



**Minute of the meeting of the Orkney Partnership Board**  
held at 13:30 on 19 March 2018 in the Warehouse Building, Stromness

Present:	Ian Kinniburgh Gail Anderson Gavin Barr Graeme Harrison Alan Dundas Izzy Grieve Gillian Morrison Kristin Scott Caroline Sinclair  Craig Spence Matt Webb Gerry O'Brien Graham Sinclair	NHS Orkney ( <i>in the Chair</i> ) Voluntary Action Orkney Orkney Islands Council ( <i>for items 1 and 2</i> ) Highlands and Islands Enterprise Scottish Environment Protection Agency Orkney College Orkney Islands Council Scottish Natural Heritage Integration Joint Board and Orkney Community Justice Partnership Orkney Housing Association Limited Police Scotland ( <i>for items 1 to 7</i> ) NHS Orkney HiTrans
In attendance:	Anna Whelan Marie Love	Orkney Islands Council ( <i>Secretary</i> ) Orkney Islands Council
Apologies:	James Stockan Alistair Buchan Seonag Campbell Alan Johnston Eilidh Johnston Iain Macleod  Colin Mair Ken Massie Garry Reid Bill Ross	Orkney Islands Council ( <i>Chair</i> ) Orkney Islands Council Skills Development Scotland Scottish Government Scottish Environment Protection Agency Scottish Fire and Rescue Service and Orkney Community Justice Partnership Improvement Service VisitScotland Scottish Sports Council Orkney College

Item	Topic	Lead	Purpose
1	<b>R100 Programme</b>	Chair	To discuss programme
1.1	This item was deferred to a later date as Alan Johnston was unable to attend to give his presentation.		

Item	Topic	Lead	Purpose
2	<b>External Air Services</b>	Gavin Barr	To receive update and discuss proposed action
2.1	<p>Gavin Barr gave an update on the ongoing dialogue between OIC and Loganair around reductions in service. In early 2018 Orkney had experienced a six week period with a reduced service to Inverness where it was not possible to travel on a day return basis. This had been due to a shortage of aircraft due to heavy maintenance checks. Members expressed concern that Loganair had unilaterally cut a lifeline service without consulting service users, who might have come up with a different solution and were unhappy with the prospect of the situation being repeated in November / December 2018. In the past key lifeline routes to and from Orkney had not been affected by heavy maintenance checks. The decision to cut the Inverness service had been made by Loganair because this was the least commercially viable route. However, it was felt the alternative option proposed by Loganair to reschedule the Edinburgh service, which would result in a shorter day if travelling from Kirkwall to Edinburgh, would be more challenging. Members commented that the current service to Glasgow is also far from ideal. It was noted that Loganair are working on a set of pledges for Orkney.</p>		
2.2	<p>Graham Sinclair said Mr Hinkles might be meeting with OIC in April and, if so, this could provide an opportunity to meet partners.</p>		
2.3	<p>It was agreed to initiate an invitation, on behalf of the Board, to Mr Jonathan Hinkles, Managing Director, Loganair Ltd to meet in Orkney as soon as possible to discuss future operations. <b><u>Action: AFW/ML</u></b></p>		
3	<b>Draft minutes of the last meeting of the Board on 15 December 2017</b>	Chair	To amend as necessary and agree the minutes
3.1	<p>The minutes were agreed subject to the following amendments:</p> <ul style="list-style-type: none"> <li>Item 4.3 (Positive Ageing Delivery Group) It had been noted that a sale of the former Crafty site to OHAL had been agreed.</li> <li>Item 8.1 (Integration of Health and Social Care) It had been agreed that this standing item should remain on the agenda until the outcome of the Best Value Assurance Report.</li> </ul>		
4	<b>Matters arising</b>	Chair	
4.1	<p><u>Item 2.1 Matters arising (CONTEST/PREVENT)</u></p> <p>Re the outstanding action, Gillian Morrison confirmed she would bring OIC's draft Graduated Security Plan to the Board as soon as she was able to. This is OIC's proportionate response to the current assessment to threats and risks including the possibility of a further move to critical. <b><u>Action: GM/ML</u></b></p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
4.2	<u>Item 10.7 (Strategic Priorities, Vision and Values)</u>		
	<p>A request had been made that Delivery Group meetings be scheduled on the same day or adjacent to Board meetings to facilitate partners travelling from outwith Orkney. The Executive Group had agreed it would be impracticable to comply with this request as delivery groups were required to report to the Board and therefore had to meet in advance. However, delivery group chairs would be asked to arrange for meeting venues to have VC facilities where possible so that partner agencies could participate remotely. This would be consistent with the Partnership's position when required to attend meetings south.</p> <p style="text-align: right;"><b><u>Action: GH/GA/GO</u></b></p>		
4.3	<u>Item 13 (Property Asset Management Future Property Sharing Protocol and Confidentiality Agreement)</u>		
	<p>The Protocol had been approved but, subsequent to the meeting, amendments to the document were received from NHS's Central Legal Office and Police Scotland. The document was now being held by the Executive Group until finalised.</p> <p style="text-align: right;"><b><u>Action: GM/ML</u></b></p>		
<b>5</b>	<b>Executive Group report</b>		To report progress
5.1	<u>Update from the Group</u>	Gail Anderson	
5.1.1	<p>Gail Anderson reported that the Executive Group had met on 1 March 2018 and she had been in the chair for that meeting. The group had discussed future meeting arrangements, as reported at paragraph 4.2 above. All other items of discussion were included on the Board agenda.</p>		
5.2	<u>Development Plan update</u>	Marie Love	
5.2.1	<ul style="list-style-type: none"> <li>• Re. action B6 (Develop robust and clear proposals as to how the Delivery Group actions will deliver the improved outcomes set by the Board, and performance indicators that demonstrate progress) noted this was a new action and related to the performance workshop planned for May.</li> <li>• Re. action C1 (Pilot a TOP blog and develop a pilot web event for the Positive Ageing Delivery Group) noted the event had taken place on 15.02.18 and this had now been marked as completed.</li> <li>• Re. action D2 (Develop a partnership approach to property asset management for existing and future property projects) noted that this had gone from green to blue and back to amber. It is hoped this will be completed soon.</li> </ul>		
5.2.1	<p>Gail Anderson gave an update on the pilot web event. There had been fewer comments during the live event than anticipated. More interest had been shown afterwards during the evening and the days that followed. It had certainly been very worthwhile as there had been a considerable amount of traffic on the website. In the lead up the number of people who viewed the page ranged from 1847 to 5385. During the evening itself this ranged from 645 to 3572.</p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>6</b>	<b>Positive Ageing Delivery Group</b>	Gail Anderson	To report progress
6.1	Gail Anderson advised that the group been in abeyance and there had not been any activity apart from the web event.		
<b>7</b>	<b>Vibrant Economic Environment Delivery Group</b>	Graeme Harrison	To report progress
7.1	Graeme Harrison advised that the group had not had a formal meeting since the last Board. Re. the Orkney Research and Development Campus the joint venture between HIE and OIC had been formed and R Clouston had been appointed as contractor and were already on site. The three principals of UHI, Heriot-Watt and RGU were in Orkney and two days of events were being held, including an opportunity for partners to meet them informally.		
<b>8</b>	<b>Healthy and Sustainable Communities</b>		To report progress
8.1	Marie Love advised this group had not met.		
<b>9</b>	<b>CONTEST/PREVENT</b>	Gillian Morrison	To report progress
9.1	Matt Webb advised that was a new local officer lead, who would be supported by Mel Fowler in Inverness. Mel would be coming to Orkney to deliver WRAP training. It could be repeated if it would be of value to upskill people. Matt cautioned against complacency because Orkney is remote; terrorists do often operate in remote areas.		
9.2	Gillian had recently hosted the first PREVENT peer review event in Orkney. The feedback had been very positive. The event had been discursive rather than scrutinising. She had written it up positively as a pilot for Scotland. Gillian had received a letter from the Scottish Government thanking Orkney for its willingness to be the first and offering feedback.		
9.3	Members noted that currently the biggest threat was the Middle East and a wait and see approach was being taken regarding President Putin's alleged activity. OIC had been warned Russia was accelerating potential attempts to disrupt UK councils and other public bodies through Malware.		
<b>10</b>	<b>The Islands Bill and the Islands Deal</b>	Chair	To report progress
10.1	Anna tabled an update on the Islands Bill. Following a very positive Stage 1 debate, the Bill had passed to Stage 2, amendments for which had now been submitted and the full list published. Amendments of interest included three high level objectives proposed by Humza Yousaf MSP – sustainable economic development, health and wellbeing, and community		

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	empowerment – which were a good fit for TOP’s strategic priorities. Other amendments supported by Orkney included the inclusion of uninhabited islands in the National Islands Plan, and retrospective island-proofing to address legal and regulatory anomalies. Tavish Scott MSP had lodged an amendment for a Shetland mapping requirement, to prevent the islands being displaced into a box.		
10.2	With regard to the Islands Deal, Graeme Harrison reported that David Amos, a consultant based in the Western Isles, had been contracted to manage the project. Each of the three islands councils had now compiled a list of their top 10-12 projects and a series of workshops was planned to iron out any potential conflicts, group together similar areas of work and formulate a co-ordinated master plan. Orkney’s project list included the Tourism Gateway and various innovation workstreams. The UK government was aiming to include Deal funding in its Autumn 2019 budget statement. It was hoped that the Scottish Government would include some development funding in its autumn 2018 budget statement to help progress the Deal.		
10.3	It was agreed that the Chair’s note on the Islands Bill would be circulated. <b><u>Action: AFW/ML</u></b>		
<b>11</b>	<b>Strategic Priorities and New Delivery Groups</b>	Anna Whelan	To agree a new vision, outcomes, membership and chair for each delivery group
11.1	Anna presented the report and recommendations from the Delivery Groups’ Workshop held on 8 March 2018, which had collectively drafted a new long term vision, medium term outcomes and main areas of activity for each of the Partnership’s revised strategic priorities. Workshop participants had also drafted initial membership lists for each group.		
11.2	Board members considered that outcome B as drafted for the Strong Communities group ( <i>Partners share trusting relationships and understand their own and others’ accountability, responsibility and capacity</i> ) could very well apply to all the groups, but agreed that it was especially relevant to this group.		
11.3	Craig Spence proposed an additional outcome D for the Strong Communities group to cover community access to services and resources, and it was agreed this should be included in their list.		
11.4	It was queried whether a third outcome to cover health inequalities should be added to Living Well, but concluded that inequalities were an indicator of whether the other two outcomes were being progressed. Nevertheless, it was felt that the group might want to give the matter consideration and amend their outcomes in due course if they felt the need.		
11.5	It was noted that any of the new delivery groups might, if they wished, ask the Board to approve minor amendments to their outcomes after they had started work, if it became apparent that some amendment was required.		

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11.6	Following this discussion, the Board approved the following long term visions and medium term outcomes for the new delivery groups:		
	<b><u>Strong Communities</u></b>		
	Long term vision: Orkney’s communities and individuals are fulfilling their potential.		
	Medium term outcomes:		
	<ul style="list-style-type: none"> <li>A. Our communities have vibrant, growing, sustainable and inclusive populations.</li> <li>B. Partners and communities share trusting relationships and understand their own and others’ accountability, responsibility and capacity.</li> <li>C. Development and innovation are growing through proactive engagement with communities and new partners.</li> <li>D. Our communities have access to the services, facilities and resources they require to enable them to lead and innovate.</li> </ul>		
	<b><u>Living Well</u></b>		
	Long term vision: Our people are resilient and live well.		
	Medium term outcomes:		
	<ul style="list-style-type: none"> <li>A. People live in safe, warm, homely settings.</li> <li>B. People have the support they need to adopt healthy lifestyles throughout their lives, and take responsibility for their wellbeing.</li> </ul>		
	<b><u>Vibrant Economy</u></b>		
	Long term vision: Orkney has a vibrant economic environment.		
	Medium term outcomes:		
	<ul style="list-style-type: none"> <li>A. Orkney is a location of choice for people to live, work, learn, visit and invest.</li> <li>B. Orkney is widely recognised as a location for innovation and the application of experimental thinking in an island context.</li> <li>C. Orkney's economy offers a broad range of employment opportunities in all localities.</li> </ul>		
11.7	The draft initial membership for each delivery group was considered and some additions made, viz:		
	Strong Communities: add OHAL		
	Living Well: add SNH, Care & Repair		
	Vibrant Economy: add Destination Orkney, SEPA, OHAC, Orkney College UHI		
	Subject to these additions the initial membership was approved. Delivery groups would be free to add to their membership or co-opt individuals as required for the delivery of their action plans.		

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11.8	The Chair invited nominations for chairs of the delivery groups and the following nominations were put forward:  Strong Communities: Vibrant Economy: Living Well:	Gail Anderson (nominated by Gillian Morrison) Graeme Harrison (nominated by Caroline Sinclair) Gerry O'Brien (nominated by Gillian Morrison) Caroline Sinclair (nominated by Gail Anderson)	Caroline declined the nomination as she would shortly be leaving post. The remaining nominees were willing to accept the chairs and were duly appointed by the Board.
<b>12</b>	<b>Locality Plan</b>	Anna Whelan	To consider results of the consultation and finalise the draft Locality Plan
12.1	Anna Whelan presented the Locality plan and the proposed actions were scrutinised by the Board. It was agreed that the timescale for the first action on page 10 should be changed to June 2018. Members were in agreement with the proposed actions in the report. It was agreed the documents would be updated and circulated for approval. Approval would be subject to the results of the screening report in respect of the Strategic Environmental Assessment.		<b><u>Action: AFW/ML</u></b>
<b>13</b>	<b>Community Justice</b>	Caroline Sinclair	To note
13.1	Caroline Sinclair presented the Orkney Community Justice Outcomes Improvement Plan 2018-21 and Community Justice Needs Assessment. The Partnership was now coming to the end of the first year. The Plan had been condensed down to a smaller number of deliverables that were appropriate for Orkney.		
<b>14</b>	<b>OIC's Best Value Assurance Report and Response Plan</b>	Gillian Morrison	To receive an update
14.1	Gillian advised that following publication of <a href="#">Audit Scotland's Best Value Assurance Report for OIC</a> in December 2017, OIC had developed a draft response plan. She handed out the relevant section of the plan to ensure partners were in agreement with it. All recommendations within the report had been accepted by OIC and each recommendation will be subject to performance reporting. While it is recognised that it is OIC's assurance report, the recommendation is that OIC and partners should ensure clear performance management arrangements are in place. Feedback could be provided now or later. It was agreed OIC's Annual Performance Report would be circulated.		<b><u>Action: AFW/ML</u></b>

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**15 Any other business**

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15.1 Noted that re the General Data Protection Regulation (GDPR) applied to individual organisations only.

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**18 Date of next meeting** Chair  
14 June 2018 at 10:00

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The meeting closed at 15:55

ML/AFW  
04.05.2018