



### Minute of the meeting of the Orkney Partnership Board

held at 10.00 on 15 September 2016 in Committee Room 1, Council Offices, Kirkwall

Present:	Steven Heddle Alistair Buchan Graeme Harrison Gail Anderson Gillian Morrison Craig Spence Bill Ross Gail Churchill Caroline Sinclair Fraser Burr Marie Robertson Colin Mair (VC)	Orkney Islands Council ( <i>Chair</i> ) Orkney Islands Council Highlands & Islands Enterprise Voluntary Action Orkney Orkney Islands Council Orkney Housing Association Ltd Orkney College Scottish Natural Heritage Integration Joint Board Scottish Fire & Rescue Service Skills Development Scotland Improvement Service
By invitation	Luke Fraser Jan Falconer	Orkney Islands Council ( <i>item 10</i> ) Orkney Islands Council ( <i>item 11</i> )
In attendance:	Anna Whelan Marie Love	Orkney Islands Council ( <i>Secretary</i> ) Orkney Islands Council

Item	Topic	Lead	Purpose
<b>1</b>	<b>Apologies for absence</b>	Chair	
1.1	Ian Kinniburgh Cathie Cowan Gordon Deans Cllr Andrew Drever Barbara Foulkes Garry Reid Kristin Scott Craig Smith Anthony Standing James Stockan	NHS Orkney ( <i>Vice Chair</i> ) NHS Orkney Police Scotland Orkney Islands Council VisitScotland Scottish Sports Council Scottish Natural Heritage Scottish Environment Protection Agency Skills Development Scotland HITRANS	
<b>2</b>	<b>Draft minutes of the last meeting of the Board on 30 June 2016</b>	Chair	To amend as necessary and agree the minutes
2.1	The minutes were agreed (Proposed: Gail Anderson, Seconded: Bill Ross).		

Item	Topic	Lead	Purpose
3	<b>Matters arising</b>	Chair	To consider matters arising from the minutes

3.1 Item 13.2: Digital Connectivity

Graeme Harrison gave a summary of the information provided by Stuart Robertson at the event held for members of the Board on 19 August 2016. The slides are appended to this minute.

Key points raised and noted by members include:

- The low level of take-up of superfast broadband is disappointing and, although there are now stickers on the cabinets, there is perhaps a piece of work to be done around raising awareness. **Action: GH/ML**
- The Scottish Government's new commitment to invest in the digital infrastructure necessary to deliver next generation broadband to 100% of premises, both business and residential, across Scotland is welcome. However, it is not yet known how this will be funded. Members were of the view it should not be dependent on local authority funding and consideration should be given to reminding the Scottish Government this commitment should be island proofed.
- The importance of greater coverage in outlying islands.
- Talks are taking place between BT and SSE about laying fibre at the same time as power subsea cables.
- When development work is being carried out it is fairly straightforward to put ducting in place for fibre at the same time.
- Mobile phone coverage has improved with 4G coverage reaching Kirkwall and elsewhere.

3.2 Item 10.3: Local Outcomes Improvement Plan 2016-19  
High Level Indicators

3.2.1 The high level indicators for the Positive Ageing Delivery Group were approved. It was noted that these had been seen as the best fit from the suite of indicators contained in the Community Planning Outcomes Profile produced by the Improvement Service. It was agreed that data such as that contained in the Scottish Household Survey is not a particularly robust measure going forward, but is adequate as a starting point until a local data set can be established. The Group will be able to draw on support from the Improvement Service to determine the method of establishing the local data set.

3.2.2 The high level indicators for the Vibrant Economic Environment Delivery Group and the Healthy and Sustainable Communities Delivery Group were not approved. Members asked that these be deferred back to the Delivery Groups to ask that the following be considered:

- VEE2 An indicator around participation measures was suggested and a percentage rather than a number should be used.
- HSC2 Members felt that this was too limited in that it only related to one organisation.

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
3.2.3	It was agreed new high level indicators to replace VEE2 and HSC2 be emailed to the Board within one month for approval.		<b><u>Action: CC/GH/ML</u></b>
<b>4</b>	<b>Executive Group report</b>		To report progress
4.1	<u>Update from the Group</u>	Alistair Buchan	
4.1.1	The Executive Group met on 1 September 2016 when it discussed the high level performance indicators. It considered the draft Risk Register and Risk Management Action Plan and agreed current and target risk scores for submission to the Board. The newly developed FAQs were approved and it was agreed these be included on the Board agenda for noting.		
4.1.2	The Development Plan was reviewed and one new action recommended (see item 4.2 below). It had also been agreed to re-number the Plan to make it more user friendly.		
4.2	<u>Development Plan update</u>	Gillian Morrison	
4.2.1	Anna Whelan presented a progress report on the Development Plan and it was agreed to adopt a new action C3 (Your Islands, Your Choice: Progress the Locality Planning and Participatory Budgeting project for all of the non-linked isles with funding from Community Choices Fund and TOP partners). Members were pleased to note that the application to the Community Choices Fund had been successful. The award, along with contributions by partners, meant £36,000 would be available in the 'pot' and there was also sufficient funding for delivery of the project.		
4.2.2	Re action D1 (Joint Resourcing Plan) it was agreed this should be submitted to the next meeting of the Board. It was noted that this would be a work in progress. <b><u>Action: AFW/ML</u></b>		
<b>5</b>	<b>Positive Ageing Delivery Group</b>	Gail Anderson	To report progress
5.1	Gail Anderson presented the progress report for the Positive Ageing Delivery Group. She highlighted that the Walking Football is growing in popularity and Men's Sheds is now independent organisation with charitable status.		
<b>6</b>	<b>Vibrant Economic Environment Delivery Group</b>	Graeme Harrison	To report progress
6.1	Graeme Harrison presented the progress report for the Vibrant Economic Environment Delivery Group. He highlighted that engagement with the Orkney Offer steering group is now underway and that research commissioned by Skills Development Scotland is currently being carried out to establish Orkney's future skills needs.		

Item	Topic	Lead	Purpose
6.2	It was noted that written progress reports provided reassurance to the Board on the work of the Delivery Groups.		
<b>7</b>	<b>Healthy and Sustainable Communities</b>		To report progress
7.1	In the absence of Cathie Cowan, the progress report was noted.		
7.2	The appendix to the progress report gave an update on the increase in the availability, demand and subsequent impact on communities and residents of illegal drugs in Orkney. The Board supported a proposed case study highlighting the effects of drug use or the success of enforcement activity and noted that this would be the subject of a centre spread in The Orcadian supplemented by radio and social media messages.		
7.3	Gail Anderson advised that she is Chair of the Orkney Drugs and Alcohol Partnership and updated members on the training and other work that had been carried out. Members agreed the importance of awareness raising re the current situation around illegal drugs in Orkney as perception is an issue and asked that a presentation be given to the Board at its December meeting, if space allowed.		<b><u>Action: GA/AFW/ML</u></b>
7.4	Steven Heddle asked that arrangements also be made for a presentation to be given to elected members.		<b><u>Action: GA/AFW/ML</u></b>

Item	Topic	Lead	Purpose
<b>8</b>	<b>CONTEST/PREVENT</b>	Gordon Deans	To report progress
8.1	Alicen Winston reported in absentia via the Secretary that a rolling training programme is carried out for new police staff and training has been provided for NHS Orkney by Mel Fowler, the Divisional CONTEST/PREVENT Officer from Inverness. Alicen Winston is continuing monthly engagement with the police national CONTEST/PREVENT Governance Group by video conference and is liaising with Gail Anderson to in relation to providing PREVENT training to Third Sector organisations who may have contact with vulnerable people who could be open to radicalisation.		
<b>9</b>	<b>Integration of Health and Social Care</b>	Caroline Sinclair	To report progress
9.1	Caroline Sinclair reported that the Integration Joint Board was halfway through the first formal year. The focus to date had been ensuring that the governance strands and arrangements were in place and this was proceeding successfully. They had carried out their first refresh of the Strategic Commissioning Plan and are aspiring to roll out the Board's locality working in coordination with the community planning locality work around the non-linked isles to progress these together.		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>10</b>	<b>Correspondence between the Orkney Partnership Board and Kevin Stewart MSP, Minister for Local Government and Housing</b>	Luke Fraser	To provide an update
10.1	As previously agreed by the Board, the Chair had written to Kevin Stewart MSP on behalf of the Partnership in respect of issues around affordable housing and fuel poverty. The response from the Minister had been generally quite positive and, although he claimed that many of the issues were already being addressed, the Chair felt it was a step in the right direction and had written a conciliatory letter back to reflect the view that the Board would like a positive relationship with the Scottish Government.		
10.2	Luke Fraser advised that concessions had been provided in respect of the HEEPS: ABS (Home Energy Efficiency Programme for Scotland: Area Based Schemes) funding. No local contractors were originally accredited which made delivery of the programme impossible initially and an extension was given to the time available to spend the 2015/16 funding allocation of £1.343M. Around 100 houses have been insulated since March 2016 and there is considerable interest in external wall insulation which is has a tight weather window where installation is possible. The 2015/16 HEEPS:ABS funding has to be spent by 31 March and the £1.1M of 2016/17 funding by 31 May 2017. With two years' worth of funding requiring to be spent over the same time period it is proving challenging, particularly with restrictions around contractor capacity in Orkney.		
10.3	The Council is continuing to lobby the Scottish Government around fuel poverty issues and is working with local and national partners to tackle the problem.		
10.4	The Council is also working very closely with the Scottish Government and OHAL around the provision of new build affordable housing and attempts to maximise the level of funding that can be brought into Orkney. The Rural Housing Fund and the newly launched Islands Housing Fund provide real opportunities for attracting funding for affordable housing projects that cannot be funded under the mainstream affordable housing programme. The Council and Highlands and Islands Enterprise are working with seven development trusts who are working on Islands Housing Fund applications.		
<b>11</b>	<b>Islands Deal</b>	Jan Falconer	Update
11.1	<i>Taken later after item 13.</i>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>12</b>	<b>Risk Register and Risk Management Action Plan</b>	Anna Whelan	To amend as necessary and agree
12.1	<p>The Board reviewed the Risk Register and Risk Management Action Plan proposed by the Executive Group and agreed the following:</p> <ul style="list-style-type: none"> <li>• Risk 1: Agreed B3, target C3.</li> <li>• Risk 2: Agreed B3, target C2.</li> <li>• Risk 3: Agreed B2, target C2.</li> <li>• Risk 4: Agreed C2, target D2.</li> <li>• Risk 5: Agreed D3, target E3.</li> </ul>		
<b>13</b>	<b>FAQs</b>	Marie Love	To note
13.1	Members noted the FAQs agreed by the Executive Group.		
13.2	<p>Colin Mair queried the level they were written at as they would be understood by staff but not necessarily members of the public. It was explained that staff involved in community planning were the key audience but Marie Love undertook to simplify some of the language in the version to be published on the Orkney Communities website. <span style="float: right;"><b><u>Action: ML</u></b></span></p>		
<b>11</b>	<b>Islands Deal</b>	Jan Falconer	Update
<i>This item was moved down the agenda by agreement with the Chair.</i>			
11.1	<p>Jan Falconer presented an update on the Islands deal which has two strands: (1) Enhancing local democracy and (2) Achieving our full economic potential. Re the first strand, it is anticipated that Professor Kerley will produce his report into how public sector reform might appear in an islands context by the end of September. The broad themes identified under the second strand are connectivity and innovation and the Our Islands Our Future team have been working with HIE and SDS from an early stage to develop a vision document that will be used for engagement purposes. It was highlighted that the Third Sector is a key stakeholder and its input in Orkney is vital.</p>		
11.2	<p>Colin Mair noted lessons could be learned from the Inverness Deal and other Scottish city deals. This is an opportunity to get it right as to how the public sector should be configured therefore it is vital the Islands Deal hits the right note, but it must be acknowledged that there is a only short window of time in which to achieve this.</p>		
<b>14</b>	<b>Health and Care Experience Study</b>		To note results for NHS Orkney
14.1	The results of the Health and Care Experience Survey Report 2015/16 relating to NHS Orkney were noted and welcomed.		

Item	Topic	Lead	Purpose
15	<b>Social Security/Welfare Reform and Anti-Poverty Strategy</b>	Gillian Morrison	To note
15.1	<p>Gillian Morrison invited the Board to note the Social Security/Welfare Reform and Anti-Poverty Strategy and Action Plan 2016-2018. She advised that she chairs the Welfare Reform Working Group, a group established under the auspices of the then Orkney Community Planning Partnership, made up of organisations that share an interest in the welfare reform agenda and the impact those reforms have on those they represent. The initial purpose of the group was to consider and address the local impacts of national changes arising from the UK Government's Welfare Reform Act 2012, but the picture was about to change given that some social security payments had been devolved to the Scottish Government who had proposed that a new Scottish social security agency be established. Given the likely changes that this would bring the Working Group will continue.</p>		
16	<b>A New Future for Social Security</b>	Anna Whelan	To report on current consultation
16.1	<p>Anna Whelan reported on the current consultation being carried out by the Scottish Government on the future provision of social security in Scotland following the devolution of certain social security powers from the UK to Scotland under the Scotland Act 2016. The consultation is long and complex and asks over 160 questions. Given the extent and complexities of the consultation it is not proposed that The Orkney Partnership submit a response, particularly as individual partners are likely to be responding in their own right. Members asked that a draft of the Council's response be shared with partners when it is available in mid-October. <b><u>Action: AFW</u></b></p>		
17	<b>Scottish Index of Multiple Deprivation</b>	Anna Whelan	To note publication
17.1	<p>Anna Whelan advised that the Scottish Index of Multiple Deprivation 2016 had been published. Tables showing the data zones and rankings for 2016 and 2012 were tabled and Orkney appeared to have become less equal. More analysis would be done on the results, which had just been published, following which a session will be held for the Board in December. <b><u>Action: AFW/ML</u></b></p>		
18	<b>Any Other Business</b>		
18.1	<p>The Board expressed a desire for a discussion around transport given that it is one of the Partnership's big issues. It was agreed that transport would be included on the agenda for the December meeting if there is news to report at that point, failing which it would be reported in March. <b><u>Action: AFW/ML</u></b></p>		

---

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>19</b>	<b>Date of next meetings</b> 19 December 2016 at 10.00 16 March 2017 at 14.00	Chair	

---

The meeting closed at 12.05

Annex 1 Connectivity Update

AFW/ML  
160916

# Orkney CPP Connectivity Update

19 August 2016

Stuart Robertson  
Highlands and Islands Enterprise



## Next Generation Broadband Rollout Objectives



- Scottish Government's target is for Scotland to be a world class digital nation by 2020
- National aim to deliver fibre broadband to 85% of premises by end of 2015/16 and 95% of premises by end of 2017/18.
  - Orkney coverage reaches 76% fibre coverage by end of 2016 – ( Aug 16 - circa 65%)
- Across Scotland £410m of public and private investment by Scottish Government, BDUK, HIE and BT
- Communities not set to benefit from fibre deployment can seek support and help from Community Broadband Scotland ( CBS) and/or BT Community Fibre Partnerships.
- Range of assistance to ensure we maximise the opportunities that superfast broadband brings
- **Current project is focussed on maximising coverage based on the available funding**



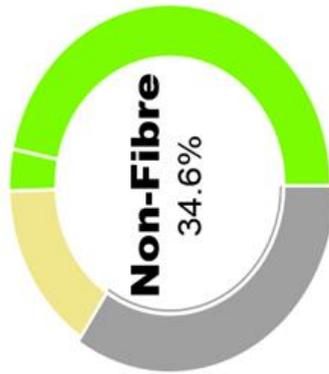
# Current Coverage

Taken from thinkbroadband.com independent website



## Orkney Islands Superfast and Fibre Coverage

Latest Figures: [History](#) [?](#)



Superfast UK (>24 Mbps):	50.55%	Below 2 Mbps (USC):	5.72%
Superfast EU (>30 Mbps):	47.41%	Below 10 Mbps (USO):	42.49%
Openreach (>30 Mbps):	47.41%	Below 15 Mbps:	47.61%
Ultrafast (>100 Mbps):	0.00%	Virgin Media Cable:	0.00%
Openreach FTTP (Native):	0.00%	FTTP or FTTH	0.00%

## Orkney Islands Speed Test Results (Mbps)

Last Quarter: [History](#)

Any: [Openreach](#) [ADSL](#) [FTTC](#)

ADSL, ADSL2+, FTTC, fibre, cable, mobile and wireless speeds [?](#)



Estimated Maximum Mean Download Speed.

This figure is based around everyone buying the fastest Virgin Media, KC or Openreach product available to them, based on current product availability. Distance limitations of ADSL2+ and VDSL2 are factored into the calculation.

- >50% of premises across Orkney have access to 24Mbps and above with that number set to rise further over the next 6 months.
- 5.7% have access to speeds less than 2Mbps



## Communications Objectives



Provide clear and consistent information on how broadband is changing in the Highlands and Islands.



Encourage those with access to next generation broadband to adopt it. Highlight the benefits.

Take up around 17% – slightly behind expectations – overall take up in H&I is 26%

Inspire businesses and communities to make the best use of the broadband and technologies available to them.



## Digital Scotland Website



The interactive postcode/telephone line checker allows more detailed clarity of exchange area rollout plans

Enter landline number or postcode... **SEARCH**

Orkney Islands

- Accepting orders
- Coming soon
- Planned area
- In contract/scope
- Exploring Solutions



[www.hie.co.uk/whereandwhen](http://www.hie.co.uk/whereandwhen)



# Orkney – what’s the current plan.



## There are 23 Exchanges across the region serving circa 11K homes and businesses – current plans would deliver upto 75% coverage

Deployment commenced and the first customers are able to order fibre based broadband in the following Exchange Areas :

**BURRAY  
DEERNESS  
EVIE  
FINSTOWN  
HARRAY  
HOLM  
KIRKWALL  
ORPHIR  
ST MARGARETS HOPE  
STROMINESS**

The Following Exchange areas are anticipated to see additional coverage or commence a level of build and deliver services by the end of 2016

**BIRSAY  
FINSTOWN  
HARRAY  
HOLM  
KIRKWALL  
ORPHIR  
SANDWICK, ORKNEY  
STROMINESS  
TANKERNESS  
WESTRAY**

### Headlines ( work scoped to DEC 16 )

- 31 cabinets live today, with another 7 cabinets already stood
- Further rollout progressing in Finstown, Holm, Kirkwall and Orphir with additional coverage expected by end of Sept 16.
- > 20 cabinets remain scheduled for initial phase 1 build reaching circa 1700 premises by year end - all subject to fluidity issues being cleared. We are entering the most challenging phase of deployment.
- Ongoing issues are delaying the opportunity to bring services to Westray – subject to agreement deployment will be completed by year end, but no agreed dates confirmed yet.
- Plans have been reviewed for Sandwick and Birsay – coverage in Sandwick is limited in Phase 1 due to significant geographic spread. The Birsay Exchange area is dependent on Sandwick – due the network build requirements.

Balfour
Eday
Hoy
Longhope; Orkney
North Ronaldsay
Papa Westray
Rousay
Sanday
Stronsay

The Following Exchanges areas remain as Exploring Solutions – and subject to review as part of Phase 2.



## Lighting up Orkney – headlines



- **Circa 7200** homes and businesses from 31 cabinets are now able to access fibre broadband through the Digital Scotland Programme – around 80% through the Phase 1 programme delivery for Orkney – 20+ additional fibre cabinets or structures are expected to be deployed in the next 4 months.
- Deployment commenced in 10 exchange areas with a further 4 phased over the next 4 months – additional coverage in Kirkwall and Holm is planned for delivery over the next 6 months.
- Circa 28km of subsea cabling deployed to allow the opportunity to bring a level of connectivity to Westray. Unfortunately, agreement has not been reached to proceed with the build and provision the cabinet locally which is disappointing.
- Deployment across Orkney has been challenging and we continue to address a number of issues which have hampered progress.
- Overall take up is still lower than expectations at 17% compared to other island communities - but slowly improving. Top Exchange area is in Burray, followed by Kirkwall and St Margarets Hope.
- On track to deliver around 76% (currently circa 65%) coverage by end of 2016 from Phase 1 – pending discussion and future state aid agreement on Phase 2 and outputs from supplementary funding.



## Mobile Update



- Extensive commercial work under way by the mobile operators
- Additional fibre delivered through the fixed network upgrades provides “backhaul” capacity for mobile industry.
- Mobile operators have announced plans to upgrade existing masts to 4G and build new masts to improve coverage by the end of 2017.
- Orkney has recently seen new 4G coverage from EE.
- EE coverage expected to be the most extensive owing to the Emergency Services contract.
- HIE is working with the Mobile operators, Scottish Government and Local Authorities to facilitate the commercial rollout.
- SG has launched a Mobile Action Plan which will investigate the need for changes in business rates and planning conditions, the use of public assets and possible financial intervention to encourage mobile operators to provide even greater levels of coverage.

