

NORTH KESSOCK AMENITIES ASSOCIATION

Minutes of Meeting held on 6th January 2016

North Kessock Community Hall

Present:	Margaret Brown	MB	Doreen Murray	DM
	Seoras Swanson	SS	Liz Brooker	LB
	Trina McEwan	TM	Evelyn MacDougall	EM
	Fiona McKay	FM		

	<u>ITEM</u>	<u>ACTION</u>
1	Chair's Welcome: MB welcomed all to the meeting. & Apologies: Apologies received from Alison Swanson	MB
2	Minute of last meeting: (18th Nov). Minutes approved, proposed by LB seconded by EM.	MB
3	Matters Arising: <ul style="list-style-type: none"> • Item 4: <u>Caretaker/Janitor</u>: Letter confirming appointment of James Paterson has been issued. • Item 4: <u>100 Club volunteer organiser</u>: Should have read 'to be sent' to those on 'hall helpers' list. Note to go onto shop notice board and website. At Dec '15 100 Club had 67 members. • Item 4: <u>Defibrillator</u>: Raised £80-00 to date (auction item at seniors dinner), no other progress to report at present. • Item 10: <u>Floor cleaning machine</u>: Has now been purchased, and producing good results. 	All SS MB TM SS
4	Treasurer's Report: <ul style="list-style-type: none"> • Financial report for December 2015 presented to committee. In summary: Income for month - £1,480.90; Expenditure - £2242.38.(Costs for month included: Heat & light - £1163.94 and purchase floor machine £200.00). • Outstanding invoices total - £2,142.75 	SS
5	Booking Secretary(s) Report: <ul style="list-style-type: none"> • Clubs/regular bookings: Takings for December - £751.00 • Events/functions: No confirmation or deposit received for a 2016 wedding, provisional booking has been ongoing from August 2015. It was agreed to make to date available to others. 	LB AS
6	Maintenance Report: <ul style="list-style-type: none"> • Flagpole: new metal fixings now installed. • Additional heating: New 'emergency' heaters purchased and located in the store room. • Boiler: Serviced mid December '15, advisory – we may need to replace pump and valves. Cost for a 'viewing window' in the pellet store, requested from Chris. Engineer contact details to be displayed in boiler room: Greenway Heating Ltd, mob 07920 837083. 	SS TM
7	Kitchen refurbishment: <ul style="list-style-type: none"> • Deadline for (landfill) grant applications 22 January - we need to produce quotes from three companies/suppliers working to the same specification. • We are not able to fully present this information at present, but will continue to work on kitchen refurbishment costs for the next deadline. • Greyfriar's Church have had a kitchen upgrade (DM). Discussion with them would be useful. 	MB/SS MB/SS

8	<p>Christmas party: (held on Friday 4th December) -</p> <ul style="list-style-type: none"> Held on Friday 4th December – Positive feedback, a great success, food and entertainment well received by all who attended. Thanks to Darren and team from North Kessock hotel, and all helpers on the night. 	All MB																				
9	<p>Fire alarm test: Done</p>	SS																				
10	<p>AOCB</p> <p>Diary dates 2016:</p> <ul style="list-style-type: none"> Summer show: Saturday 13th August Seniors/Christmas party: Friday 9th December <p>100 Club:</p> <table data-bbox="159 672 1117 862"> <thead> <tr> <th></th> <th>£25.00</th> <th>£15.00</th> <th>£10.00</th> </tr> </thead> <tbody> <tr> <td>• October '15:</td> <td>R. Crosby</td> <td>S. Brocklehurst</td> <td>C. Magee.</td> </tr> <tr> <td>• November '15:</td> <td>D. Smith</td> <td>P. McFee</td> <td>K. Bartrum</td> </tr> <tr> <td>• December '15:</td> <td>*£100.00 see below</td> <td>W. Briggs</td> <td>A. Skea</td> </tr> <tr> <td>• January '16:</td> <td>M. Walker</td> <td>I. Lowe</td> <td>C. Cumming</td> </tr> </tbody> </table> <p>*£100.00 December draw winner: B. Prentice</p>		£25.00	£15.00	£10.00	• October '15:	R. Crosby	S. Brocklehurst	C. Magee.	• November '15:	D. Smith	P. McFee	K. Bartrum	• December '15:	*£100.00 see below	W. Briggs	A. Skea	• January '16:	M. Walker	I. Lowe	C. Cumming	All
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11	<p>Date of next Meeting:</p> <ul style="list-style-type: none"> Wednesday 10th February 2016, 7pm at North Kessock hall. 	All																				