

# NORTH KESSOCK AMENITIES ASSOCIATION

## Minutes of Meeting held on 9th March 2016

### North Kessock Community Hall

<b>Present:</b>	Margaret Brown	MB	Alison Swanson	AS
	Seoras Swanson	SS	Liz Brooker	LB
	Trina McEwan	TM	Doreen Murray	DM
	Fiona McKay	FM		

	<u>ITEM</u>	<u>ACTIO</u> <u>N</u>
1	<p><b>Chair's Welcome:</b> MB welcomed all to the meeting.</p> <p>Introduced Anne Thomas, who gave a presentation on the solar panel proposal for the hall.</p>	MB
	<p><b>Solar panel proposal:</b> MB introduced Anne Thomas, who gave a presentation on a solar panel proposal for the hall - to provide power for the hall during power failure situations, when the hall may be used to provide welfare for the community. Key points raised/discussed:</p> <ul style="list-style-type: none"> <li>● Funds of up to £20k may be available from SSE Community Resilience Scheme to install solar panels and associated equipment.</li> <li>● Grant applications open in Spring 2016 (March) - it would appear NK hall meet the criteria.</li> <li>● Power generated by the solar panels is stored in batteries via an inverter. During a power failure system switches automatically to the stored battery units.</li> <li>● Size of system required to run the hall: 6kw system - £9,000; £800 per extra kw of battery (lithium ion). Inverter and batteries can be stored in a cupboard.</li> <li>● Funding: Hilton Church also received a grant from the Church of Scotland and a loan from the Energy Savings Trust, which (loan) they will pay back over eight years.</li> <li>● Hall uses 23kw of power per day (winter use).</li> </ul>	
2	<p><b>Apologies:</b> Evelyn McDougall</p> <p><b>Minutes of last meeting:</b> Approved - proposed by LB, seconded by AS.</p> <p><b>Matters arising:</b> None</p>	MB
3	<p><b>Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>● Full financial report for February 2016 presented to committee. In summary: Income for month - £836.50; Expenditure - £1,575.05 (Costs for month included: £234.68 to clean hopper and £867.36 tonnes pellets).</li> <li>● Outstanding invoices total - £1,719.00.</li> <li>● Excess income over expenditure (for same period as last year) up by £1,400.</li> <li>● Discussion on long term outstanding invoices. Agreed that groups/individuals will be contacted and informed that hall bookings will not be available.</li> </ul>	SS
4	<p><b>Booking Secretary(s) Report:</b></p> <ul style="list-style-type: none"> <li>● Highland Dancers booking in February – group to be charged only for event time (8-midnight)</li> <li>● Total income for February - £1,233.00.</li> <li>● There was an issue with the 'on-line booking' facility, but this has now been resolved.</li> </ul>	LB & AS

	<ul style="list-style-type: none"> <li>● Melanie (dancers) - looking for space for storage of swords etc there may be space under stage.</li> <li>● Hall users are leaving lights and heating on – note to be distributed to all re this issue (also correct use of bins/recycle bins.</li> </ul>	
5	<b>Maintenance Report:</b> <ul style="list-style-type: none"> <li>● Boiler: Chris Lister has done boiler repair, boiler room roof repair will be done in April.</li> </ul>	SS
6	<b>Kitchen refurbishment:</b> <ul style="list-style-type: none"> <li>● A the end of the meeting committee relocated to the kitchen. Discussion on layout and content for the kitchen re-furbishment.</li> </ul>	All
7	<b>100 Club:</b> <ul style="list-style-type: none"> <li>● Proposal (MB) that the 100 Club is ‘wound up’ after discussion it was agreed to do so over the next few months – voted unanimously.</li> <li>● Draw £25.00 - G. Briggs; £15.00 – D. Higgs; £10.00 – J. Stallery</li> </ul>	All
8	<b>Summer Show:</b> <ul style="list-style-type: none"> <li>● Children’s section – ask school for themes.</li> <li>● Photo themes – Sport/Black &amp; White/ Macro/My holiday</li> <li>● Betty Prentice and Haig trophies – for Spring and Summer gardens photo competition – names and descriptions required for schedule.</li> </ul>	All MB
9	<b>Fire alarm test: Done</b>	SS
10	<b>AOCB:</b> <ul style="list-style-type: none"> <li>● <b>Posters</b> (not NKAA/community): Request to display posters for Strathpeffer pavilion. Agreed.</li> <li>● <b>NKAA receipts:</b> We need to have a system for recording cash paid (deposits) etc to be more accountable – re recording money paid. Agreed to create a ‘receipt’ for loading onto the Cloud, which can be matched against the booking form number.</li> <li>● <b>Book shelves:</b> They are becoming ‘untidy’ – look for volunteers to check/tidy, as required.</li> </ul>	All
11	<b>Date of next Meeting:</b> <ul style="list-style-type: none"> <li>● Wednesday 6th April 2016, 7pm at North Kessock hall.</li> </ul>	All