

NORTH KESSOCK VILLAGE HALL BOARD MEETING

Minutes of meeting held on 25th March 2021

Zoom virtual meeting

	<u>ITEM</u>	<u>ACTION</u>
	Chair welcomed all to meeting: Present: Seoras Swanson (SS), Alison Swanson (AS); Trina McEwan (TM), Cathy Lush (CL) and Helen Morrison (HM).	All
1	Apologies: Evelyn MacDougall, noted that Evelyn will be taking temporary leave from the Board.	SS
2	Minutes of last meeting: NA – not available/not circulated. Add Alison attendance to December mins.	TM
3	Matters Arising: NA as above.	
4	Grant applications: We were successful with two out of the three grant applications made by Seoras, and the hall will be receiving a total of £13,119 in grants for hall improvements and equipment.	SS
5	Treasurer's Reports: <ul style="list-style-type: none"> Financial statement (end February) presented. Financial position good (grant received), some income received (GP surgery bookings), expenses include; repairs, cleaning, insurance etc. Boiler repair bill still to follow/be paid. All event/function deposits were returned. Annual Report (financial) has been submitted to, and accepted by OSCAR. Report covers the impact of Covid 19 on hall income. Report has been signed off by the Independent Assessor. 	HM
6	Booking Secretaries Report: <ul style="list-style-type: none"> Hall booked by GP surgery (Covid vaccinations) for April, 5, 18 and 24th. No other event bookings are being taken at present. 	AS
7	Maintenance: Nothing to report.	SS
8	Hall reopening assessment: <ul style="list-style-type: none"> Until Covid restrictions re indoor activities allow, hall reopening decision to be carried forward to next meeting. 	SS/ All
9	Risk assessment: Nothing significant to report. Hall information pack will have to be updated for future hall users, once Covid procedures are available.	CL
10	SCIO: <ul style="list-style-type: none"> Email received from solicitors, plan amended to show an area one metre around hall including boiler room which is being transferred to NKVH. Request to solicitors to consider a reduction in bill, as we are a small community organisation. 	SS AS
11	Membership: No memberships received, to date. Suggestion (AS) to circulate the membership forms again – Shop, notice boards, Facebook etc. to encourage more members	SS AS

12	AOCB: - Community calendar (electronic) discussion, comments included: <ul style="list-style-type: none"> Looks ‘a little busy’ eight village groups can appear on listings, data not historical (old data lost). Not confidential for hall users (some personal data can appear). It was decided that we remain with our current NKVH calendar. 	All SS HM/ AS
13	Date of next meeting: Thursday 29 th April 2021, 7pm (via Zoom).	All
14	Fire alarm test and defibrillator check – during next few days.	SS/TM