



**Minute of the meeting of the Orkney Partnership Board**  
held at 10.00 on 19 December 2016 in the Council Chamber, Kirkwall

Present:	Cathie Cowan James Foubister Gail Anderson Graeme Harrison Gillian Morrison Fraser Burr Lindsay Tulloch Barbara Foulkes Kristin Scott Caroline Sinclair Craig Spence Anthony Standing James Stockan	NHS Orkney ( <i>in the Chair</i> ) Vice-Convener, Orkney Islands Council Voluntary Action Orkney Highlands & Islands Enterprise Orkney Islands Council Scottish Fire & Rescue Service ( <i>until 10.55</i> ) Police Scotland VisitScotland ( <i>from 11.05am</i> ) Scottish Natural Heritage Integration Joint Board Orkney Housing Association Ltd Skills Development Scotland HiTRANS
By invitation	Wilf Weir Brian Archibald	Orkney Islands Council ( <i>item 10</i> ) Orkney Islands Council ( <i>item 11</i> )
In attendance:	Anna Whelan Marie Love	Orkney Islands Council ( <i>Secretary</i> ) Orkney Islands Council
Observing	Gillian Learmonth	Orkney Shadow Community Justice Partnership

Item	Topic	Lead	Purpose
<b>1</b>	<b>Apologies for absence</b>	Chair	
1.1	Steven Heddle Ian Kinniburgh Alistair Buchan Gordon Deans Colin Mair Garry Reid Bill Ross Craig Smith	Orkney Islands Council NHS Orkney Orkney Islands Council Police Scotland Improvement Service Scottish Sports Council Orkney College Scottish Environment Protection Agency	
<b>2</b>	<b>Draft minutes of the last meeting of the Board on 15 September 2016</b>	Chair	To amend as necessary and agree the minutes
2.1	The minutes were agreed (Proposed: Craig Spence, Seconded: Graeme Harrison).		

Item	Topic	Lead	Purpose
3	<b>Matters arising</b>	Chair	To consider matters arising from the minutes
3.1	<u>Item 3.2: Local Outcomes Improvement Plan 2016-19</u>		
	<p>Anna Whelan explained that the draft LOIP for 2016-19 had been approved by the Board at its June meeting, subject to the inclusion of the high level indicators. The indicators had now been added and, in addition, a few small amendments had been made. The LOIP had been checked to ensure it was compliant with the final version (issued November 2016) of the guidance published by the Scottish Government to accompany the Community Empowerment (Scotland) Act 2015. Under the guidance, the LOIP is required to be published by October 2017, but is in service already as a working plan.</p>		
4	<b>Executive Group report</b>		To report progress
4.1	<u>Update from the Group</u>	Gillian Morrison	
4.1.1	<p>Gillian Morrison reported that the Executive Group had met on 2 December 2016 when it had reviewed the Development Plan (see item 4.2 below). It had agreed that, given its usefulness, the Short Life Working Group should become an established group and change its name to the 'Community Planning Working Group' to reflect this. The Terms of Reference had been discussed prior to submission to the Board (see item 12 below). The paper on the Statistics on Alcohol-related Hospital Admissions had been considered and it had been agreed to present this to the Board for noting (see item 14 below). The 2016 update of 'A Minimum Income Standard for Remote Rural Scotland' had been highlighted to the Executive Group and the link had been circulated to the Board for information.</p>		
4.1.2	<p>The Executive Group also considered a paper on meeting arrangements. It had been agreed to recommend to the Board that the Executive Director of Development and Infrastructure, the Executive Director of Education, Leisure and Housing and the Executive Director responsible for OIC's Social Work and Social Care services should become members of the Executive Group. It was also agreed to recommend to the Board that NHS Orkney consider whether a similar arrangement be put in place for the Directors within NHS Orkney.</p>		
4.1.3	<p>The Board agreed the proposal and welcomed its expansive nature. It was endorsed by the Chair who advised that NHS Orkney would take up the offer. In the interest of drawing on additional skills and senior corporate leadership, the Chair suggested the offer be extended to other partners. <b><u>Action: AFW/ML</u></b></p>		
12	<b>Terms of Reference</b>	Anna Whelan	Update
	<i>This item was moved up the agenda by agreement with the Chair.</i>		
12.1	<p>Anna Whelan explained that the Terms of Reference had been updated to ensure compliance with the Community Empowerment (Scotland) Act 2015. As well as minor changes, reference to locality plans and island-proofing had been added. The terms of reference were approved.</p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
4.2	<u>Development Plan update</u>	Gillian Morrison	
4.2.1	<p>Marie Love presented a progress report on the Development Plan. Members noted progress on the actions. Re action A1 (Community Justice) it was noted that Anna Whelan would be giving a presentation at the Holyrood Community Justice conference in Edinburgh on in February 2017 on behalf of the Community Planning Network, to explain how the arrangements for the transfer of responsibility for community justice to community planning partnerships were being carried out across Scotland as a whole, and Orkney in particular.</p>		
4.2.2	<p>It was agreed to amend the timescale on action C1 (Pilot a TOP blog and develop a pilot web event for the Positive Ageing Delivery Group) from December 2016 until March 2017. Although work had started it had not been completed due to the short timescales around the Your Island Your Choice project which had had to take priority. <b><u>Action: AFW/ML</u></b></p>		
4.2.3	<p>The only overdue (red) action was D1 (Joint Resourcing Plan) and this was on the agenda (see item 16 below).</p>		
<b>5</b>	<b>Positive Ageing Delivery Group</b>	Gail Anderson	To report progress
5.1	<p>Gail Anderson presented the progress report for the Positive Ageing Delivery Group. She highlighted that the research findings on options for carers would now be shared with other relevant groups and collaborative actions agreed. There had been a disappointing response to the 'Stereotype' on-line survey so the questionnaire would be revised and the new survey would take place following completion of the Youth Philanthropy Initiative. Sandwick Community Association had made an application to the small grants scheme to establish an over 70's lunch club and this had been approved. It was explained that this scheme had been established using the award from the Integrated Care Fund and any groups applying for new activity had to demonstrate sustainability.</p>		
<b>6</b>	<b>Vibrant Economic Environment Delivery Group</b>	Graeme Harrison	To report progress
6.1	<p>Graeme Harrison presented the progress report for the Vibrant Economic Environment Delivery Group. He advised the Board that no formal meeting of the Delivery Group had taken place since the last Board meeting but work was ongoing in a number of areas including the Orkney Offer and developing the young workforce activities. The Group had had significant input into the Islands Deal. The biggest gain had been agreement of a funding package of £6.65M for the Stromness campus which would be a transformational project for Stromness.</p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>7</b>	<b>Healthy and Sustainable Communities</b>	Cathie Cowan	To report progress

7.1 Cathie Cowan presented the progress report for the Healthy and Sustainable Communities Delivery Group. She advised the Group was developing steadily and making progress. There had been a good turnout at the Social Enterprise Workshop held in October and work was progressing on the Confidence to Cook courses.

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>10</b>	<b>Exploration of Property Asset Management and Use</b>	Wilf Weir Gillian Morrison Cathie Cowan	To share information

*This item was moved up the agenda by agreement with the Chair.*

10.1 Wilf Weir gave a presentation a change project exploring how education can be delivered in Orkney over the next decade. He explained that a change review in respect of Orkney's Learning Landscape was currently taking place focusing on:

- Possible new ways of delivering education
- Exploring and extending the use of IT
- Exploring how buildings are used
- Reviewing infrastructure
- Reviewing commissioned provision and partnerships

The first stage of the review was a scoping process and a savings target of £1.405M had been set for the period 2017/18 to 2021/22.

10.2 The following points were noted:

- Transport is an issue for educational provision in Orkney bringing with it significant costs. The existing ferry and air infrastructure place limitations on service delivery, although current timetables have been devised to support education delivery as far as is possible within the existing infrastructure. If the education requirement for travel could be reduced it would mean these services being made available for other lifeline service users. It would also remove some timetable constraints as well as reducing the cost of travel for education.
- IT is a powerful tool to support and deliver learning opportunities. The 'e-school' is being used to extend and enhance learning opportunities in the Western Isles and this is currently being explored by the Education, Leisure and Housing Service in Orkney. Using a blended learning opportunity for teaching, with the use of IT alongside traditional teaching approaches, could deliver a complex curriculum in remote settings in a way that provides value for money.

Item	Topic	Lead	Purpose
			<ul style="list-style-type: none"> <li>It is important to look at different ways of using school buildings. School buildings offer opportunities for community activity beyond the school day. Consideration needs to be given not only to how a building can be used but to whether there are any other buildings in the community that could be used more effectively and efficiently.</li> <li>There is a Scottish Government presumption against school closures, but there are issues of viability and the question 'What defines a school?' must be considered.</li> </ul> <p>Because of the work around the Orkney Offer, education in the senior phase may look very different in future, for example with an emphasis on work placements, vocational qualifications, apprenticeships and a broad range of achievement awards alongside academic qualifications for some pupils.</p>
10.3	Wilf advised that Education is 'open for business' and if the partners were considering their estate he would like to be given the opportunity to consider whether education provision could be part of that.		
10.4	Gillian Morrison reported on OIC's Property Asset Management Change Review. The following key points were noted:		<ul style="list-style-type: none"> <li>The review had come about with a target of identifying savings of £678k by the end of 2019/20 by rationalisation / disposal / transfer of properties where appropriate. OIC had agreed to develop a list of potential property suitable for disposal or demolition.</li> <li>473 assets had been reviewed to date but only 53 were being considered further at this stage. These were categorised as some were more achievable than others.</li> <li>Each asset will have a number of options for disposal, for example community asset transfer, sell, share, demolition etc.</li> <li>The need to engage with individual community planning partners is recognised and will be carried out.</li> </ul>
10.5	Cathie Cowan shared NHS Orkney's property list. It was agreed this item is worthy of future discussion on how Partners can use properties together. Joined up functionality within buildings is as important as sharing buildings. It was agreed that it is important to put something in place so that one partner does not sell a building that could be of use to another, or build a premises for their sole use where there could be opportunities to build jointly.		
10.6	It was agreed that a Property Asset Management Short Life Working Group be established with a view to reporting back in March on how this could be taken forward.		<b><u>Action: GM/AFW/ML</u></b>
	<i>Fraser Burr left the meeting during discussion of this item.</i>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>8</b>	<b>CONTEST/PREVENT</b>	Lindsay Tulloch	To report progress
8.1	<p>Lindsay Tulloch reported that CONTEST/PREVENT is well embedded across the board and Police Scotland are dedicating a significant resource to it. There is good awareness of counter-terrorism, particularly at oil installations, harbours, ports and ferry terminals. WRAP (Workshop to Raise Awareness of Prevent) is being rolled out. WRAP will be delivered in secondary schools in 2017.</p> <p><i>Barbara Foulkes joined the meeting during discussion of this item.</i></p>		
<b>9</b>	<b>Integration of Health and Social Care</b>	Caroline Sinclair	To report progress
9.1	<p>Caroline Sinclair reported that the Integration Joint Board was in its ninth month of operation. There had recently been an inspection on Joint Services for Older People and the inspectors had commented positively on the partnership working in evidence. Caroline noted that this formal recognition from an external source was particularly welcome, since it superseded the Community Planning Audit Report of 2014 which had not been so positive.</p>		
<b>10</b>	<i>Taken earlier after item 7.</i>		
<b>11</b>	<b>Transport: Update on key partnership issues</b>	James Stockan Brian Archibald	To provide an update
11.1	<p>Councillor James Stockan and Brian Archibald gave updates on transport during which the following key points were noted:</p> <ul style="list-style-type: none"> <li>• The Inter-Island Transport Study was complete. The consultation had included visits to all the isles and the resulting study was sound and provided justification for all that had been asked for; Orkney is shown to be under-funded and have under-provision. For example, some ferries are 41 years old and they were designed to last 30 years. The first ask was to cover the existing funding deficit. The second relates to new provision into the future.</li> <li>• The air Public Service Obligations (PSO) had been part of the study. A third aircraft would make a significant difference. The islander aircraft serves well and will do so for a number of years. The contractor has now been selected and it was likely there would be an announcement before Christmas. The contract provides for the current level of service and includes options for improvements if funding becomes available.</li> <li>• A separate freight study was not yet complete and it is recognised this is essential to the economy.</li> <li>• There had been a recent consultation on fares on the Northern Isles Ferry Services. The Scottish Government budget had included a commitment to that ferry budget being increased so this was a positive indication some of the 'asks' were coming through.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Work was progressing around the Northern Isles Ferry contract and enormous strides had been made. It was moving forward to the initial business case. It was felt we had been listened to and Road Equivalent Tariff (RET) on the Pentland Firth would be a start. Orkney's freight fares are considerably out of line with other areas.</li> <li>• A strong ask, including justification, had been made around the Air Discount Scheme (ADS) for business travel.</li> <li>• Consultation had been carried out on the inter-island ferry and air services timetables. A section on transport had been included in the OIC Budget Simulator and questions around transport had also been asked as part of the Your Island Your Choice project.</li> <li>• OIC currently subsidises public buses. It is hoped to do joint work around care transport; joint community and care transport is the aim.</li> </ul>		
11.2	Councillor Stockan highlighted that it was fortunate that ZetTrans and HiTRANS worked well together. He added that relationships with Ministers and Transport Scotland were good.		
11.3	Members noted the helpful update and the considerable amount of work that had been carried out. It was also noted that there were currently constraints around online booking and payment on the internal air services, but the contractor hoped to move towards this at some point. Work was also ongoing with Transport Scotland on a national travel card.		
<b>12</b>	<b>Terms of Reference</b>	Anna Whelan	Update
	<i>Taken earlier after item 4.1.</i>		
<b>13</b>	<b>PESTLE horizon-scanning exercise</b>	Gillian Morrison	To note preliminary results of exercise
13.1	The Board noted the results of the horizon-scanning exercise carried out by the Community Planning Working Group. It was agreed it was a good reflection of the challenges and pressures being faced by TOP and there was no need currently to amend the three Strategic Priorities and the cross-cutting challenges such as housing, connectivity and transport. A similar exercise would be carried out annually to identify any newly emerging priorities.		<b><u>Action: AFW/ML</u></b>
<b>14</b>	<b>Alcohol-related Hospital admissions in Orkney</b>	Anna Whelan	To note
14.1	Anna Whelan presented the report that had been prepared for a Licensing Board Seminar. She explained that figures from the Information Services Division (ISD) of NHS National Services Scotland required careful interpretation. These had been cited over a number of years to evidence the case that Orkney had a uniquely poor health record on alcohol misuse and were referred to in the Orkney Community Planning Partnership report by Audit Scotland in 2014 which stated that '...Orkney has the highest proportion of		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
			patients being discharged from hospital for whom an alcohol-related diagnosis was a factor in their treatment. Its level is more than double the national average. Despite the range of activity in Orkney aimed at preventing alcohol misuse, the CPP missed its 2012/13 target by almost 50 per cent.' While it was acknowledged that Orkney had issues with alcohol, further investigation by officers showed that the figures cited related to hospital stays rather than patients. The Principal Information Analyst, ISD, explained that when figures that relate to patients rather than stays are used, the rates of admissions based on patients were not significantly different to other similar local authority areas for the period in question. However the use of hospital stays is a recognised marker of the impact on health service as an individual patient may have more than one admission. Members welcomed the clarification.
14.2			Members agreed it was unfortunate that the local press had published an article around the report given the problems that it raised in relation to patient anonymity in a small community. Cathie Cowan confirmed that NHS Orkney had been contacted by the press to make a comment. NHS Orkney would issue a press release and Cathie would share this with members. <b><u>Action: CC</u></b>
<b>15</b>	<b>Vibrant Communities</b>	Gillian Morrison	To note
15.1			Gillian Morrison presented a report from a conference she had attended in East Ayrshire on the Community Planning Partnership's Vibrant Communities project. She explained that it had been very exciting to see that this vision had been embedded in every front line service. It was agreed to liaise with East Ayrshire to see whether a presentation could be given to the Board by video conference to see how this had been achieved, and whether any aspects of the approach taken by East Ayrshire might be transferable to Orkney. <b><u>Action: AFW/ML</u></b>
<b>16</b>	<b>Joint Resourcing Plan</b>	Anna Whelan	To consider
16.1			The Board noted the first half of the report, relating to the draft Joint Resourcing Plan. It was agreed that the plan would be developed to include references to the resourcing of the cross-cutting themes, capital resources and property assets (to be addressed by the new Property Asset Management Short Life Working Group). Further iterations of the draft plan would be brought to the Board for comment prior to its inclusion in the formal release of the LOIP in October 2017.
16.2			With regard to the jointly funded post of Community Planning Business Manager, it was agreed to continue to fund the post in 2017-18 in accordance with the pro rata shares set out in paragraph 13 of the report. It was noted that Police Scotland had not yet been able to supply a figure for their budget in Orkney in 2016-17, which was required for the calculation, and the calculation might need to be amended once this figure was available, but this would not make a significant difference. Cathie Cowan proposed that partners might wish to consider committing to three years' funding rather than one, and that NHS Orkney would be prepared to do so.

Item	Topic	Lead	Purpose
<b>17</b>	<b>Any Other Business</b>		
17.1	James Stockan reported that he was aware of significant difficulties being faced by Orkney residents who were reliant on public transport, and this was contributing to urban drift towards Kirkwall. The importance of having an awareness of this issue was agreed.		
17.2	Lindsay Tulloch reported that Police Scotland would shortly be releasing a draft strategy document, Policing 2026, for consultation. Gillian Morrison noted that the Council, as a stakeholder, had already received the draft for pre-consultation commentary and would respond to Police Scotland. The consultation would be circulated to members of the Board on its release in the new year.		<b><u>Action: LT/AFW/ML</u></b>
17.3	Barbara Foulkes reported that VisitScotland had been notified of its budget for 2017-18, which was a standstill budget, but in the circumstances this was good. VisitScotland's Director of Partnerships was planning a visit to Orkney in the new year to meet local partners.		
17.4	James Stockan noted that the Scottish Government was committed to the Active Travel initiative. This was one of the few areas in which funding was obtainable, and it was up to Orkney to make the best use of it.		
<b>18</b>	<b>Date of next meeting</b> 16 March 2017 at 14.00	Chair	

The meeting closed at 11.55

AFW/ML  
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