

Minutes of the Meeting of AUSTERFIELD PARISH COUNCIL
Held on Monday 23rd May 2016

Councillors present: Lesley Cox; Sandra Crawford; John Goodall and Chris Beckett.

Public Participation: None in attendance.

1. **Apologies:** None.
2. **Election of Chairman:** Councillor Crawford proposed Lesley Cox; Councillor Beckett seconded the proposal and Lesley Cox accepted the position.
3. **Election of Vice Chairman:** Councillor Goodall proposed Sandra Crawford; Councillor Beckett seconded the proposal and Sandra Crawford accepted the position.
4. **To Sign Acceptance of Office Forms:** Forms signed by Council.
5. **To receive any Declarations of Disclosable Pecuniary & Non Pecuniary Interests:** Councillor Goodall declared an interest with the request for funding from the Mosaic Trust.
6. **To Approve the Minutes of the Parish Council Meeting: 25th April 2016:** The minutes were signed and approved by the Council.
7. **To note matters arising from minutes of the last meeting not on the agenda:** None
8. **Matters Arising from Public Participation:** None.
9. **Ward Councillor's Report:** Ward Councillor Blake advised that the new bus service had started running but the bus timings were disappointing. A request for passengers to use concessionary passes was due to be discussed. Vice Chair Crawford commented on the lack of advertising for the new service. Council resolved to advertise the bus service in the notice boards and in The Ship Inn at Newington.
10. **Council and Village Items:**
 - **Tour de Yorkshire:** Chair Cox reported that the event had been successful for the village but the issues with the TV coverage were disappointing. Chair Cox advised that the bikes displayed within the village should stay unless they cause a disruption for maintenance.
 - **Playground Equipment Maintenance:** The Clerk advised that DMBC had quoted £120 to tension the cableway. The Council resolved to contact Wicksteed to obtain a price for a maintenance kit and instructions in order for the work to be carried out. The Clerk advised that the cradle swings would be installed on the week commencing 20th June. The Clerk provided the Council with examples of seating for the recreation field and also advised that the company that made the wooden tractor were in the process of providing a quote for the seating. Councillor Beckett reported that the wooden stilts were loose and required attention. Council resolved to contact Wicksteed to check the warranty for the equipment. Vice Chair Crawford advised that mole hills were still appearing on the field but are being flattened as they appear. Councillor Goodall advised that he had purchased wooden stakes to support the Hawthorne hedge and that he had also trimmed the area to avoid any damage from the tractor used by DMBC. Vice

Chair Crawford advised that she had carried out a litter pick along the border of the recreation field.

- **Bus Service Update:** Discussed under item 9.
 - **Speeding Issues:** Councillor Beckett advised that he had not yet delivered the speed warning stickers to residents. Vice Chair Crawford advised that she would deliver the stickers from Thorne Road to Autumn Lodge and Councillor Beckett agreed to deliver the stickers to the remaining houses along the High Street.
 - **Council Vacancy:** The Clerk advised that no applications had been received for the vacancy.
 - **New Village Notice Board:** Chair Cox advised that several residents had requested a second notice board to be installed within the village. Council resolved that it would be a good idea to display a notice board outside Austerfield Study Centre and allow the notice board to be used by residents and the Study Centre. Chair Cox requested that the Clerk contact Austerfield Study Centre for their opinion and obtain prices for a double notice board.
11. **Bawtry Carbon International:** No updates received. Vice Chair Crawford advised that there seemed to be more black dust in the village recently. Council resolved to contact BCI and ask them for an update. Councillor Beckett reminded the Council that all issues regarding dust and odour should be reported to the factory.
12. **Fracking:** Vice Chair Crawford advised that the planning permits and applications for the exploratory well in Misson are currently in the consultation process.
13. **Account and Financial Matters – To Receive and Approve:**
- **Bank Statement as at 23rd May 2016:** The Council reviewed and approved the statements. Council resolved to transfer funds to cover the cost of the new play equipment from the deposit account to the current account.
 - **Annual Return:** The Clerk advised that the accounts had been returned with the following recommendations:
 1. To formally adopt a contract of employment for the Clerk
 2. To update the Standing Orders
 3. To reduce the amount of funds in the deposit account
 4. To record financial transactions in ink rather than pencil
 5. To carry out a financial risk assessment
 - **Cheque payments:** Council resolved to approve the following cheques for payment:

A Bosmans	£52.00
S Youngman	£157.12
 - **Transparency Fund:** The Clerk advised that the Transparency Fund was open for applications. Parish Councils are invited to make applications towards the cost of IT equipment to ensure they can comply with the Transparency Regulations. Council resolved to apply for costs of a laptop and software and look into purchasing a hard drive to store Parish Council records on.
 - **Request for Funding from Mosaic Trust:** The Clerk Advised that a request had been received from The Mosaic Trust asking for donations towards public liability insurance. Council decided that they needed more advice before they could make a decision and asked the Clerk to find out where and how

The Mosaic Trust has previously raised funds and if any other parties had been approached for donations and discuss at the next meeting.

14. Planning:

- **To Note any Planning Decisions:** None.
- **To Comment on Planning Applications:** Ground Mounted 50kw Solar PV Farm and associated infrastructure on 0.1 hectare of land – No comments.
- **To Note any other Planning Matters:** None.

15. To Receive Correspondence:

- SYPTE – Community Transport Consultation
- NALC – National Salary Award 2016-2018
- YLCA – Delivering and Devolving Conference

16. To Identify Newsletter Items:

- Election Chairman and Vice Chairman.
- New Play Equipment
- Bus Service
- Speed Warning Stickers

Meeting Closed: 20.40

Next Meeting: Monday 27th June 2016.