

# NORTH KESSOCK VILLAGE HALL BOARD MEETING

## Minutes of meeting held on 11<sup>th</sup> September 2019 Committee Room, North Kessock Village Hall

<u>ITEM</u>	<u>ACTION</u>
<p><b>Chair welcomed all to meeting:</b> Present: Seoras Swanson (SW); Trina McEwan (TM); Alison Swanson (AS); Helen Morrison (HM); Angus MacLean (AM); Evelyn McDougall (EM). (also attending was Peter Alexander and associate – see under AOB)</p>	All
<p><b>1 Apologies:</b> Received from: Cath Lush.</p>	SS
<p><b>2 Minutes of last meeting:</b> Minutes of 7<sup>th</sup> August - Item 5: (Events) the £50 was a straight ‘donation’, duly noted and with this amendment minutes approved, proposed by Alison and seconded by Seoras.</p>	All
<p><b>3 Matters Arising:</b> MA items will be discussed during meeting.</p>	SS
<p><b>4 Treasurer’s Report:</b></p> <ul style="list-style-type: none"> <li>• Accounts till end of August (end of financial year) presented to Board.</li> <li>• Trend upwards – may have to consider raising trend targets. Overall finances ‘look healthy’</li> <li>• Costs (Summer show, heating pellets and maintenance costs) to be taken into consideration when planning hall expenditure.</li> <li>• Seoras thanked Helen for her work re financial report etc.</li> </ul>	HM
<p><b>5 Booking Secretary(s) Reports:</b></p> <ul style="list-style-type: none"> <li>• Events: Amendment to hall booking and confirmation procedure to be implemented.</li> <li>• Clubs/Regulars: Ongoing.</li> </ul>	AS EM
<p><b>6 Hall maintenance – overview of work:</b></p> <ul style="list-style-type: none"> <li>• <u>Roof leak</u> in disabled toilet – Waiting for a ‘second opinion’ on condition of hall roof, it was agreed that a temporary structure be put in place to re-direct the leaking water to drainage.</li> <li>• <u>Railings:</u> Painting of the railings at the west end of the hall – to be completed (Angus).</li> <li>• <u>Bins:</u> It was noted that glass (bottles) are be deposited in the hall bins, it was agreed to lock the bins again.</li> </ul>	SS/AM AM
<p><b>7 Seniors party</b></p> <ul style="list-style-type: none"> <li>• Seoras will attend a Community Council meeting to discuss this item</li> </ul>	SS
<p><b>8 Risk Assessment:</b> To be carried forward.</p>	
<p><b>9 SCIO:</b> Still awaiting response from solicitor.</p>	SS
<p><b>10 Membership:</b> No new applications received.</p>	SS

11	<b>Defibrillator:</b> Ongoing	TM
12	<b>AOB:</b> <ul style="list-style-type: none"> <li>• <b>Social dance:</b> Peter Alexander presented a proposal to help arrange a ‘social dance evening’ at the hall, band costs, raffle, entry costs etc. were discussed. It was agreed in principal that we support this proposal, and will be followed up at our November meeting</li> <li>• <b>Summer show:</b> – possible dates for next year’s show – to be checked.</li> </ul>	All
13	<b>Date of next meeting:</b> Wednesday 9 <sup>th</sup> October 2019, 7pm at North Kessock Hall (committee room). (Trina to chair, Angus presented his apologies in advance)	All
14	<b>Fire alarm test:</b> Will be done.	SS

Minutes approved

*R G Swanson*

Seoras Swanson – Chair NKVH

Approved 09/10/2019