

## **Declaration of interests at meetings**

***Personal – A personal interest is when a topic under consideration - where a Councillor or a member of their family or close associate might benefit, to a greater extent than the majority of those in the Parish from a Council decision but does not affect the Councillor’s judgement of the public interest.***

***Pecuniary – A pecuniary interest is when a topic under consideration - where a Councillor would gain financially from any decision made by the Council; this could relate to goods or services which might be required by the Parish Council and includes Councillor’s partners, spouses or relatives; such interests must be declared or it will be considered as breaking the law and could incur a fine of up to £5000 and disqualification as a Councillor for up to 5 years for failure to disclose.***

Where a matter arises at a meeting which relates to an interest in Appendix A the member shall not participate in a discussion or vote on the matter. He only has to declare what his interest is if it is not already entered in the member’s register of interests or if he has not notified the Monitoring Officer of it. The member must withdraw from the meeting room entirely.

Where a matter arises at a meeting which relates to an interest in Appendix A which is a sensitive interest, the member shall not participate in a discussion or vote on the matter. If it is a sensitive interest which has not already been disclosed to the Monitoring Officer, the member shall disclose he has an interest but not the nature of it. The member must withdraw from the meeting room entirely.

Where a matter arises at a meeting which relates to an interest in Appendix B, the member shall not vote on the matter. He may speak on the matter only if members of the public are also allowed to speak at the meeting.

A member only has to declare his interest in Appendix B if it is not already entered in his register of interests or he has not notified the Monitoring Officer of it or if he speaks on the matter. If he holds an interest in Appendix B which is a sensitive interest not already disclosed to the Monitoring Officer, he shall declare the interest but not the nature of the interest.

Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate (other than an interest in Appendix A), the member shall disclose the nature of the interest and not vote on the matter. He may speak on the matter only if members of the public are also allowed to speak at the meeting. If it is a ‘sensitive interest’ the member shall declare the interest but not the nature of the interest.

### **Appendix A**

Interests described in the table below.

<b>Subject</b>	<b>Description</b>
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	Any payment or provision of any other financial benefit (other than from the Council) made to the member during the 12 month period ending on the latest date referred to in paragraph 6 above for expenses incurred by him/her in carrying out his duties as a member, or towards his election expenses.
	This includes any payment or financial benefit from a trade union within the meaning of the <a href="#">Trade Union and Labour Relations (Consolidation) Act 1992</a> .
<b>Contracts</b>	Any contract made between the member or his spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners

	(or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the Council —
	(a) under which goods or services are to be provided or works are to be executed; and
	(b) which has not been fully discharged.
<b>Land</b>	Any beneficial interest in land which is within the area of the Council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the member or his spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licences</b>	Any licence (alone or jointly with others) to occupy land in the area of the Council for a month or longer.
<b>Corporate tenancies</b>	Any tenancy where (to the member's knowledge)—
	(a) the landlord is the Council; and
	(b) the tenant is a body that the member, or his spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
<b>Securities</b>	Any beneficial interest in securities* of a body where—
	(a) that body (to the member's knowledge) has a place of business or land in the area of the Council; and
	(b) either—
	(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or
	(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the member, or his spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

\*'director' includes a member of the committee of management of an industrial and provident society.

\*'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## **Appendix B**

An interest which relates to or is likely to affect:

Any body of which the member is in a position of general control or management and to which he is appointed or nominated by the Council;

Any body exercising functions of a public nature; directed to charitable purposes; or one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which the member of the Council is a member or in a position of general control or management;

Any gifts or hospitality worth more than an estimated value of £50 which the member has received by virtue of his or her office.