

NORTH KESSOCK VILLAGE HALL BOARD MEETING

Minutes of meeting held on 9th October 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<u>ACTION</u>
Chair welcomed all to meeting: Present: Trina McEwan (TM); Helen Morrison (HM); and Evelyn McDougall (EM).	All
1 Apologies: Received from: Seoras Swanson, Alison Swanson Angus MacLean and Cath Lush.	TM
2 Minutes of last meeting: <ul style="list-style-type: none"> • Minutes of 11th September approved, proposed by Helen and seconded by Evelyn. 	All
3 Matters Arising: MA items will be discussed during meeting.	TM
4 Treasurer's Report: <ul style="list-style-type: none"> • Finances are looking healthy, regular rents and deposits are being paid, no major hall costs outstanding. Hope to have balance up by £1,000 by the end of the year. • Evelyn will follow up outstand payments due • Draft accounts for last financial year presented to the Board. • Trina thanked Helen for her work re financial report etc. 	HM
5 Booking Secretary(s) Reports: <ul style="list-style-type: none"> • Events: A heating issue was reported during an event, it was agreed to offer a 50% discount to hirer. Enquiries for a 'table top' sale in December, and an event for three days June 2020. • Clubs/Regulars: Ongoing. • Dance event: A suggested date of March 6th – Evelyn to contact Peter to ask for an update. 	AS via EM
6 Hall maintenance – overview of work: <ul style="list-style-type: none"> • Roof leak in disabled toilet – No progress re roof second opinion/repair. • A temporary structure to re-direct leaking water to toilet drainage and been put in place by Seoras and Angus. 	SS/ AM
7 Seniors party: <ul style="list-style-type: none"> • Seoras contacted the Carefree Club to offer hall free of charge to hold a similar event. 	SS
8 Risk Assessment: To be carried forward.	TM
9 SCIO: Seoras has requested an update from solicitors.	SS
10 Membership: No new applications received.	SS

11	Defibrillator: Ongoing.	TM
12	AOB: MacMillan baking event held at Inverness Ambulance station raised £870.00, thanks to hall Board for the crockery etc. borrowed for this event.	TM
13	Date of next meeting: Wednesday 13th November 2019, 7pm at North Kessock Hall (committee room).	All
14	Fire alarm test: Will be done.	TM

Minutes approved

C M McEwan

Trina McEwan – Vice Chair NKVH

Approved 13/11/2019