of this meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

99.2 Recruitment Process for Clerk

Resolved for

- a) E L Morgan, D C Phillips, H A Lewis, D A Thomas and G Davies to short list for the position. Date to be confirmed.
- b) Interviews to be held Thursday 15th February.

99.3 Grounds Maintenance 2018/19

In February it has been usual to get quotes for the forthcoming year for the grounds maintenance work. Wrenvale have successfully been completing this for the Council fully for the past two years and prior to that undertaking a proportion in conjunction with NPTCBC. The company has presented value for money, is responsive and undertakes the work to a high standard.

Resolved to get a quote from Wrenvale for a 3-year contract.

99.4 Other Reports

Resolved

100. Information Items – see Clerk's Report.

The meeting was closed at 20:58