

Minute of the Board Meeting of Culbokie Community Trust on

Monday 13th May 2019

Present: Richard Fyfe, Alison Petch, Penny Edwards, Mark Douglas, Marilyn Richards, Bruce Morrison, Jillian Munro and Angie Morris

Apologies: Niall MacDonald

Item	Discussion	Action
Minutes of last meetings	01-04-19 Approved as a correct record Proposed by Penny and seconded by Bruce	
Matters Arising	<p>Savings account – CCT account has been set up with Bank of Scotland and £50K deposited</p> <p>Sustrans application – has been submitted. Decisions expected in w/c 24th June. Thanks to Martin for his work on this.</p>	
Glascairn Community Project Update	<p>a. Update from THL and planning application The application is still ongoing and there is no further update at present</p> <p>b. Housing – papers (Penny) Penny summarised the meeting which took place with Jim Holden, Cairn Housing, HSCHT. Both CCT and FCC representatives attended. Following extensive discussions and a review of all the visits and exploration of the housing possibilities for the community site, The Board unanimously agreed that the Cairn/HSCHT proposal represented the best option to deliver suitable housing and allow for the development of the rest of the community site for the benefit of the community, including the open areas and a ‘hub’ building as funding allowed. Proposed by Alison and seconded by Mark. Contact will be made with Cairn with this decision and a meeting set up to discuss next steps.</p> <p>c. Fundraising <i>Spring event on Sat 27th April 3-6pm in Findon Hall</i> was very successful, well attended and enjoyable afternoon and raised over £1,100. It is hoped that the Black Isle Photographic Competition can become an annual event. The Board thanked Angie for organising the event.</p>	Penny
Community Activities	<p>Bruce provided a paper to update the Board. He proposed that next steps should be using existing resources to build capacity:</p> <ul style="list-style-type: none"> • To approach existing groups to test possible interest in adding new activities to their current activities • To try to identify residents who are less mobile, unable to drive, more likely to feel lonely/isolated through a referral 	Bruce

	process from medical/social care routes.	
Culbokie Community Market	<p>There was a good buzz at the Easter Market and was well attended.</p> <p>Market Organiser requested an increase in payment from £140 to £150 per market from April 2019. This is now the rate for other Black Isle Markets. The Board agreed and increase in payment will be backdated to the April market.</p>	Marilyn
Woods Group	A Children's Orienteering Event will take place on Wed 5 June from 3.30-6pm. The Board agreed to fund medals for participants if other sponsorship couldn't be found. Cost £50.	Penny
History Group	Nothing to report	
Other Groups	Village clean and tidy projects – A volunteer has taken on the responsibility for the care and maintenance of the area around the pump and tubs.	
Finance Admin	<p>a. Jillian reported that the balance stands at £26,742.12 and £50,000 in savings at 13/05/19</p> <p>b. Paypal Charity account – costs 1.4% plus 20p per transaction. This can be used for selling tickets etc for events. There is also a facility to use debit/credit cards. The fundraising group agreed to take responsibility for managing the account and making monthly transfers into CCT account. The Board agreed.</p> <p>c. Unauthorised spending – none</p>	Penny
Admin	<p>a. CCT Environmental Policy – Paper Penny proposed that CCT should prepare an environmental policy/statement. This would flesh out the requirement that CCT follows the principles of Sustainable Development which is included in CCT's Articles of Association. The Board agreed.</p> <p>b. Dropbox renewal is due on 5 June. Cost £75. The Board agreed to maintain this service.</p> <p>c. AGM 2019 speaker –Richard to investigate further</p>	Penny Penny Richard
Membership and Recruitment	<p>No new members were added this month and one member has moved away from the area. Total membership is 277</p> <p>Membership recruitment – 4 recruitment dates have been arranged over the summer months</p>	
AOB	<p>a. AGM 2020 – Eilidh has agreed to help with the compilation of video clips from local groups' activities to create a record of village life in 2020.</p> <p>b. Bruce proposed that the possibility of activities related to zero waste was something CCT could consider for the future, and also how the village might become more involved in any deposit scheme.</p>	Bruce

Date of next Meeting(s)	Mon 17 June – Marilyn's Mon 22 July – Angie's	Apologies: Penny, Bruce Apologies: Marilyn Minutes: Alison	
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