

NORTH KESSOCK VILLAGE HALL BOARD MEETING

Minutes of meeting held on 7th August 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<small>ACTION</small>
<p>Chair welcomed all to meeting: Present: Seoras Swanson (SW); Trina McEwan (TM); Alison Swanson (AS); Helen Morrison (HM); Angus MacLean (AM); Evelyn McDougall (EM).</p>	All
<p>1 Apologies: Received from: Cath Lush.</p>	SS
<p>2 Minutes of last meeting: Minutes of 10th July - approved, proposed by Evelyn and seconded by Angus.</p>	All
<p>3 Matters Arising: MA items will be discussed during meeting.</p>	SS
<p>4 Treasurer's Report:</p> <ul style="list-style-type: none"> • 'Trend' chart shows that we are exceeding our target for first time- healthy sign. • Discussion on Public Performance fee – based on income. • Outstanding invoices being 'followed up'. • Noted that solicitor's fees for transition to SCIO will be due soon. • Seoras thanked Helen for her work re financial report etc. 	HM
<p>5 Booking Secretary(s) Reports:</p> <ul style="list-style-type: none"> • Events: Deposit (£50) returned for memorial booking has been donated to hall and will be put towards defribulator. The Highland Council have paid for the hall double booking (election). • Clubs/Regulars: Proposed joint 'dance' function/event – a representative from the group is to be invited to meeting on 11th September to discuss the proposal. 	AS EM
<p>6 Hall maintenance – overview of work:</p> <ul style="list-style-type: none"> • <u>Roof leak</u> in disabled toilet – Trina and Angus inspected roof and reported that there appears to have been a number of repairs over the years. It was decided that a 'second opinion' be sought on the way forward regarding the roof situation. • <u>Kitchen leak:</u> Drain pipe from the sink has been repaired by the plumber (Murray Menzies) and situation has now been resolved. 	TM/AM SS AM/CL
<p>7 Summer show:</p> <ul style="list-style-type: none"> • All judges and stewards confirmed. • Hall will be 'set-up' on Friday evening – all who can. • Paperwork (competitor labels, certificated etc.) completed. • Trophies will be returned 'on the day'. 	TM
<p>8 Risk Assessment: To be carried forward.</p>	

9	SCIO: <ul style="list-style-type: none"> Seoras has sent an email to Jill Nicolson – apologies for delay. Quote of £175.00 for Title Indemnity Policy (TIP) – draft letter sent to other solicitor re TIP. 	SS
10	Membership: No new applications received. Check that forms are available on FaceBook.	SS
11	Defibrillator: Ongoing	TM
12	AOB: <ul style="list-style-type: none"> Gordon’s park: – Request for funding of a chair in park – it was agreed to offer the hall ‘free of charge’ (under the normal Terms and Conditions) to hold a fundraising event re park chair. 	SS
13	Date of next meeting: Wednesday 11 th September 2019, 7pm at North Kessock Hall (committee room).	All
14	Fire alarm test: Will be done week on Friday 9 th August.	SS

Minutes approved

R G Swanson

Seoras Swanson – Chair NKVH

Approved 11/09/2019