

	<p>d. SUSTRANS – Culbokie Active Travel Village – Penny The idea is to create and active travel route through the village to encourage greater use of cycles. Active Travel is a priority of the Scottish Gvt. Funding for 100% design costs and 50% of construction costs could be available from SUSTRANS. The Board agreed to support further work to develop the project and to appoint Martin Sherring to lead the project. Application deadline is 31st March 2019.</p> <p>e. Fundraising Next event: Clues, Crimes and Conversations – an evening with Mike and Helen Walters in conversation with Nicola McAlley on Sat 23 Feb 7pm in Findon Hall. Tickets £5 are on sale.</p> <p>f. Activities work stream – Bruce In the absence of a building Bruce is working with project supporters to identify and build up activities in the village. There have been 2 responses so far – HLH (indoor and outdoor activities). Outdoor link is to set up a meeting with the primary school and hopes to involve pupils.</p>	<p>Penny</p> <p>Alison/ Angie</p> <p>Bruce</p>
CCT website	<p>Julie Shortreed provided information, guidance and suggestions on updating and improving the CCT website, including a ‘publisher guide’, to make it more attractive and accessible. The Board agreed to allow Julie to take this forward over the next few months. The Board thanked Julie for her work on this. Penny will contact Julie and come back with ‘next steps’.</p>	Penny
Culbokie Community Market	<p>There was a seasonal feel to the Dec Market and the live music was enjoyed by stallholders and visitors. £194 was raised from the café and Christmas raffle for CCT funds. Thanks to all who contributed.</p> <p>The café is covered for all months in 2019. The usual events are also planned – 2nd hand books, plant stall, car boot sale etc – throughout the year. A working group meeting will take place in Feb.</p> <p>The range of stalls continues to grow with 2 more new stallholders in Jan.</p>	Marilyn
Woods Group	<p>Orienteering – an event is planned for Sunday 27th January 12-3pm.</p> <p>A First Aider is needed and the Board agreed to fund a course for Bob Neish who has been helping the group. Costs will be paid from the remaining grant funding.</p> <p>Thanks to Culbokie Spar for donating Caramel Wafers for the event.</p> <p>A Black Isle schools’ event is planned for June 2019.</p>	Penny

History Group	<p>The talk held on Friday 16th November, 7.30pm in Culbokie Primary School by Lachlan McKeggie entitled “Adventures in local Archaeology” was an interesting and informative evening and was enjoyed by all who attended.</p> <p>Thanks to Roger for organising the event.</p>	
Other Groups	<p>Village clean and tidy projects – The new ‘dog pooh’ coordinator will take up the duties from March 2019.</p> <p>The tubs beside the pump and those at the shop are now all being looked after by Helen.</p>	
Finance Admin	<p>a. Jillian reported that the balance stands at £76,089.33, which includes a £50K legacy specifically for the Capital Project, at 14/01/19</p> <p>b. Unauthorised spending – Costs of £16.50, £42 and payment for work already completed by Martin Hind for the Orienteering project were also agreed by the Board.</p> <p>c. Culbokie Spar donations tin - £32.70 on 9-01-19</p> <p>d. Local Giving – due for renewal £96. This is still proving useful and provides sufficient income/grants to justify the annual payment. The Board agreed.</p>	Penny
Admin	<p>a. AGM – draft minutes were approved by the Board as accurate and will be held until the 2019 AGM for full approval.</p> <p>b. HSCHT EGM 1 Feb 2019 – to approve updated Articles of Association – invitation received. No one will be in attendance.</p> <p>c. CCT Noticeboard at Glascairn – list of directors to be updated.</p> <p>d. Governance – Child Protection Policy to be amended to include secure retention of records for at least 25 years, in line with Insurance requirements. Proposal that these can be held at the Company’s Office (initially with Frame Kennedy).</p> <p>e. Renewal notice from Age Scotland, who is a CCT supporter and there is no cost. The Board agreed.</p>	<p>Marilyn</p> <p>Penny/ Marilyn</p> <p>Penny/ Marilyn</p> <p>Bruce</p>
Membership and Recruitment	<p>a. 5 new full members and 1 associate member added. This together with other changes means that there are now 202 full members, 13 junior members of CCT plus 52 associates, and 5 associate organisations. Total membership now 272</p> <p>b. Membership renewal 2019 – letter to members. The Board agreed that these should be amended and posted out as in previous years. Letter to be circulated for ideas.</p>	Marilyn
AOB	<p>a. Defibrillator – request from Findon Hall. Following discussion, and as this is for use by all members of the community, the Board agreed to contribute £100 towards the cost of a replacement battery.</p>	Alison

Date of next Meeting(s)	Mon 25 Feb – Mark’s tbc Mon 1 April – Angie’s	
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