



## Orkney Partnership Board

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### Minute of the meeting of the Orkney Partnership Board held at 10:00 on 18 September 2019 in the Council Chamber, Kirkwall

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Present:	James Stockan Gail Anderson Seonag Campbell David Drever Graeme Harrison  Rachael King Thomas Knowles Gillian Morrison Graham Neville Gerry O'Brien Garry Reid Craig Spence Bob Walker	Orkney Islands Council ( <i>Chair</i> ) Voluntary Action Orkney Skills Development Scotland Integration Joint board Highlands and Islands Enterprise ( <i>for items 8 – 24</i> ) Integration Joint Board Historic Environment Scotland Orkney Islands Council Scottish Natural Heritage NHS Orkney Scottish Sports Council Orkney Housing Association Limited Scottish Fire and Rescue Service
By invitation:	Gavin Barr  Peter Diamond Scott Hunter	Orkney Islands Council ( <i>for items 1 and 2 and 14 – 24</i> ) Orkney Islands Council ( <i>for items 16 - 19</i> ) Orkney Health and Care ( <i>for items 16 - 22</i> )
In attendance:	Anna Whelan Marie Love	Orkney Islands Council ( <i>Secretary</i> ) The Orkney Partnership

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#### Item

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#### 1 Apologies

Cheryl Chapman	VisitScotland
Alan Dundas	SEPA
Tom Duff	Orkney College / UHI
Andy Fuller	Scottish Ambulance Service
Alan Johnston	Scottish Government
Ian Kinniburgh	NHS Orkney ( <i>Vice Chair</i> )
Leslie Manson	Orkney Islands Council
John W Mundell	Orkney Islands Council
Sally Shaw	Integration Joint Board and Orkney Community Justice Partnership
Graham Sinclair	HITRANS
Matt Webb	Police Scotland

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<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>2</b>	<b>Partnership Response to Climate Emergency</b>	Graham Neville	To receive an update on preliminary work re. a partnership approach
2.1	<p>Graham Neville presented an update on the preparatory work he had carried out with regard to the development of a partnership response to the current climate emergency. It was agreed that partners should aggregate their individual climate change actions and targets and, when opportunities arose, would increase joint working to assist delivery. Progress would be monitored by the Orkney Partnership Board on a regular basis to ensure delivery of collective action across the Partnership. Partners would continue to seek opportunities for joined-up delivery and ongoing focus to address the global climate emergency. It was agreed to establish a Climate Emergency Short Life Working Group to explore whether the Partnership should be working towards shared goals. Graham would work with Gavin Barr to take this forward. <b><u>Action: GN/GB</u></b></p>		
2.2	<p>It was also agreed that consideration would be given to whether an overarching climate emergency action should be added as a cross-cutting theme to the LOIP after the horizon-scanning exercise in December 2019. At that point consideration would also be given to whether another of the cross-cutting challenges should be taken out of the LOIP. <b><u>Action: AW/ML</u></b></p>		
<b>3</b>	<b>Orkney Hydrogen Strategy: The Hydrogen Islands 2019 - 2025</b>	Gavin Barr	To consider and endorse
3.1	<p>Gavin Barr presented the Orkney Hydrogen Strategy: The Hydrogen Islands 2019 -2025 a community owned document sitting within the Orkney Sustainable Energy Strategy.</p>		
3.2	<p>Gavin advised that the Orkney Hydrogen Strategy could be used by all partners as a tool that could contribute towards their climate change journey. Adele Lidderdale, the Hydrogen Project Officer, would be happy to meet with partners' management and technical teams to give them an understanding of what this could mean for their activities. Anyone who was interested should get in touch with Gavin.</p>		
3.3	<p>The Board welcomed the document and agreed to endorse the Orkney Hydrogen Strategy. It was noted that Orkney was one of the first areas in Scotland to develop hydrogen as a core part of its approach to addressing climate change.</p>		
<b>4</b>	<b>Draft minutes of the last meeting of the Board on 28 May 2019</b>	Chair	To amend as necessary and agree the minutes
4.1	<p>The minutes were agreed.</p>		

Item	Topic	Lead	Purpose
<b>5</b>	<b>Matters arising</b>	Chair	
5.1	<b>3.1 (Matters arising – Locality Plan Actions)</b>		
	<p>There was an outstanding action for Alan Johnston to raise the issues of Road Equivalent Tariff and Digital Connectivity with Michael Matheson, Scottish Minister for Transport, Infrastructure and Connectivity, with a view to arranging a meeting with the Chair. The Chair confirmed that Gavin Barr had arranged a meeting with the Minister when he had visited Orkney recently, but it had been fairly brief given the Minister’s schedule. To date none of the asks had been delivered but following the discussion the Minister had left with some food for thought.</p>		
5.2	<b>3.2 (Matters arising – Poverty and disadvantage factors that affect children and young people in Orkney)</b>		
	<p>There was an outstanding action for Erica Clarkson to find out what was done in other areas re. normalisation so that specific questions around finance were always asked as part and parcel of practice. Marie Love advised that Erica had now provided some information and Marie had forwarded this to Scott Hunter as it may be useful for development of the Child Poverty Action Plan.</p>		
5.3	<b>17.1 (Any Other Competent Business – Housing and Scottish Water)</b>		
	<p>Craig Spence had highlighted that Scottish Water had put a moratorium on any new sewage connections in areas of Kirkwall where there were issues around infrastructure and pipework which had resulted in OHAL’s investment and development plans being put on hold. Craig advised that since the May meeting good progress had been made. He was appreciative of the political leadership of OIC and the assistance of senior officials. He understood a short term solution was on the horizon to enable work to progress.</p>		
<b>6</b>	<b>Executive Group report</b>		To report progress
6.1	<b>Update from the Group</b>		
6.1.1	Gillian Morrison reported that the Executive Group had met on 27 August 2019.		
6.1.2	<b>Community Planning Working Group</b>		
	<p>The Board agreed with the recommendation made by the Executive Group that, in the interests of streamlining everyone’s time, the Community Planning Working Group should stand down. There were elements of duplication in the work being carried out by the Working Group and the Executive Group, both of which met quarterly, and attendance was similar. It would be a simple matter to stand the Working Group up on an ad hoc basis if needed.</p>		
6.1.3	<b>Equality and Diversity Strategy</b>		
	<p>The Board agreed with the recommendation made by the Executive Group that the Strategy be updated. Marie Love would liaise with partner organisations and submit an updated Strategy to a future meeting.</p>		
			<b><u>Action: ML</u></b>

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
6.1.4	<b>Arctic Policy Framework</b>		
	The Board noted that the official launch of the Scottish Government's Arctic Policy Framework would take place on 23 September 2019 at the Orkney Research and Innovation Campus. The event was being organised by the Scottish Government in conjunction with OIC and HIE and the keynote speech would be given by Cabinet Secretary Fiona Hyslop MSP.		
6.2	<b>Development Plan update</b>		
6.2.1	Marie Love presented a progress report on the Development Plan. The Board noted that all actions were green and agreed the following new actions:		
	<ul style="list-style-type: none"> <li>• B5 (Review and update Local Outcomes Improvement Plan and issue new edition for 2019-22).</li> <li>• B6 (Development of a collective partnership approach re the current Climate Emergency).</li> <li>• B7 (Review and update The Orkney Partnership's Equality and Diversity Strategy).</li> </ul>		
<b>7</b>	<b>Locality Plan Actions</b>	Anna Whelan	To review progress
7.1	Anna Whelan presented a progress report on the Locality Plan Actions. It was noted that in addition to the actions in the formal action plan, many smaller projects progressing the Locality Plan priorities were being implemented by residents of the individual isles using Your Island Your Choice 2 funding (as per item 20 below).		
<b>8</b>	<b>Living Well Delivery Group (LWDG)</b>	Gerry O'Brien	To review progress
8.1	<b>LWDG Delivery Plan</b>		
	Gerry O'Brien presented the LWDG's Delivery Plan. He advised the group was now getting into its stride. Initially time had necessarily been spent developing the Plan but the group was now focused on delivering longer term outcomes.		
8.2	<b>LWDG Logic Model</b>		
	Gerry O'Brien presented the LWDG's logic model which was noted by the Board.		
8.3	<b>LWDG Performance Indicators</b>		
	Gerry O'Brien presented the LWDG's high level performance indicators for inclusion in the Local Outcomes Improvement Plan 2019-2022 and these were approved by the Board.		

Item	Topic	Lead	Purpose
9	<b>Strong Communities Delivery Group (SCDG)</b>	Gail Anderson	To review progress
9.1	<b>SCDG Delivery Plan</b>		
	<p>Gail Anderson presented the SCDG's Delivery Plan. This group had drawn many of its tasks and targets from the results of the Place Standard consultation undertaken to inform the Locality Plan. She highlighted the Enhancing Wellbeing in Our Island Communities project and an evaluation had been appended to the Delivery Plan. The project was led by a project manager, based at VAO, with five part time coordinators based in the islands. The aim of the project was to facilitate access to activities and services designed to enhance health and wellbeing of older people. Key outputs delivered to date focused on one-to-one support for older people living in the islands and the development of additional resources and services for island residents. The project was due to end in March 2020, although additional sources of funding to extend it beyond this date were being sought.</p>		
9.2	<b>SCDG Logic Model</b>		
	<p>Gail Anderson presented the SCDG's logic model which was noted by the Board.</p>		
9.3	<b>SCDG Performance Indicators</b>		
	<p>Gail Anderson presented the SCDG's high level performance indicators for inclusion in the Local Outcomes Improvement Plan 2019-2022 and these were approved by the Board.</p>		
10	<b>Vibrant Economy Delivery Group (VEDG)</b>	Graeme Harrison	To review progress
10.1	<b>VEDG Delivery Plan</b>		
	<p>Graeme Harrison presented the VEDG's Delivery Plan. Digital connectivity was still high on the agenda and he expressed concern that the 2021 deadline for the R100 Programme was now in doubt. Some progress had been made with the 5G trials, but this was not universal and Orkney was still the least connected part of Scotland. The failure of the R100 Programme to deliver was having a significant impact on service provision in a range of areas with GP provision, emergency services, education, care services and business connectivity being only a few of the examples. It was agreed that the Chair would write a letter to Paul Wheelhouse, Minister for Energy, Connectivity and the Islands on behalf of the Board to request a future-proof alternative to R100 for Orkney.</p> <p style="text-align: right;"><b><u>Action: JS/AW/ML</u></b></p>		
10.2	<b>VEDG Logic Model</b>		
	<p>Graeme Harrison presented the VEDG's logic model which was noted by the Board.</p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
10.3	<b>VEDG Performance Indicators</b>		
	Graeme Harrison presented the VEDG's high level performance indicators for inclusion in the Local Outcomes Improvement Plan 2019-2022 and these were approved by the Board.		
<b>11</b>	<b>CONTEST/PREVENT</b>	Gillian Morrison	To report progress
11.1	Gillian Morrison advised work on CONTEST and PREVENT was ongoing. Terrorism threat levels remained at severe, meaning an attack was highly likely. Work was taking place with officials from the Home Office and the Scottish Government to look at Scottish Regulation. It was anticipated that guidance would be issued shortly on how to carry out PREVENT meetings.		
<b>12</b>	<b>The Islands Deal</b>	Chair	To review progress
12.1	The Chair reported on progress. He highlighted current concerns around the amount of funding that may be awarded, particularly if this was based on per capita population figures. Expectations needed to be managed and he urged against projects being held back waiting for a funding stream that might not materialise. He advocated working towards delivery of projects and a need to look at other options for funding some of these. If the Islands Deal did result in additional funding, it would obviously be welcomed. In the meantime, work was ongoing to ensure the best deal possible for Orkney.		
<b>13</b>	<b>Single Authority Model</b>	Gillian Morrison	To receive an update and report progress
13.1	Gillian Morrison gave an update on work being carried out by the Single Authority Model Steering Group.		
<b>14</b>	<b>Local Outcomes Improvement Plan (LOIP)</b>	Anna Whelan	To consider and approve the LOIP 2019-2022
14.1	Anna Whelan presented the updated draft LOIP for 2019-2022 which was approved. Noted that consultation on the current iteration would take place shortly with the Orkney Opinions Group in order that the results of that consultation could be fed into the horizon-scanning session on 4 December 2019. There would be an opportunity to update the LOIP at that point if members were so minded.		
<b>15</b>	<b>The Orkney Partnership Annual Report 2018/19</b>	Marie Love	To consider and approve the draft for publication
15.1	Marie Love presented the Annual Report for 2018 to 2019 which was approved for publication. The report was welcomed by Board members who found it both readable and informative.		

Item	Topic	Lead	Purpose
16	<b>Risk Register</b>	Gillian Morrison	To endorse recommendations of Executive Group
16.1	Gillian Morrison presented the Risk Register and Risk Management Action Plan proposed by the Executive Group. There was some discussion of the assumptions made regarding the Board's "risk appetite", as expressed by the number and distribution of red, amber and green squares on the risk matrix. It was noted that different partner organisations used different arrangements tailored to their individual organisations.		
16.2	Discussion took place around Risk 2 <i>Legislative and political uncertainty</i> and it was agreed to increase the risk likelihood from B (High) to A (Very High) given the current unprecedented levels of uncertainty.		
16.3	The Board agreed the following: <ul style="list-style-type: none"> <li>• Risk 1 <i>Lack of Capacity to Deliver</i> agreed a current risk score of B3 (red) and a target risk score of C3 (amber).</li> <li>• Risk 2 <i>Legislative and political uncertainty</i> agreed a current risk score of A3 (red) and a target risk score of C2 (amber).</li> <li>• Risk 3 <i>Tension between national and local priorities</i> agreed a current risk score of B2 (amber) and a target risk score of C2 (amber).</li> <li>• Risk 4 <i>Failure to engage with key audiences</i> agreed a current risk score of C2 (amber) and a target risk score of D2 (green).</li> </ul>		
16.4	It was agreed that Gillian would provide some explanatory text around the risk scores and matrix to ensure a shared understanding when discussing strategic risk and risk appetite. <b><u>Action: GM</u></b>		
17	<b>Joint Inspection of Services for Children and Young People in need of Care and Protection</b>	Scott Hunter Peter Diamond	To receive an update on recent joint inspection
17.1	Scott Hunter gave an update on the ongoing Joint Inspection for Children and Young People in need of Care and Protection in the Orkney community planning area. The first stage of the process had involved a self-evaluation and the feedback from that exercise had been generally positive. The inspection team had then visited Orkney and met with a range of people, including young people and families. There were a number of activities the inspection team wanted to follow up and they would return to Orkney at the end of September. Members reiterated the importance of ensuring the inspectors received all the information they needed to ensure they had an accurate context.		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
<b>18</b>	<b>Child Poverty – Progress Report and Action Plan</b>	Scott Hunter Peter Diamond	To receive an update on ongoing work
18.1	<p>Peter Diamond reported on progress towards development of a Child Poverty Action Plan. The decision to develop an action plan had been taken following the results of independent research undertaken to identify what poverty and disadvantage meant to children and young people living in Orkney. Peter explained that, because of the work involved in the joint inspection referred to at item 17, work on the action plan had not yet been completed. A number of the partners had actively contributed to the work to date and if anyone felt they had more to contribute they should get in touch. The action plan would be presented to the Board when complete to see if there was any action the Orkney Partnership needed to take.</p>		<b><u>Action: PD/SH</u></b>
<b>19</b>	<b>Corporate Parenting Plan</b>	Scott Hunter Peter Diamond	To consider and endorse Plan
19.1	<p>Scott Hunter presented the Orkney Partnership Corporate Parenting Plan 2019-2024. This was an ambitious and progressive five year plan that would provide strategic direction. At the core of the plan was a commitment to go beyond simply fulfilling statutory duties to ensure that care experienced children and young people had the best possible start in life with every opportunity to succeed.</p>		
19.2	<p>The plan detailed the establishment of a Corporate Parenting Board which would report through the Orkney Partnership Board by means of an annual report. Disappointment was expressed that the Third Sector did not appear to be represented on the proposed membership list. Gerry O'Brien advised he would need more time to consider the list as he had seen it for the first time when it had been circulated the previous day.</p>		
19.3	<p>The Board agreed to endorse the Plan and actions, subject to further consideration of the composition of membership of the Corporate Parenting Board which was to be brought back to the December meeting of the Orkney Partnership Board for endorsement.</p>		<b><u>Action: SH/ML</u></b>
<b>20</b>	<b>Your Island Your Choice 2 Participatory Budgeting Exercise</b>	Gail Anderson	To receive summary report
20.1	<p>Gail Anderson presented a summary report on Your Island Your Choice 2, a participatory budgeting (PB) exercise carried out by Voluntary Action Orkney on behalf of The Orkney Partnership. The exercise had been used to boost the Locality Plan priorities and, to be eligible, projects had to address at least one of the themes from the Locality Plan. The isles communities had very much welcomed this second PB opportunity which resulted in a total of £74,364 being awarded to 54 projects in 13 islands.</p>		

<b>Item</b>	<b>Topic</b>	<b>Lead</b>	<b>Purpose</b>
20.2	The list of successful projects was attached to the report; these will be monitored to include details of how the project addressed the Locality Plan priority theme identified. Members noted that a small amount of funding could make a considerable difference in a small community.		
20.3	An evaluation / celebration event had taken place in April 2019 for representatives of the isles steering groups. Facilitated by Paul Nelis, Development Manager, Scottish Community Development Centre, the discussion had resulted in a number of useful ideas being identified for future PB activities.		
<b>21</b>	<b>'What's next for Stromness' Place Plan</b>	Michael Harvey	To highlight opportunities for Partnership involvement
21.1	Noted that this item had been withdrawn from the agenda and would be presented to a future meeting.		
<b>22</b>	<b>Orkney Community Justice Partnership Annual Report</b>	Sally Shaw	To note
22.1	Scott Hunter presented the Orkney Community Justice Partnership Annual Report for the period 1 April 2018 to 31 March 2019 which was noted.		
22.2	During discussion members noted that one of the challenges faced by both victims of crime and individuals who had committed offences was local press coverage. The information contained in the sheriff court pages in The Orcadian often caused significant distress and the impact on individuals could be catastrophic. Scott advised that, although work on this had taken place, the local media was not always particularly receptive and the issue was becoming increasingly urgent. The Chair advised that he held regular meetings with the local media and would highlight this as an issue to reflect the collective concern expressed by the Board.		<b><u>Action: JS</u></b>
<b>23</b>	<b>Any Other Competent Business</b>	Chair	To consider and approve
23.1	Noted that Ian Kinniburgh's term of office as Chair of the Board of NHS Orkney would end in November. The Chair proposed a vote of thanks to Ian for his work as Vice Chair of the Board and the very positive contribution he had made to the work of the Partnership.		
<b>24</b>	<b>Date of next meeting</b> 4 December 2019 at 14:00	Chair	

The meeting closed at 12:55.

ML/AW  
19.09.2019