



Minutes of the first meeting of the Orkney Partnership Board
held on 20 April 2015 in the Council Chamber, Orkney Islands Council

Present:	John Ross Scott	NHS Orkney (<i>in the Chair</i>)
	Alistair Buchan	Orkney Islands Council
	Eddie Graham	Police Scotland
	Graeme Harrison	Highlands & Islands Enterprise
	Billy Wilson	Scottish Fire & Rescue Service
	Gail Anderson	Voluntary Action Orkney
	Alan Dundas	Scottish Environment Protection Agency
	Barbara Foulkes	VisitScotland
	Sally Inkster	Orkney Housing Association Ltd
	Bill Ross	Orkney College
	Kristin Scott	Scottish Natural Heritage
	Anthony Standing	Skills Development Scotland
	James Stockan	Highlands & Islands Transport Partnership
By invitation:	Linda Rosborough	Scottish Government Location Director
	Moira Parker	Scottish Government
In attendance:	Gillian Morrison	Orkney Islands Council
	Anna Whelan	Orkney Islands Council (<i>Secretary</i>)

1. Apologies for absence

Steven Heddle	Orkney Islands Council
Cathie Cowan	NHS Orkney
Ian Ross	Scottish Police Authority
Gary Reid	Scottish Sports Council

2. Draft minutes of last Steering Group meeting held 23 February 2015

- 2.1 The minutes were agreed by those present who were formerly on the Steering Group. Proposed: Graeme Harrison; Seconded: Gail Anderson.

3. Matters arising

- 3.1. There were no matters arising.

4. Note of the OCPP Board Induction Workshop of 13 April 2015 and recommendations arising

- 4.1. The note of the induction workshop was agreed to be a true record (Proposed: Billy Wilson; Seconded: John Ross Scott.)

- 4.2. The following recommendations were agreed:
- 4.2.1. That OCPP should consult stakeholders over changing its name from Orkney Community Planning Partnership to the Orkney Partnership, with this change to be included in the draft Local Outcomes Improvement Plan and included as a specific option in the consultation exercise carried out on the plan.
 - 4.2.2. That, pending implementation of 4.1 above, the OCPP Board should adopt the name "Orkney Partnership Board".
 - 4.2.3. That those members of the Board with a duty to facilitate should be invited to contribute specific and dedicated resources, in cash or kind, towards the core support of OCPP.
 - 4.2.4. That Colin Mair of the Improvement Service should be invited to join the OCPP Board as an external member.
 - 4.2.5. That the proposed Code of Conduct considered in the workshop should be included in the OCPP's new draft Terms of Reference.
 - 4.2.6. That two complementary Statements of Purpose should be drafted: a formal statement for the Board to be included in the draft Terms of Reference, and a public-facing statement to be included in the draft Local Outcomes Improvement Plan.
 - 4.2.7. That the six shared values should be reviewed as part of the process of drafting the Local Outcomes Improvement Plan.
 - 4.2.8. That the Board should continue with the development programme begun by the OCPP Steering Group, and should schedule 2-3 development workshop sessions per year.

5. Progress report on the OCPP Development Plan

- 5.1. Gillian Morrison reported that the Short Life Working Group had met with members of the OIC Communications and Community Council Liaison services for a comprehensive workshop to map out the Communications Strategy, covering stakeholders, messages, modes of delivery, where we were and where we wanted to be. It had been decided to merge the planned strategies for communications and community engagement (actions 12 and 14), to sit on top of the existing Community Consultation and Engagement Guide, which was recently revised and was still fit for purpose.
- 5.2. Board members asked for an opportunity to input into the draft strategy in advance of the next Board meeting and it was agreed to circulate the draft for comment when available. **Action: AFW**

5.3. It was noted that the delivery dates for some tasks had moved from April to June, generally because they had proved to be dependent upon the outputs of other tasks along the critical path.

6. Progress reports from the Chairs of the Delivery Partnerships

6.1. Positive Ageing

Gail Anderson reported that her Delivery Partnership core group had met and had amended the outcomes for Positive Ageing. She was on track to have a draft plan by mid-May. Sally Inkster queried whether the group had a housing representative (other than Care & Repair) and was assured that the full group would reflect the actions agreed and would likely include housing,

6.2. Healthy & Sustainable Communities

John Ross Scott reported on behalf of Cathie Cowan and tabled an update on the progress of the group. It was suggested that outcome C in Healthy & Sustainable Communities would benefit from being more tightly focused, or alternatively taken out altogether, as it was not necessary for the Delivery Partnership to cover everything relating to healthy and sustainable communities, only the areas where it intended to focus attention.

6.3. Vibrant Economic Environment

Graeme Harrison reported that in drafting his plan he had focused on three main outcomes:

- Growing businesses
- Providing infrastructure
- Promoting the social economy and community enterprises

The plan would be run past the core group comprising OIC and HIE on 21 May, and a peer group in Inverness on 22 May.

6.4. Graeme reported that he was now developing a suite of realistic indicators which could demonstrate difference. He would be including the Orkney Research Campus as a shared long-term ambition which had lost momentum and needed a new approach. HIE was due to visit Orkney shortly and would be lobbied on the issue.

6.5. It was suggested that the groups needed a more specific focus. For example, to avoid overlap, external transport would sit best within Vibrant Economic Environment and internal transport within Healthy & Sustainable Communities. There was also some overlap in outcomes between Healthy & Sustainable Communities and Positive Ageing. It was noted that the Delivery Partnership Chairs were meeting periodically to liaise on their plans. Any overlaps would be addressed by the Chairs, and the outcomes better defined and crystallised, before the draft plans were submitted to the Board. It was agreed to circulate the draft outlines and proposed actions around Board members for information meantime.

Action: AFW

6.6. Joint resourcing was discussed and it was noted that the Western Isles CPP was looking at joint resourcing of one or two key service areas as a pilot. Argyll and Bute was looking at shared approaches to retaining young people in

the community, and was also looking into participatory budgeting. It was proposed that participatory budgeting could be trialled by OCPP, and it was agreed to research the subject. **Action: AFW**

- 6.7. Our Islands Our Future was cited as an example of a workstream which had been managed solely by OIC to date, but might need OCPP input to be taken further. Alistair Buchan noted the need to avoid confusion between the individual roles of different partners and the collective role of OCPP, which enabled partners to share the burden of difficult decision-making through collaboration.

7. Community Empowerment (Scotland) Bill

- 7.1. Anna Whelan presented a report on the changes made to the Bill at Stage 2. It was noted that Historic Environment Scotland had been added to the list of community planning partners at Schedule 1 of the Bill, and observed that this was particularly relevant to Orkney. It was agreed to offer Historic Environment Scotland a seat on the Board. **Action: AFW**
- 7.2. The new clause relating to socio-economic inequality was discussed. It was noted that the Scottish Index of Multiple Deprivation (SIMD) was still being used nationally for resource distribution, and the three islands councils were commissioning a new study into the matter.

8. Any other business

- 8.1 It was proposed that a seminar on the management of change should be arranged for the Board, and agreed that this should be done as a workshop rather than a formal meeting. **Action: AFW**
- 8.2 It was queried whether the Child Protection Committee and Adult Protection Committee should send their minutes to the Board for review. Gillian Morrison confirmed that there was no statutory requirement to do so, and this would be an appropriate case for exception reporting, especially where something wasn't working and needed collective input from the Board.

9. Date of next meeting and close

- 9.1 The next meeting has been scheduled for Monday 15 June 2015 from 14.00 to 16.00 in the Council Chamber. Sally Inkster gave her apologies in advance for this meeting.

The meeting closed at 16.45.

AFW
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