

Minute of the Board Meeting of Culbokie Community Trust on

Monday 17th June 2019

Present: Richard Fyfe, Alison Petch, Niall MacDonald , Mark Douglas, Marilyn Richards, and Angie Morris

Apologies: Penny Edwards, Bruce Morrison, Jillian Munro

Item	Discussion	Action
Minutes of last meetings	13-05-19 Approved as a correct record Proposed by Alison and seconded by Mark	
Matters Arising	Environment policy – draft being prepared for the next meeting	Penny
Glascairn Community Project Update	<p>a. Update from THL and planning application The planning application has been granted. Full planning for THL and in principle for the community site. There has been very positive communications with THL and Cairn regarding the arrangements for the exchange and purchase of land. The various legal teams are now dealing with the paperwork.</p> <p>b. Housing surgery Mon 1st July Highland Housing Alliance with HSCHT and Cairn will lead the event in Findon Hall, to inform and identify folk for whom the development could be beneficial. 3.00-3.30 set-up 3.30-6.00 Drop in one-to one appointments 6.30-7.30 Open exhibition with housing agents and developers 7.30-8.30 Group Q&A with housing agents and developers CCT to promote event – posters locally, FB, website, PR, and contact BI Cares, BICCS, meals on wheels, CCT membership, FCC contacts.</p> <p>CCT stand and display boards at the event</p> <p>c. Landscape Design Contract Landscape contract has been put out to tender to Horner and McLennan (Inverness), GRAFT (Edinburgh) and Keith Wood (Tulloch landscape designer). Budget is £5k plus VAT and expenses previously agreed. Closing date is 12th July.</p> <p>d. Fundraising Sir John Lister Kaye evening on 5th Oct – posters are being prepared. Even for people who are not wildlife enthusiasts, his books are very entertaining and he's a very experienced speaker.</p> <p>A quiz is planned for Nov.</p>	<p>Richard Alison Marilyn</p> <p>Alison</p> <p>Penny</p>
Culbokie Community Market	The May market went well and the plant stall raised £70. June was much quieter with only one space taken for the car boot sale.	

	The banner at the Tore roundabout has disappeared. The Board agreed that this should be replaced as it is in a prime location to advertise the market. Costings will be sought.	Marilyn
Woods Group	<p>Schools orienteering – low turnout but good learning experience. Good partnership with High Life Highland and involvement of young people as volunteers. Need to reconsider whether we want to try again next year.</p> <p>Punches – To cover all the control points, another 20 punches are needed to give a total of 30. These will be used in all future community events. Cost is about £85. The Board approved this spend.</p>	Penny
History Group	Recently the Culbokie History pages attracted the attention of Clare Howard, Historic England who is researching the history of the State Management public houses which were run by the scheme in the Cromarty district between 1916 and 1971. She had come across references to the “Findon Hotel” in the State Management records which may have been closed upon their acquisition around 1916. She was interested in locating the building and through the group’s research they were able to inform her that the “Findon Hotel” had been the former name of the “Culbokie Inn”	
Other Groups	Village clean and tidy projects – the tubs have been replanted for the summer season.	
Finance Admin	<p>a. Jillian reported that the balance stands at £27,889.77 and £50,002.29 in savings at 17/06/19</p> <p>b. Paypal Charity account – applied for and awaiting verification of charity rates</p> <p>c. Unauthorised spending – none</p>	Penny
Admin	<p>a. AGM 2019 speaker –Richard to investigate further but hope to set the date at the next meeting.</p> <p>b. AGM quorum – the Board should consider bringing a Special Resolution to amend the number for the AGM quorum to the next meeting. As membership continues to grow the number required increases.</p>	Richard
Membership and Recruitment	<p>a. 9 new full members added. This together with other changes means that there are now 217 full members, 13 junior members of CCT plus 51 associates, and 5 associate organisations. Total membership now 286</p> <p>b. Membership recruitment – Board members have been door knocking round most of the west of the village (East done last year). Still to do - Balnatua and the main street – plus some outliers. Quite a few new members have signed up.</p>	
AOB	<p>a. Site – once work begins then the noticeboard and bench will have to be removed/re located/stored. The Board agreed that Rory should be asked to cut the whole site asap.</p>	Marilyn

	b. Spar – The shop assistants have asked the Board to note that many visitors on NC500 and cycling/walking have been asking about toilet facilities.	
Date of next Meeting(s)	Mon 22 July – Angie's Mon 26 Aug – venue tbd	Apologies: Marilyn, Niall Minutes: Alison