

Minutes of the Meeting of AUSTERFIELD PARISH COUNCIL
Held on Monday 20th July 2020.

Councillor's present: Cllr Cox, Cllr Goodall, Cllr Beckett and Cllr Kallaur.

Public Participation: None in attendance.

1. **Apologies:** Cllr Crawford, Council approved the reason for absence.
2. **To receive any Declarations of Disclosable Pecuniary & Non Pecuniary Interests:** None.
3. **To declare General Power of Competence:** Council declared General Power of Competence based on the number of Councillor's elected and the Clerk obtaining the CiLCA qualification.
4. **To approve the minutes from the meetings held on 27th February 2020:** Council approved the minutes as a true record.
5. **To note matters arising from the minutes, not on the agenda:** None.
6. **To discuss matters arising from public participation:** Council noted the following matters raised via email:
Speeding Issues: Council noted the ongoing issues, Cllr Kallaur advised that the Parish Council need to continue to explore options to deter speeding. Cllr Blake advised that South Yorkshire Police are aware of the issues and are still carrying out monitoring.
Cycling on pavements: Council agreed that this is a Police matter.
Pavement overhang: Cllr Blake advised that the issues have been reported to DMBC and will be dealt with.
7. **Ward Councillor's Report:** Cllr Blake attended the meeting to report on the following matters:
 - **Marshall's caravan site:** Complaints have been received regarding the development of the site, the planning enforcement team have been notified and are investigating the complaints.
 - **Community litter pick:** Plans are underway to hold a litter pick in September.
 - **Flooding:** Cllr Kallaur questioned whether all the works had been carried out on Newington Road; Cllr Goodall advised that there are bottlenecks along the drains; Cllr Blake advised that she would check and provide an update.
8. **To discuss and review Council and village items:**
 - a) **Playground equipment and grounds maintenance:** The Clerk advised that the Mayflower ship has been installed on the field. The equipment can be used again and signs are in place to remind members of the public to wash their hands and socially distance.
 - b) **Speeding issues:** Discussed under item 6.
 - c) **Drainage and flooding issues:** Discussed under item 7.
 - d) **Highways and footpaths:**
 - **Request for traffic islands:** The Clerks advised that the meeting with DMBC had been cancelled due to lockdown restrictions. A meeting will be arranged once DMBC staff are able to attend site visits.
 - **Modification order update: Land to the rear of Bawtry Carbon:** Ongoing.

- **Austerfield footpath no.7:** Cllr Beckett advised that there had been an issue with a resident resurfacing the footpath and spreading a substance that smelt like diesel over the surfacing. There were also issues with the machinery vibrating and blocking High Street. The resident has apologised for any inconvenience caused and the matter is hopefully resolved. The Clerk advised that the matter had been referred to the Public Rights of Way department.
 - e) **Telephone box update:** The Clerk advised that the handyman had cleaned the unit and installed shelving.
 - f) **The Green off Low Common Lane:**
 - **To discuss the request from Bawtry Golf Club to install a drain:** Cllr Kallaur advised that the application to register the land needs to be complete before proceeding with the agreement.
 - **To discuss the registration of the land:** Cllr Kallaur advised that an objection had been received from a neighbouring landowner. The application has also been delayed due to the COVID-19 pandemic.
 - g) **Community pub project:** Cllr Kallaur advised that the project had been halted due to the COVID-19 pandemic. Council agreed to review the project in a few months.
 - h) **Memorial garden:** The Clerk advised that the gate had been stolen from the site; the incident had been reported to the Police. As the site is in an isolated location Council should review whether to install benches. A design for the project has been received from a volunteer which will be emailed to Councillor's.
 - i) **COVID-19 volunteers:** Council agreed to acknowledge the assistance provided by the volunteers. Cllr Blake advised that DMBC are available to assist any vulnerable residents.
9. **2020 Events:**
- a) **Remembrance Day:** Cllr Cox suggested asking members of the public to make decorations to display throughout the village.
 - b) **Christmas lights:** The Clerk advised that DMBC will be issuing the guidance for installing lights.
10. **Bawtry Carbon International:** No updates.
11. **Accounts and financial matters: To receive and approve:**
- a) **Bank statements:** Council received a copy of the latest bank statements.
 - b) **Cheque and online payments:**

Online payment	S Youngman	£166.82
Online payment	HMRC	£79.00
Online payment	A Bosmans	£55.00

Cllr Kallaur approved the online payments.

- c) **Year end accounts:** Council reviewed and approved the year end accounts for 2019-2020.
- d) **Internal audit report:** Council noted that the auditor had requested a copy of the contract of employment for the handyman and had advised that the Council should restrict the limits on donations until General Power of Competence had been declared.
- e) **Part A of the 2019-2020 AGAR:** Council approved for the certificate of exemption and the Annual Governance Statements to be signed by Cllr Cox and the Clerk.

- f) **Part B of the 2019-2020 AGAR:** Council approved for the Accounting Statements to be signed by Cllr Cox and the Clerk.
- g) **Quarter one accounts for 2020-2021:** Council reviewed and approved the accounts.
- d) **Community grants:** No updates.

12. Planning:

- a) **Planning applications:** None.
- b) **Planning decisions:** None.
- c) **Any other planning matters:** None.

13. News items:

- Thank you to COVID-19 volunteers.
- Community iPad
- Remembrance Day

14. Correspondence:

- NALC: Chief Executive Bulletins
- YLCA: White Rose Update
- SYPT: Bus service update: Cllr Kallaur raised concerns with the future of the school bus service due to the COVID-19 restrictions.
- South Yorkshire Bus Review
- YLCA: Training programme

Meeting closed: 8.30pm

Next meeting: Monday 21st September 2020