



Cromarty Boat Club

Re- opening of Facilities

We have a duty to take a cautious approach to opening our club facilities; people travel from many different households to use these facilities. We must follow government guidelines and minimise the chances of contamination and onward transmission of the Covid-19 virus. We must also keep a record of all those using the facilities, in case contacts need to be traced.

The committee has therefore carried out a Risk Assessment and decided that **only the compound, toilets and workshop** will be open and that all members and visitors using any of these must follow the Protocol detailed below. Users will be responsible for washing/cleaning their hands, cleaning what they touch (before and after use), for maintaining social distancing, for wearing face coverings when required, for signing their name in the record book provided and for reporting to the club secretary any Covid-19 symptoms within 10 days of using the facilities.

The committee has arranged for the toilets to be cleaned three times a week; in the event of Covid-19 contamination (proven or suspected), all the open facilities will be closed for at least 72 hours and deep-cleaned by a specialised contractor.

Protocol to be followed at re-opened club facilities

Preparations

1. Do not come to the compound or clubhouse if you there is any possibility you may have been exposed to Covid-19 in the last 14 days, or if you exhibit any symptoms of the disease.
2. Check via the club's WhatsApp or FaceBook page that the facilities are open; in the event of contamination, they may have had to be shut at short notice.
3. Wear recently-washed clean clothing.
4. You must bring with you
 - a. A face covering
 - b. A personal towel and a bag to take it home in.
 - c. Personal alcohol-based hand-sanitiser.
 - d. A surface-sanitising spray

When you arrive

5. Check that there is no "Closed" notice on the gate/door of the facility you wish to use; in the event of contamination, they may have had to be shut at short notice. If there is a "Closed" notice, do not use!



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6. Use your surface cleaner to wipe any contact surfaces before you use them e.g communal key, padlock, gate bolt, door handle etc.
7. Wash your hands.
 - a. If you don't need to go indoors, use the soap near the tap in the compound, dry your hands on your own towel and bag it in your own bag.
 - b. Otherwise, use the soap in the toilets, dry your hands on a paper towel there then bin it in the bin provided.
 - c. If you are using only the workshop, use the hand-sanitiser there.
8. If you use either the toilets or the workshop, please write the date and your name (legibly!) in the notebook there. We must keep a record of users in case there's contamination and contacts need to be traced.

While you are on site

9. Do plenty of hand washing, ideally with soap and water or, if using the workshop, with the alcohol-based hand-sanitiser there.
10. Maintain physical distancing according to government guidelines i.e. stay at least 2m away from other people not of your household. If this is not possible, please use face coverings.
11. Only one person is to be inside at any one time; if you have an **essential** job which needs two people, please use face coverings.
12. When you have finished, please leave things as clean as possible for the next person: wipe down any surfaces you have touched (worktop, tools, padlock, communal key etc). Wash your hands.
13. If you develop any Covid-19 symptoms while you are at the club site, continue to maintain physical distance, tell anyone else there to leave and leave immediately yourself. As soon as possible, please inform the club secretary (AnnKMLloyd@gmail.com or via the club WhatsApp) that you may have Covid-19 and that the club facilities may be infected. The facilities will then be closed for 72 hours and the workshop and toilets deep-cleaned before re-opening.

When you leave

14. Wash your hands and, when you get home, wash the clothes you have worn. If you develop any symptoms within 10 days of using the facilities, please inform the secretary (AnnKMLloyd@gmail.com or via the club WhatsApp).