**East Pit Community Benefit Grant Committee**

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|  | **Po Box 573, Swansea SA8 9AT**  **Blwch Post 573, Abertawe SA8 9AT**  **🕿 07714 788429**  **E.bost/E.mail: cwmllynfellcc@gmail.com**  **http://www.cwmllynfell.cc** |

**Minutes of the Committee held at Cwmllynfell Hall on Thursday 19th January 2017 at Cwmllynfell Hall at 6.30pm.**

Present: E L Morgan (Chair)

D B Thomas, M Evans, D C Phillips, J C Rees, R Evans, D Lloyd, H A Lewis, G J Davies

In Attendance

Cllr K Lloyd,

1. Apologies

R P Morgan, K Rochard, S Williams

1. Declarations of Interest

None at this point in time.

1. Minutes of the Meeting held Thursday 1st December 2016

Agreed as a true and accurate record.

1. Consider Only Grant Applications that were discussed at the Thursday 1st December 2016 meeting.

4.1 High Priority

* + 1. URN 003 Cwmllynfell RFC
* Two quotes have now been submitted for the repair work and two quotes for the decorating work to be carried out.
* It was agreed that the Club had complied with the conditions and awarded £3,995.

18:15 G J Davies arrived

* + 1. URN 004 Cwmllynfell and District Bowls Club
* Copies of the original quotes have been submitted to the Committee.
* The organisation provided an acceptable justification why the more expensive quote is desired.
* It was agreed that the Club had complied with the conditions and awarded £3,882.
  + 1. URN 006 YGG Cwmllynfell
* The school has had to revise the project and change the location for the play equipment due to proposed drainage works scheduled by NPTCBC; One of the original play equipment items has since been found not to be value for money and has been replaced; additional planters and benches have been included to provide segregation and additional resources to the pupils. All quotes are in place.
* An exact amount is now being requested of £14,093.
* It was agreed that the school had complied with the conditions and awarded £14,093.

18:30 R Evans arrived.

* 1. Medium Priority
     1. URN 002 Gynol Road Residents
* The site visit was completed 15th December 2016 and a further site visit was completed with NPTCBC Highways on 22nd December at which advice was provided regarding the legal and permission requirements. This information was emailed to the applicant. The advice provided was as follows:
  + Need to have permission from either the landowner of the road. The group was asked if this was known, if it is registered? If it is not registered then permission needs to be in place from all those who have frontage.
  + A utilities search has to be carried out so that the works do not affect any pipes or cables that are running through the road.
  + Does the residents group have a governing document, bank account in its name and if possible a set of previous accounts (guideline 19)
* NPTCBC Highways Dept advised that the organisation that undertakes the work would be held responsible / liable.
* As a result of the advice provided above a phone call was received 22nd December from the applicant requesting that the application be withdrawn. An email has also been received dated 29th December stating the disappointment of the group regarding what was required.
* Two quotes have now been received for the project.
* It has been decided that this project would be best supported not through the East Pit Grant Scheme as there is no formal group with which to fund the project. It was agreed that instead, along with Harris Road Residents Improvement Group, that the Community Council and County Borough Councillor meet with the groups to consider an alternative way forward.
  + 1. URN 005 Harris Road Residents Improvement Group
* The site visit was completed 15th December 2016 and a further site visit was completed with NPTCBC Highways on 22nd December at which advice was provided regarding the legal and permission requirements. This information was emailed to the applicant. The advice provided was as follows:
* Need to have permission from either the landowner of the road. The group was asked if this was known, if it is registered? If it is not registered then permission needs to be in place from all those who have frontage.
* A utilities search has to be carried out so that the works do not affect any pipes of cables that are running through the road.
* Does the residents group have a governing document, bank account in its name and if possible a set of previous accounts (guideline 19)

An email was received from the group 23rd December stating the following:

Point 1:  I / we do not know who is the landowner of our road.

Point 2:  On the occasions in the past when the road was tarred and re- tarred by British Coal there were no issues regarding any pipes or cables running through the road.

Point 3: We do not have a bank account set up for our group. Our governing document would consist of our mission statement (General environmental and structural improvement of Harris Road to ensure it is fit for purpose in maintaining it's structural integrity and ensuring the health and safety of its users and enabling the road to remain an amenity that benefits the whole community).

* Two quotes have now been received for the project. During one of the site visits the applicant stated that if the full project could not be funded then the installation of speed bumps, at a lower cost, was desirable. NPTCBC Highways Dept have advised that speed bumps should be painted and signage placed up to mitigate liability, this would require costing.
* It has been decided that this project would be best supported not through the East Pit Grant Scheme as there is no formal group with which to fund the project. It was agreed that instead, along with Gynol Road Residents, that the Community Council and County Borough Councillor meet with the groups to consider an alternative way forward.

It was agreed that the following Councillors will meet with representatives of the groups to discuss a way forward:

D B Thomas, J C Rees, G J Davies and K Lloyd

* 1. URN 007 Rhiwfawr Community Association

Declaration of interest noted by G J Davies

* An application form has now been received along with one quote for £17,307.81 for the replacement of the roof at Rhiwfawr Community Hall. The Association has submitted a bid has been made to the NPTCBC East Pit Fund for £10,000. Whilst the application is being viewed favourably, evidence regarding ownership of the building has been requested. The Association is working in conjunction with NPTCVS and the Community Council to establish a new Trust Deed to provide such evidence. This is an ongoing issue that is being worked on to be resolved as soon as possible. NPTCBC also require a second quote which is being obtained.
* It was agreed that the Committee consider this application to be a high priority.
* It was agreed to designate a maximum of £7,500 as the match funding to a bid to the NPTCBC East Pit Grant scheme.

1. Total Funds to date

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|  | Grants Awarded | Balance |
| Opening Balance |  | £50,000.00 |
| URN 001 Cwmllynfell Short Mat Bowls Club | £1,585.92 | £48,414.08 |
| URN 003 Cwmllynfell RFC | £3,995.00 | £44,419.08 |
| URN 004 Cwmllynfell and District Bowls Club | £3,882.00 | £40,537.08 |
| URN 006 YGG Cwmllynfell | £14,093.00 | £26,444.08 |
| 007 Rhiwfawr Community Association | £7,500.00 (designated) | £18,944.08 |

1. Deadline for new grants to be considered is 1st March 2017
2. Date of the meeting Thursday 9th March 2017 at 6.30pm.