

Orkney Community Planning Partnership



PARTNERSHIP LIAISON GROUP

Draft Minutes of the meeting held at 9.15 am on 10 December 2010 in the St. Magnus Suite, Pickaquoy Centre

Present:

Elaine Grieve (<i>Chair</i>)	Data Sharing Partnership
Anna Whelan	OCPD Steering Group Secretary
Gail Anderson	Third Sector Forum
Christina Bichan	Orkney Alcohol and Drugs Partnership and Healthy Communities Group
Stuart Allison	Orkney Economic Group
Malcolm Graves	Orkney Learning and Guidance Forum
John Richards	Housing Development Forum
Sarah Fox	Strategic Transport Group
Maureen Spence	Community Council Liaison
Frazer Campbell	Orkney Equality Forum
Gill Smee	Services for Children and Young People Group
Mhairi Hughes	Housing Development Forum
Karen Johnstone	Employability Strategic Group
Hannah Thomson (<i>Secretary</i>)	Community Planning Officer

1. Apologies for absence

Chessa Llewellyn White	Community Economic Development Orkney Group
Clare Gee	Orkney Arts Forum
Joyce Slater (<i>Malcolm Graves attending in place</i>)	Orkney Learning and Guidance Forum
Sally Inkster (<i>Mhairi Hughes attending in place</i>)	Housing Development Forum
Gillian Morrison	Community Safety Partnership
Karen Crichton	Community Health Partnership

Elaine Grieve explained that Gillian Morrison had been seconded to Social Services and would not be attending Partnership Liaison Group meetings until further notice.

2. Minute of the last meeting – 10 September 2010

2.1 The minute was accepted as an accurate note of the meeting.

3. Matters arising

3.1 Elaine Grieve provided an update on Single Public Authorities (SPA): Ross Martin (Centre for Scottish Public Policy) had been to Orkney the week prior to present a report including three proposed models for how the SPA could look in Orkney. The models presented included a structure which would be in effect the Orkney Community Planning Partnership, and another more radical structural change. Elected Members are looking for a model with more local cohesion, control and one which promotes improved service delivery. When more is known about the SPA, information will be shared with the group.

3.2 Regarding the Third Sector Partnership Statement, Gail had made some minor amendments and the group agreed that this was now ready to be presented to the Steering Group for approval at their February meeting.

4. Draft minutes of Steering Group meetings held on 28 September 2010

4.1 Anna Whelan provided an update on the meeting of 28 September and also a verbal update on the meeting of 3 December. In addition to this, there had been Steering group working lunch held on 25 November with David Wilson, he was the new Orkney Single Outcome Agreement contact, he is the Director of Energy in the Scottish Government.

4.2 On the 3 December the Third Sector presented a paper with the findings of consultation with voluntary organisations and the implications of the budgetary cuts. Gail agreed to distribute this to the Partnership Liaison Group. Karen Johnston also provided an update on employment figures and was asked to report these to the Steering Group every six months. The Task Force was agreed to become the Strategic Economic Group.

Action: GA

5. Proposed agenda items for the next Steering Group meeting on 28 September 2010

5.1 Anna Whelan notified the group of the agenda items to be discussed at the next meeting of the Steering Group.

6. Low carbon transport funding

6.1 Low carbon transport funding had been made available to the Orkney Community Planning Partnership. £75k was available for the financial year 2010-11, with delivery of products by 5 July 2011. Options discussed included:

- Funding the Shapinsay Development Trust with the remaining money they require. The Trust previously received £18k from the Fairer Scotland Fund to purchase an electric minibus.
- Replacing/upgrading a Council owned vehicle to an electric vehicle.
- Installing a charging point at the Council Offices, with an offer for people who have an electric car to park for free at the Council.
- Possibility of other islands, perhaps Rousay, who may be in need of replacing a minibus.

6.2 It was agreed that a set of options and recommendations would require to be presented to the Steering Group prior to their February meeting. Recommendations would require consideration of ongoing revenue, servicing and maintenance.

6.3 It was agreed that the Partnership Liaison Group should submit ideas to Hannah Thomson by the 7 January 2011. From there Elaine Grieve, Stuart Allison, Sarah Fox and Hannah Thomson will put together a set of recommendations for the Steering Group.

7. OCPP Action Plan

7.1 It was noted that Hannah Thomson had been involved with the Council's 'Tough Times, Tough Choices' consultation and engagement on their budgetary cuts, which had been tasked with a priority piece of work. Because of this, slippage had been

noted around some actions, and it was agreed to extend the deadline for these pieces of work until March 2011.

Action: HT

- 7.2 Regarding the Environment Partnership which has not yet met, Elaine Grieve agreed to discuss this with Gavin Barr.

Action: EG

- 7.3 Regarding the Strategic Transport Group which has not yet convened a meeting, Sarah Fox asked for more information regarding this and agreed to discuss outwith the meeting with Anna Whelan.

Action: AW

- 7.4 It was noted that Peter Diamond is unwell, and that the Strategic Learning Forum had been involved with members of the group, but had not yet held a meeting.

- 7.5 John Richards reported that although the Housing Development Forum had not been on the Action Plan, that the group had missed some meetings recently, partly due to the Chair taking up the Chief Executive post of the Council, and that he would keep the PLG updated about the progress of this group being reconstituted.

Action: JR

8. Employability Strategy

- 8.1 Karen Johnstone reported that the Employability Strategic Group had met to discuss how to progress a Strategy for focussing on groups with barriers to employment in Orkney such as people with Mental Health issues, and long term unemployed. A paper which was previously written for the PLG but was not presented is to be the basis for the work, this paper focussed on a corporate responsibility for employment and a Supported Employment Framework. Karen advised that the future for the Job Centre Plus is not dissimilar to other places, that they will be expected to do more with less resource.

- 8.2 Christina Bichan offered support from Public Health with the work of this group, it was agreed they will take this forward out with the meeting.

Action: KJ & CB

- 8.3 Karen agreed to circulate information regarding Welfare to Work via Hannah Thomson.

Action: KJ

9. Updates from thematic groups

- 9.1 Employability Strategic Group: Karen Johnstone provided updated figures for Orkney's level of unemployment, with historical comparisons and also comparisons with other local authority areas. It was noted that unemployment peaked in March with the Wilsons and Flotta redundancies. Young people (aged 18-24) had a high level of unemployment, around a third of the total unemployment in Orkney. It was noted that this group often lives a chaotic lifestyle whereby they acquire employment quickly and move on quickly. There has been a definite drop in vacancies however on the whole, the duration of unemployment is not particularly lengthy. The groups who face long term unemployment are those which the Strategy mentioned at item 8 will focus upon.

- 9.1 Healthy Communities: Christina Bichan reported on the progress of this group: that they held a workshop in May in which the health needs of the population were considered and the scene was set as to the need for the Healthy Communities

Group. Since then, two meetings had been held and terms of reference drawn up. Key areas with reduced resources were being considered for the Strategy, so far Mental Health and Wellbeing have been discussed and the next meeting will consider smoking and obesity. There is a new Director of Public Health in post, Louise Wilson. Christina offered to circulate the Community Health Profile to the PLG.

Action: CB

10. Any other business

10.1 Anna Whelan explained that the Orkney Community Planning Partnership had been volunteered for an equalities project looking at the equalities framework amongst other things.

10.2 Hannah Thomson had put out an e-mail regarding SOA indicators, and that any necessary tweaking, deleting or adding new indicators should be considered by thematic groups, with responses to Hannah by mid February. She was happy to attend meetings to discuss further.

10.3 Gill Smee reported that Orkney Health and Care are creating an Integrated Management Structure, which will result in leaner management.

10.4 Malcolm Graves updated the group on the Youth Conference 2010. It was led by Tam Bailey (Commissioner for Children and Young People) and was for young people aged 12-18, they looked at the community, learning and future, feedback will be circulated to the PLG once it is ready.

Action: MG

10.5 John Richards reported that new Council houses are being built and that an invitation will be extended to the PLG to view the houses, it was noted that there are strong links with housing, health and employment.

Action: JR

10.6 Frazer Campbell noted that the Equality Forum is looking to merge with the NHS Equality and Diversity group, to streamline workplans and avoid duplication, creating a more efficient approach to Equalities in Orkney.

10.6 A successful broadband infrastructure bid has been made, however the details of it have not yet been fully communicated. Stuart Allison also updated that the BT Infinity appeal means that if an area gets a 75% vote then BT will upgrade infrastructure.

10.7 Orkney.com was due to go live early next year.

10.8 Sarah Fox reported that they were trying to organise a meeting of the Transport Forum. They had also been awarded some 'Giant Puffin' funding from HITRANS.

10.9 Christina Bichan reported that the Alcohol and Drugs Partnership had completed a Risk Register and that there was a restructuring proposal being taken forward, which would be circulated to the PLG once it had been approved.

10.10 Community Council proposed structure had been put out to the Community Council's for consultation. The PLG would be updated on the outcome of this after the Steering Group had made a decision.

Date of next meeting: to be confirmed.