

Orkney Shadow Community Justice Partnership

Minutes of the Orkney Shadow Community Justice Partnership Meeting held on 16th September 2016 at 14:00 in the Grainbank Room, Pickaquoy Centre, Kirkwall

Present

Caroline Sinclair	Orkney Health and Care (Chair)
Gill Learmonth	Community Justice (Secretary)
Peter Willox	Northern Community Justice Authority
Fiona Mathieson	Criminal Justice, Orkney Health and Care
Debbie Sutherland	Y-People
Councillor John Richards	Orkney Islands Council Elected Member
Jon Humphreys	Orkney Health and Care
Gordon Deans	Police Scotland
Anna Whelan	The Orkney Partnership
Zelda Bradley	Orkney Rape Crisis
Gail Anderson	Voluntary Action Orkney
Shaun Hourston-Wells	Orkney Health and Care
Marie Love	The Orkney Partnership
Rob Strachan	Scottish Prison Service
Donna McEwan	Centre for Youth and Criminal Justice
Fraser Burr	Scottish Fire and Rescue Service
Frances Troup	Housing, Orkney Islands Council
Councillor Russ Madge	Integration Joint Board
Marie Robertson	Skills Development Scotland
Simon Gordon	Orkney Alcohol Counselling and Advisory Service

Apologies for absence

Alicen Winston	Police Scotland
Angela Smith	G4S
Anthony Standing	Skills Development Scotland
Arlene Stuart	Scottish Government
Craig Spence	Orkney Housing Association Ltd
Frances MacPherson	Scottish Courts and Tribunal Service
Katie Spence	Alcohol and Drugs Partnership
Laura Hoskins	COSLA
Malcolm MacBean	Victim Support
Paul Beaton	Crown Office and Procurator Fiscal Service
Paul Edwards	Scottish Fire and Rescue Service
Peter Diamond	Education, Orkney Islands Council
Sue Baird	Public Health, NHS Orkney
Vicky McNeice	G4S

1. Welcome and introductions (Caroline Sinclair)

Caroline welcomed the group and everyone present introduced themselves.

2. Accuracy of Minutes (Caroline Sinclair)

Minutes were agreed and accepted as accurate.

3. Matters Arising (Caroline Sinclair)

3.1 Membership

Gordon Deans advised that Alicen Winston will be retiring and suggested that her name is removed from the Partnership. He will cover for the time being.

3.2 S27 Funding update

Peter Willox provided an update of S27 Funding, and the formulae behind the distribution of funding. Actual figures are not yet available.

4. Action Log (Gill Learmonth)

4.1 Terms of Reference

A draft version of the Terms of Reference was distributed to the Shadow Community Justice Partnership to approve, to be discussed under item 6 on the agenda.

4.2 Chair Elections

No expressions of interest have been received. The Terms of Reference notes that the Chair will be the Chief Officer of the Integration Joint Board, with the Vice Chair to be the Area Manager of Scottish Fire and Rescue Service. To be agreed under Item 6 of the agenda.

4.3 Needs Assessment

This continues to be a work in progress with a revised target date of November 2016. The Scottish Prison Service have volunteered to assist with providing relevant data. Gratitude was expressed to those who have already offered to help and provided input. Anna Whelan noted that the 2016 Scottish Multiple Index for Deprivation have been released and might be useful to include these.

4.4 Communications and Engagement Strategy

A draft version was distributed to members to approve and will be discussed under item 8 of the agenda.

4.5 Engage with the Employability Strategic Group (ESG)

Gill Learmonth attended the ESG meeting at the beginning of August and provided an introduction to Community Justice. Marie Robertson will share information with the ESG and provide any input on their behalf.

4.6 Stakeholder Event

This event will take place after this meeting, with a Public Event to be discussed under item 7 on the agenda.

5. Prisoner Release Co-ordination update (Rob Strachan)

Rob introduced himself as the Scottish Prison Service (SPS) contact covering Orkney, Western Isles and Shetland under his Community Justice remit.

The process behind the Release of Prisoner Co-ordination update will be available shortly and Rob will share this with the Partnership. He acknowledges certain challenges, for example, prisoners with a release date over the weekend, are often released on a Friday, thus putting pressures on public services. New measures around control of release are designed to support the integration of people leaving prison.

Rob also provided details of how SPS can support local Community Justice Partnerships, for example:

- Local leadership for local Areas;
- Provision of data to CJPs;
- Knowledge and Information; and
- Support for systems such as Multi-Agency Public Protection Arrangements (MAPPA) and Case Management.

It was also noted that SPS could help with Prisoner engagement and this could be added to the Communication and Engagement Strategy.

6. Terms of Reference (Caroline Sinclair)

6.1 Membership

It was noted that the Terms of Reference (ToR) needs to include 'Scottish Ministers (i.e. Scottish Prison Service, Crown Office & Procurator Fiscal Service)'.

6.2 Chair

No offers of interest in the position of Chair were received, therefore the Chair will remain as the Chief Officer of the Integration Joint Board.

The Vice Chair will remain with Scottish Fire and Rescue Service, with Fraser Burr taking on the role from Billy Wilson, who has now retired.

6.3 Approval

The Terms of Reference were agreed in principle once amended as noted above. It was also agreed that the ToR will continue beyond March 2017 in to the Partnership's first year, and will be reviewed at some point during 2017-18.

Final draft to be provided at the next meeting.

7. Community Engagement Public Event (Gill Learmonth)

Gill informed the Partnership that the Pickaquooy Centre had been provisionally booked, outside the Cinema, for a public engagement event on Friday 30th September 2016 from 6pm – 8pm. She asked if anyone had any alternative ideas for venues or preferences relating to the information to be displayed.

It was agreed to trial the venue and Gill asked members to forward her any materials that they would like to be displayed by next Friday. It was noted that the display should be as visually accessible and appealing as possible, predominately made up of statistics and pictures and the NCJA video could be played in the background.

Rob suggested that there might be some information around "Talking Heads" that could be provided for this.

8. Communication and Engagement Strategy (Anna Whelan)

Anna and Gill have used The Orkney Partnership Strategy to develop a Communication and Engagement Strategy for the SCJP. Members approved the strategy for the remainder of the Shadow year in principle, noting that the support from SPS to engage with Prisoners would be added.

9. Care Inspectorate Self Evaluation (Jon Humphreys)

Jon commented on the Self Evaluation model and noted that it was useful that it resembles that which has been used in other Services and is familiar to many of us. The Care Inspectorate has extended the Consultation deadline to 23rd September 2016, Jon asked for any further feedback to be emailed to Gill by 20th September 2016.

10. Community Justice Training Event (Jon Humphreys)

There is some delay in setting up the support services which Community Justice Scotland will offer, and as a consequence the NCJA Training Development Officer's post has been extended a further 6 months. A training event in Orkney has been organised for the end of January 2017 and members are to email Gill with any suggestions of training which they might like to receive. One area of training which is available is Multi-Agency Risk Assessment Conference/Multi Agency Public Protection (MARAC/MAPPA)

awareness training and it was considered that this would be useful to the Partnership, as well as general awareness of Community Justice.

Any suggestions should be emailed to Gill by end of October.

11. Violence Against Women Partnership Guidance (Caroline Sinclair)

Caroline provided the group with the Convention of Scottish Local Authorities Violence against Women Partnership Guidance. Zelda Bradley noted that she would like to see Orkney in a better position in line with the aspirations of the guidance.

She also informed the Partnership that Maureen Swannie is the new Chair of the Domestic Abuse Forum, and suggested that Maureen should be invited to future meetings.

12. Social Impact Pledge (Anna Whelan)

The Social Impact Pledge is a Scottish Government Initiative which invites public bodies to pledge 3 things over 6 months which they can improve on. Anna is submitting a report to the Council's Policy and Resources Committee and asked if there was anything which the Partnership could add. It was agreed that the Partnership would look at this again once it was fully established.

13. AOCB (Caroline Sinclair)

13.1 Access to Prisoners for consultation

Rob explained that in order to engage with Prisoners, an application would need to be made to the SPS Ethics Committee, which could take 2-3 months. He will send the application form for us to complete in order to start the process.

13.2 Positive Prisons? Positive Futures

Rob informed the Partnership that there are visitors and prisoner surveys which are compiled every 2 years. He suggested that there are limitations as to how this could be localised.

14. Date of Next Meeting (Caroline Sinclair)

It was agreed that the next meeting would take place early February 2017, and in the meantime partners would be asked to comment via email in relation to the development of the Needs Assessment and the Community Justice Outcomes improvement Plan.