

# NORTH KESSOCK VILLAGE HALL BOARD MEETING

## Minutes of meeting held on 12<sup>th</sup> June 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<u>ACTION</u>
<p><b>Chair welcomed all to meeting:</b> Present: Seoras Swanson (SS); Trina McEwan (TM); Alison Swanson (AS); Angus MacLean (AM) and Evelyn McDougall (EM). (Helen attended first part of meeting).</p>	All
<p><b>1 Apologies:</b> Received from Fiona McKay and Cathy Lush.</p>	SS
<p><b>2 Minutes of last meeting:</b> Minutes of 8<sup>th</sup> May - amend Item 3 to read MacLeod's Roofing, thereafter minutes were approved - proposed by Angus and seconded by Seoras.</p>	All
<p><b>3 Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• Item 6: <u>Roof leak</u>: Seoras has spoken to the manager of MacLeod's Roofing, and received an email saying the matter was 'in hand' and that they would address the issue. <u>Men's toilets</u> - 'deep clean' change of date TBC by Cathy. <u>Door stop</u>: Inner hall door stop not working, Angus will get a replacement from MacGregor's and fit it.</li> <li>• Item 5: European Election booking: Highland Council has been contacted.</li> </ul>	SS
<p><b>4 Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>• Full accounts for April and May submitted to members. April slight loss, May Income greater than Expenditure.</li> <li>• Trustees' Annual Report and Accounts for year ending 31 August 2018 submitted. Accounts are to be submitted to SCVO. We have till January 2020 to hold the AGM.</li> </ul>	HM
<p><b>5 Booking Secretary(s) Reports:</b></p> <ul style="list-style-type: none"> <li>• Clubs/regulars: Received an enquiry re yoga booking – not confirmed. Lost Pilates booking. Drop in booking over summer months – as per previous years.</li> <li>• Events: AS will follow up Highland Council payment for hall booking re Election. Enquiries for event bookings will not be processed June 14 to July 30.</li> </ul>	EM AS
<p><b>6 Hall maintenance – overview of work:</b></p> <ul style="list-style-type: none"> <li>• Complaints from hall users on draughts in hall, possibly originating from under stage area. To be addressed in August.</li> </ul>	SS
<p><b>7 Senior Party:</b> Inver Ross Ceilidh band has contacted Seoras re December booking, confirmed that they will not be required this year. Party details to be discuss at a later meeting.</p>	All
<p><b>8 Risk Assessment:</b> To be carried forward.</p>	SS
<p><b>9 SCIO:</b></p> <ul style="list-style-type: none"> <li>• Seoras will progress Title Indemnity Policy with solicitor.</li> </ul>	SS

10	<b>Membership:</b> No new applications received.	SS
11	<b>Defibrillator:</b> Training sessions to be progressed.	TM
12	<b>AOCB:</b> <ul style="list-style-type: none"> <li>• <b>Summer Show:</b> Banner will be put up three weeks before the show</li> <li><b>Judges: Flowers and floral:</b> Will be contacted by Evelyn.</li> <li><b>Vegetables and fruit:</b> “ “ “ “ Trina</li> <li><b>Baking:</b> “ “ “ “ Evelyn</li> <li><b>Creative:</b> “ “ “ “ Trina</li> <li><b>Childrens:</b> “ “ “ “ Trina</li> <li>• George Tait (auctioneer) and Munro’s to be contacted – Trina</li> <li>• Judges lunches – Alison has offered to do.</li> <li>• Creative trophy has already been returned.</li> </ul>	TM
13	<b>Date of next meeting:</b> Wednesday 10 <sup>th</sup> July 2019, 7pm at North Kessock Hall (committee room).	All
14	<b>Fire alarm test:</b> Will be done on Thursday 13 <sup>th</sup> June.	SS

Minutes approved

*C M McEwan*

Trina McEwan – Vice Chair NKVH