

# NORTH KESSOCK VILLAGE HALL BOARD MEETING

## Minutes of meeting held on 13<sup>th</sup> November 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<u>ACTION</u>
<b>Chair welcomed all to meeting:</b> Present: Seoras Swanson (SS), Alison Swanson (AS); Angus MacLean (AM); Trina McEwan (TM) and Evelyn McDougall (EM).	All
<b>1 Apologies:</b> Received from: Helen Morrison and Cath Lush.	SS
<b>2 Minutes of last meeting:</b> <ul style="list-style-type: none"> <li>• Minutes of 9<sup>th</sup> October approved, proposed by Evelyn and seconded by Trina.</li> </ul>	All
<b>3 Matters Arising:</b> MA items will be discussed during meeting.	SS
<b>4 Treasurer's Report:</b> Not available for meeting	SS
<b>5 Booking Secretary(s) Reports:</b> <ul style="list-style-type: none"> <li>• Clubs/Regulars: Group enquiring about renting the hall gave a negative comment regarding the 'draughts' coming from the under stage area, which affected their decision not to book the hall. Angus and Chris Lush will investigate - possibly November 27<sup>th</sup>.</li> <li>• Events: Event held in November did not conform to the NKVH Terms and Conditions, deposit was retained to recover costs involved in reinstating hall to an acceptable standard. Event enquiries will be carefully scrutinised to avoid any future issues with event bookings.</li> </ul>	EM  AS
<b>6 Hall maintenance – overview of work:</b> <ul style="list-style-type: none"> <li>• Security lights: Discussion on installation of security lights – decision deferred.</li> </ul>	SS
<b>7 Seniors party</b> <ul style="list-style-type: none"> <li>• NKVH will not be organising the Seniors Party this year, the Ticket Office Project are taking this event forward. Proposed date – 13<sup>th</sup> December.</li> </ul>	SS
<b>8 Risk Assessment:</b> To be carried forward.	SS
<b>9 SCIO:</b> <ul style="list-style-type: none"> <li>• Update from solicitors: Corra Irwin, Macleod and MacCallum has emailed Jill Nicholson, South Forrest re progress on details of transfer. Seoras has instructed M&amp;M to proceed as discussed regarding indemnity policy etc.</li> </ul>	SS
<b>10 Membership:</b> Three applications received, and approved.	SS
<b>11 AOB:</b>	All
<b>12 Date of next meeting:</b> Wednesday 11 <sup>th</sup> December 2019, 7pm at North Kessock Hall (cttee room).	All
<b>13 Fire alarm test:</b> Will be done.	SS

Minutes approved

*R G Swanson*

Seoras Swanson – Chair NKVH

Approved 11/12/2019