

## Minute of the Board Meeting of Culbokie Community Trust on

**Monday 28<sup>th</sup> October 2019**

**Present:** Alison Petch, Penny Edwards, Mark Douglas, Angie Morris, Bruce Morrison, Niall MacDonald, Gwyn Howroyd (observer), Marilyn Richards

**Apologies:** Richard Fyfe, Jillian Munro

Item		Action
Presentation	<p><b>Active Travel Update</b> – Thanks to Martin for his work so far and for explaining the design proposals for the village, including proposals to consult a variety of village groups e.g. school, FCC, shop, landowners who may be affected etc) and to hold a range of consultation events to engage with specific groups who would use the route.</p> <p>The Board supported the general approach and gave Martin feedback on some specific elements of the proposals.</p>	
Minutes of last meetings	30-09-19 Approved as a correct record Proposed by Mark and seconded by Penny	
Matters Arising	Nothing not covered in the agenda	
Glascairn Community Project	<p><b>a. Tulloch Homes meeting 23 Oct</b> The current position is that Tulloch Homes is aiming for a start date in Feb 2020 with a 30 month build programme. Also, the aim is to have a combined master plan for both sites taking account of CCT's detailed design work. Paths, roads and parking, village green, SUDS, active travel route, electric connection for community site, EV charging points, Cairn housing and the community consultation were discussed.</p> <p><b>b. LDN Designs and Landscape design</b> – updated versions are available in Dropbox and will be on display at the consultation event.</p> <p><b>Factoring meeting</b> - There are a range of possibilities and flexibility for managing the community area which may include some factoring and some volunteers. There is also the issue of maintenance for the SUDS basin and whether this may be managed by SW. Final decisions will depend on what is needed and the costs involved so that any agreement is sustainable for the community. This will be discussed by the Glascairn Working Group.</p> <p><b>c. EV charging point and electric supply</b> – due to the time scale it will not be possible to take up the grant offer at this time but another round of funding is possible in the future</p> <p><b>d. Who is the hub for?</b> Penny provided a paper for discussion on the target audience</p>	Penny

	<p>for the hub. Success elsewhere has come for targeting specific groups over time, addressing local needs as well as those of visitors. The Board discussed a range of ideas.</p> <p><b>e. Community Consultation Thurs 21 Nov 3.30-8pm drop-in event</b></p> <p>This will be an opportunity see and comments on draft plans for the landscaping and community hub building and hear about the proposals for the Active Travel route. Consultants from Horner and MacLennan Landscape Architects, LDN Architects and Sustrans will be present to answer questions and note ideas/comments etc.</p> <p>Leaflets have been prepared and will be delivered to all properties in CCT area.</p> <p>Rota of Board members to attend will be agreed and tea/coffee will be available.</p>	Penny/ Marilyn
Fundraising	<p>The event is with Sir John Lister Kaye on Sat 5<sup>th</sup> October raised £959.</p> <p><b>2020 calendar</b> – 49 sold so far and a second order has been placed.</p> <p>The next event is the quiz on <b>Sat 9<sup>th</sup> November</b> and 10 teams have already signed up.</p> <p>Another member has agreed to support the Fundraising Group and she will attend the next meeting.</p>	Angie/ Alison/ Lesley
Christmas Tree	<p>As Tullochs will not be starting at the site until spring 2020, it was agreed that if possible a Christmas Tree and lights should be erected as usual. Tree to be sourced and Jillian contacted re lights and Gordon's help.</p>	Marilyn/ Mark/ Gwyn
Culbokie Community Market	<p>The October market was quite quiet and few apples were brought for pressing. Thanks to TBI for attending.</p> <p>Nov – 2<sup>nd</sup> hand books and donations are being collected at the shop.</p> <p>Dec – CCT will run the café and members will be asked to help with donations of baking or on the day.</p> <p>Sylvie is collating bookings for stalls and for the café for 2020.</p> <p>A working group meeting to plan for 2020 will be held in November.</p>	Marilyn
Woods Group	<p>Liaison with FLS is ongoing re a more strategic approach for the woods.</p> <p>Gwyn agreed to take on the role of leader and will start by organizing a Christmas tree work party for the first Sat in Dec.</p>	

History Group	Nothing to report	
Other Groups	<b>Village clean and tidy projects</b> – summer bedding has been replaced by autumn plants and wall flowers among for a good show in the spring.	
Finance Admin	<ul style="list-style-type: none"> <li>a. Jillian reported that the balance stands at £26,694.17 and £50,100 in savings at 28/10/19</li> <li>b. Spar donations at 18-10-19 £22.20</li> <li>c. Unauthorised spending – none</li> </ul>	
Admin	<p><b>AGM Mon 11 Nov</b> - all the paperwork has been posted or e-mailed to members. Speaker has changed and arrangements to be checked re equipment etc. The quorum is 24 whether in person or by proxy. Tea/coffee and biscuits will be provided.</p> <p>Jillian will provide a copy of the full accounts and leave it open for and corrections/amendments until 25<sup>th</sup> Nov.</p>	Richard /Marilyn /Mark /Penny
Membership and Recruitment	<p><i>a. <b>Membership report</b> – 2 new full members were added. This together with other changes means that there are now 237 full members, 14 junior members of CCT plus 53 associates, and 5 associate organisations.</i></p> <p><i>Total membership now 309</i></p>	
AOB	<ul style="list-style-type: none"> <li>a. Scottish Water meeting – Tues 19<sup>th</sup> Nov. This may be useful to the Board. Richard agreed to attend.</li> <li>b. CCT has received an invitation to Age Scotland AGM – 6 Nov, Edinburgh. Noted, but no one will be able to attend.</li> <li>c. Christmas Cards – signed with thanks for the work of volunteers throughout the year.</li> </ul>	Bruce
Date of next Meeting(s)	Mon 2 Dec – Niall's      Apologies: Bruce, Marilyn Mon 27 Jan – Bruce's	