

Orkney Community Planning Partnership

PARTNERSHIP LIAISON GROUP

Minutes of the eleventh meeting held at 2.15pm on 10 August 2009
in the St. Magnus Suite, Pickaquoy Centre

Present:

Gillian Morrison (<i>Acting Chair</i>)	Community Safety Partnership
Gavin Barr	Local Development Plan Forum
Frazer Campbell	Orkney Equalities Forum
Karen Johnstone	JobCentre Plus
Hannah Laird (<i>Secretary</i>)	Community Planning Officer
Chessa Llewellyn-White	Community Economic Development Orkney Group
Gill Smee	Integrated Children's Services Planning Group
Christina Bichan	DASAT
Michelle Manzie (Deputising for Karen Crichton)	Community Health Partnership
Peter Diamond	OIC Education and Leisure Services
Joyce Slater	Orkney Learning and Guidance Forum
Barbara Foulkes	(Recession) Task Force
Maureen Spence	OIC Community Council Liaison

1. Apologies for absence

1.1 Elaine Grieve	Orkney Data Sharing Partnership
Sally Inkster	Housing Development Forum
Karen Crichton	Community Health Partnership
Ruth Kirkpatrick	Economic Development
Anna Whelan	OICPP Steering Group Secretary

Gillian welcomed Christina Bichan, who has returned from maternity leave and Michelle Manzie, representing Karen Crichton. Also welcomed was Barbara Foulkes, who was invited in the capacity of Task Force member for the presentation by Alison MacCorquodale.

2. Guest Alison MacCorquodale to deliver a presentation on Financial Inclusion and Champions Initiative

Unfortunately, Alison was unable to attend due to illness. A date will be rescheduled for her to attend another PLG.

3. Minute of the last meeting – 10 June 2009

Accuracy was raised under the attendance list and it was noted that Sandra Leslie was also representing OLGf.

4. Matters arising

4.1 The following actions from the matters arising in the minute of 10 June 2009 were identified:

6.4 The Steering Group will have a session with Alan Ross from Zurich to address Risk Management for the OCPP.

5. Minutes of the last Steering Group meeting – 15 June 2009

5.1 It was reported that item 7.3 of the minute had not been progressed as Ken Grant and James Stockan were unable to meet Skills Development Scotland however that Anna Whelan had done so in their absence.

6. Agenda for the next Steering Group meeting on 19 August 2009

6.1 It was agreed that the item on Corporate Parenting should be referred to the next meeting of the PLG.

Action: HL

7. Fairer Scotland Fund

7.1 Concerns were expressed regarding the timescales of a decision yet to be made by the Council with regard to the distribution of funds. The group asked that this item remain on the agenda and their concerns be elevated to the Steering Group.

Action: GM

7.2 During a recent visit to Orkney from MSP Adam Ingram, good practice examples of what the FSF money have been used for proved useful.

8. SOA summary

8.1 The group approved the leaflet, subject to minor amendments.

8.2 Distribution of the leaflet was identified as important by the group, who suggested the following venues: NHS outlets (GP's, dentists), Community Halls, Ferry waiting rooms, Post Offices, Council outlets and the Pickaquoy Centre.

9. SOA good practice case studies

9.1 Gillian referred to a letter from the Improvement Service seeking examples of good practice within the SOA. Volunteers who are able to demonstrate creative use of FSF are encouraged to consider submitting a project as a good practice example. Support will be available from the Community Planning Officer.

10. Community Assets

10.1 The group noted this item.

11. Community Planning Partnership review

11.1 Maintaining information (minutes from thematic groups, changes to groups etc)

The group agreed that minutes should be submitted to the Community Planning Officer on a voluntary basis, to encourage better communication.

11.2 Size of PLG

This item was raised as part of the review. It was agreed that the PLG is at a manageable size at present although becoming much larger may have a negative effect on the efficiency of the group and therefore this should be taken into consideration should more thematic groups request representation on the PLG.

11.3 Thematic group updates

The group were of the view that in the past when all thematic groups provided updates it has been interesting however the time had eaten into the meeting business. It was agreed that rather than have a full update from all groups at each meeting, two groups would provide verbal updates to the group. Updates at the October meeting of the PLG will be from the Employability Strategic Group and from the Alcohol and Drugs Partnership regarding Primary Care Changes in Healthy Communities.

12. Any other business

12.1 Community Development Fund will be open to applications on 24 August 2009.

12.2 The signing of the OCPP Single Outcome Agreement time rescheduled and was to be held on 26 August 2009 at 1pm.

12.3 Gillian Morrison noted that Eileen Linklater had left post within the Council. She made significant contributions to Community Planning and the Single Outcome Agreement and the Partnership's thanks were noted.

13. Date of next meeting

13.1 The next meeting of the PLG will be at 09.30 on Friday 16 October, in the St Magnus Suite, Pickaquoy Centre.

H. Laird
18 September 2009