

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 1<sup>st</sup> April 2019**

**Present:** Richard Fyfe, Alison Petch, Penny Edwards, Mark Douglas, Marilyn Richards, Bruce Morrison, and Angie Morris

**Apologies:** Jillian Munro, Niall MacDonald

Item	Discussion	Action
Minutes of last meetings	25-02-19 Approved as a correct record Proposed by Penny and seconded by Alison	
Matters Arising	<p><b>Active Travel Plan</b> – closing date for applications is now 1<sup>st</sup> May and letters of support are being sought from THC and CPS etc. The new funding programme combines two aspects: Safer Routes to School and Community Links.</p> <p><b>CCT website</b> – areas of responsibility to be confirmed</p> <p><b>CCT newsletter</b> – Mailchimp is now being used and this has improved to layout. Richard to receive training to use it. The Board agreed a request from TBI to upload the newsletter onto their website. It was also agreed to put monthly newsletter onto CCT web site. Julie will be asked to recommend where this should go.</p> <p><b>Defibrillator</b> – payment made to Findon Hall</p>	<p>Penny</p> <p>Richard</p> <p>Penny</p>
Glascairn Community Project Update	<p><b>a. Update from THL and planning application</b> THL planning application is progressing and there is no further update at present</p> <p><b>b. Housing – paper (Penny)</b> The Board discussed the possibilities and agreed the conclusions and next steps outlined in the paper:</p> <ul style="list-style-type: none"> <li>• The Housing w/g - Penny, Bruce and Alison. Others will be copied in to any correspondence etc and will join meetings as time allows.</li> <li>• Progress with HSCHT/Cairn community engagement asap and promote engagement through CCT and FCC</li> <li>• Organise session with Jim Holden to explain THC allocations policy and benefits to the community and respond to Board questions</li> </ul> <p><b>c. Fundraising</b> <i>Next event:</i> Sat 27<sup>th</sup> April 3-6pm in Findon Hall will include:</p> <ul style="list-style-type: none"> <li>➤ Black Isle Photographic Competition 2019</li> <li>➤ Silent auction</li> <li>➤ Luxury afternoon teas</li> <li>➤ Live music</li> </ul> <p>Arrangements are progressing well. Further promotion of the Photographic Competition will be done through Facebook. The</p>	<p>Penny</p> <p>Alison/</p>

	silent auction lots are now online and bidding has opened.	Angie
Community Activities	Bruce provided a paper on progress. He proposed to carry out further investigation (possibly through the medical and social care systems) into social isolation and loneliness in the community with the aim of providing a suitable activity in the autumn.	Bruce
Culbokie Community Market	March Market was well attended. 2 <sup>nd</sup> Hand book stall raised £70  Bunting has been purchased.  April market is on Easter Sat and there will be an Easter theme.	Marilyn
Woods Group	The meeting with the Forestry Commission was very positive re maintenance around the areas, and hopefully this will translate into action by FC.  A Children's Orienteering Event is being planned for Wed 5 June from 3.30-6pm. Findon Hall has been booked and volunteers are being sought to man the event.	Penny
History Group	Another organiser for opening the Henge for the Highland Archaeology Fortnight in Oct is being sought.	
Other Groups	<b>Village clean and tidy projects</b> – The Church undertook the annual litter pick around the village area and collected about 20 bags of rubbish.	
Finance Admin	a. Jillian reported that the balance stands at £76,670.03 at 01/04/19  b. CCT savings account – following investigations and some discussion the Board agreed that a savings account with the Bank of Scotland would be the best option  c. Payment account – the Board discussed possible options but more investigation is needed before a decision can be made  d. Unauthorised spending – none	Marilyn/ Jillian  Penny
Admin	a. AGM 2019 speaker – possibilities were considered. Richard to investigate a possibility with NHS Highland.	Richard
Membership and Recruitment	No new members were added this month. Total membership is 278  <b>Membership renewal 2019</b> – letter has been prepared and some will be posted. Costs of approx. £40 to cover envelopes and postage were agreed by the Board.  <b>Membership recruitment</b> – there will be another door-to-door recruitment drive over the summer months. Dates tbc.	Marilyn  Penny

AOB	No other items	
Date of next Meeting(s)	Mon 13 May – Bruce's Mon 17 June	