

NORTH KESSOCK AMENITIES ASSOCIATION

Minutes of Meeting held on 10th February 2016 **North Kessock Community Hall**

Present: Margaret Brown MB Alison Swanson AS
Seoras Swanson SS Liz Brooker LB
Trina McEwan TM Evelyn MacDougall EM

<u>ITEM</u>	<u>ACTION</u>
1 Chair's Welcome: MB welcomed all to the meeting.	MB
2 Apologies: Apologies received from Fiona McKay	MB
3/4 Minutes of last meeting: (6th Jan). Minutes approved, proposed by LB seconded by SS.	MB
5 Matters Arising: <ul style="list-style-type: none"> • <u>Kitchen refurb:</u> Agreed to postpone applying for grant(s) till April. • <u>De-fibrillator:</u> Mentioned to KCC re possible funding – to be progressed. 	MB TM
6 Treasurer's Report: <ul style="list-style-type: none"> • Full financial report for January 2016 presented to committee. In summary: Income for month - £1,610.18; Expenditure - £1,807.06.(Costs for month included: 100 Club payments for Oct, Nov, Dec & Jan of £275.00 and Christmas party £790.57). • Outstanding invoices total - £1,734.25. • New contract signed with SSE - significant reduction per unit cost. 	SS
7 Booking Secretary(s) Report: <ul style="list-style-type: none"> • Group used the meeting room when a prior booking was already logged on NKAA website. LB will follow up invoicing for meetings held but not paid for. • 'Wall to Wall (music group) have booked the hall for practice sessions on Tuesday evenings. • Total income for the month - £1,055.00. • Noted that a provisional booking for a June 2016 wedding has not been confirmed (we have not received completed booking form and deposit. Email has been sent (2 Feb) to enquirer that the date has been withdrawn. • Highland Dancers have booked the hall for 26 February – to be monitored. 	LB AS
8 Maintenance Report: <ul style="list-style-type: none"> • Boiler: Failure last week, boiler was successfully restarted (SS). Puffin pellets undertook a 'clean' and noticed damp in the pellet store. SS has spoken to Chris Lister who will attend with a roofing contractor in April to address the leakage. Awaiting costs for boiler part required. 	SS
9 Kitchen refurbishment: <ul style="list-style-type: none"> • A number of companies have been contacted re quotations. Costs to be supplied separately for a/ kitchen refurbishment – units, extraction unit, ceiling insulation, flooring etc and b/ equipment – cooker, hob, refridgerator and dishwasher. 	MB & SS

10	100 Club: <ul style="list-style-type: none"> • No responses (to date) re administrator for running 100 Club • Draw £25.00 - W. Briggs; £15.00 - S. Riach; £10.00 – A. Mattison 	All
11	Fire alarm test: Done	SS
12	Summer Show: <ul style="list-style-type: none"> • Spring garden class: Requires the submission of three photographs, one of which must show the applicants house. To be judged at the Summer show. • Schedule to be updated. 	All TM
13	Date of next Meeting: <ul style="list-style-type: none"> • Wednesday 9th March 2016, 7pm at North Kessock hall. 	All