

# NORTH KESSOCK VILLAGE HALL BOARD MEETING

## Minutes of meeting held on 8<sup>th</sup> May 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<u>ACTION</u>
<p><b>Chair welcomed all to meeting:</b> Present: Seoras Swanson (SS); Trina McEwan (TM); Angus MacLean (AM); Cathy Lush (CL) and Fiona McKay (FM).</p>	All
<p><b>1 Apologies:</b> Evelyn McDougall, Helen Morrison and Alison Swanson.</p>	SS
<p><b>2 Minutes of last meeting:</b> Minutes of 10<sup>th</sup> April approved - proposed by Angus seconded by Seoras.</p>	All
<p><b>3 Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• Item 6: Fire door damage – Angus has repaired</li> <li>• “ Leak in toilet ceiling - MacLeod’s Roofing not responded - will be contacted again.</li> </ul>	AM SS
<p><b>4 Treasurer’s Report:</b> Not presented</p>	SS
<p><b>5 Booking Secretary(s) Reports:</b></p> <ul style="list-style-type: none"> <li>• Clubs/regulars: No report.</li> <li>• Events: European Election: NKVH received an email from the Returning Officer at the Highland Council, regarding booking of the hall on 23<sup>rd</sup> May for the European Election. It was noted that no booking request was received, and no confirmation sent by NKVH to the Highland Council. Rebsequently the booking secretary cancelled the regular hall bookings for that day. Later, it was noted that a letter sent to members of the community, stated that the Election Station would be North Kessock Primary School. The cancellation of regular hall bookings resulted in a loss of revenue for the hall. A letter of complaint will be sent to the Highland Council regarding the loss of income.</li> </ul>	SS
<p><b>6 Hall maintenance – overview of work:</b></p> <ul style="list-style-type: none"> <li>• Complaints from hall users on draughts from under stage area – to be checked over summer.</li> <li>• Entrance refurbishment: Angus, Jim and Chris will investigate possible improvements over summer period.</li> <li>• Men’s toilets: Deep clean will be (provisionally) done on 13<sup>th</sup> June.</li> </ul>	
<p><b>7 Senior Party:</b> Will be discussed at a later meeting.</p>	All
<p><b>8 Risk Assessment:</b> Defribulator will be added to management plan.</p>	CL
<p><b>9 SCIO:</b></p> <ul style="list-style-type: none"> <li>• Response received from solicitor Jill Nicolson regarding hall Title, confirmation of Title details are ongoing.</li> </ul>	SS

10	<b>Membership:</b> No new applications received.	SS
11	<b>Defibrillator:</b> <ul style="list-style-type: none"> <li>The defibrillator has now been fixed to the external hall wall at the main door. An electrician will be wiring cabinet.</li> <li>Training sessions will be organised, for hall users and the wider North Kessock community.</li> </ul>	SS TM
12	<b>AOCB:</b> <ul style="list-style-type: none"> <li><b>Summer Show:</b> Discussion on amendments to the schedule, changes as follows:  Section 6 – Produce – replace ‘pancakes’ with ‘bread’  Section 7 – Creative – Class 77a - Climate impact, Class 77b - Natural world  Section 8 – Children – “ 83, 84 &amp; 85 - My world.  “ 86 - Flower arrangement in an eggbox.  “ 87 - Model (edible).</li> </ul>	All
13	<b>Date of next meeting:</b> Wednesday 12 <sup>th</sup> June 2019, 7pm at North Kessock Hall (committee room).	All
14	<b>Fire alarm test:</b> Will be done on Monday 13 <sup>th</sup> May.	SS

Minutes approved

*R G Swanson*

Seoras Swanson – Chair NKVH