

Hepple Parish Council

Ref AM1905

Minutes of the Annual Meeting of Hepple Parish Council held on Monday 13th May 2019 at 7.15 pm in the Village Hall

Present:	Mr J Hasson	Chair
	Mr C France	ViceChair
	Mrs C Buckley	
	Mr S Whitfield	
	Mr W Woolley	
	Mr D McKechnie	Clerk
	Mrs C Bell	Clerk (after this meeting)
	Three members of the public	

1. Election of Chair

Mr J Hasson opened the meeting, welcomed everyone, indicated his intention to resign as chair and asked for nominations for his successor.

Mr C France was elected as Chair, proposed by Mr J Hasson, seconded by Mrs C Buckley. There were no other candidates

2. Acceptance of Office

Mr C France signed the 'Declaration of Acceptance of Office' as Chair

3. New Chair takes over as Chair of the Meeting

Mr France thanked the outgoing Chair and Clerk for their contribution to the Parish

4. Welcome from the new Chair, apologies for absence and declarations of interest/grant of dispensations or co-options

All councillors were present. No apologies or declarations were necessary.

5. Public Questions

Three members of the public were present. No questions were asked.

6. Election of Vice Chair

Mr J Hasson proposed by Mr C France seconded by Mr W Woolley
There were no other candidates

7. Minutes of the previous meeting

The minutes of the Annual Meeting of 14th May 2018 were agreed and signed by the Chair.

8. Matters arising.

None

9. Financial Statement

A copy of the 2018/19 Financial Statement was given to each Councillor

9.1 Clerk explained governance and internal auditing procedure. No actions were necessary

9.2 The Annual Governance Statement was approved and signed. **Minute Reference AG1**

9.3 The draft annual accounts for 2018/19 were approved

9.4 The accounting Statement and Explanation of Variances were approved **Minute Reference AS1**

9.5 The Certification of Exemption was confirmed and approved.

9. Any Other Business

There being no further business the meeting closed, to be followed by the May quarterly meeting of the Parish Council.

David McKechnie
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